



## **AGENDA**

### **Washington County Board of Elections April 9, 2024**

Board Meeting to be held on Tuesday, April 9, 2024 at **3:00PM**. Meeting will be held in person but may also be attended virtually. Call in information is provided below.

#### **Call Meeting to Order/Pledge of Allegiance:**

#### **Declaration of Quorum Present:**

#### **Record Those Present:**

**Recess for Closed Session:** The meeting will be closed in accordance with Open Meeting Act Procedures, reason (13) comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter.

#### **Reconvene in Open Session** (approximately 3:30PM)

#### **Approval of Draft Agenda:**

#### **Approval of Draft Minutes:**

#### **Correspondence:**

#### **Reports:**

- I. Election Director
- II. Attorney

#### **Unfinished Business:**

- I. Approval of Revised By-Laws
- II. Draft Budget
- III. Board Member Election Schedule

**New Business:**

None

**Members Remarks:**

**Scheduling of Next Meeting:**

**Distributed Information:**

**Future Events:**

Mail In Ballot Canvass, Monday, April 22, 2024, 10am – 4pm

Mail In Ballot Canvass, Friday, April 26, 2024, 9am – 4pm

Early Voting, Thursday, May 2 through Thursday, May 9, 2024, 7am – 8pm

Mail In Ballot Canvass, Friday, May 10, 2024, 9am – 4pm

Chief Judge Supply Pickup, Saturday, May 11, 2024, 9am – 12pm

Primary Election Day, Tuesday, May 14, 2024, 7am – 8pm

**Public Participation:** Members of the public may address the Board. Pursuant to §3.2B of the Board's bylaws, public participation at a meeting must be pre-scheduled and pre-approved by the President. To request approval to speak at a board meeting, contact Barry Jackson at 240.313.2054 or by Email at [barry.jackson@maryland.gov](mailto:barry.jackson@maryland.gov) no later than 5 pm the day before the meeting.

**Call In Instructions for the Meeting:**

[Join with Google Meet](#)

[meet.google.com/onm-bhne-dzj](https://meet.google.com/onm-bhne-dzj)

[Join by phone](#)

1 218-288-2594

PIN: 956 164 302 #

## Director's Report – April 9, 2024

A. Personnel – N/A

B. Meetings:

1. Director's Meetings:

a) Highlights from March 21<sup>st</sup> meeting:

- (1) SBE recommends board members utilize maryland.gov email addresses for all board correspondence
- (2) Disaster Recovery plans due to SBE by April 1<sup>st</sup>. We turned ours in on time.
- (3) Public Notice of Canvass Dates is due April 12<sup>th</sup>.
- (4) April 17<sup>th</sup> deadline for supply verification of Early Voting and polling places.
- (5) April 18<sup>th</sup> Threat Briefing with MDEM

b) Next Meeting: Thursday, April 18, 2024, virtual

2. Trainings: Election Judge Training began on March 14<sup>th</sup> with Check In Judges and Voting Judges. Have also trained Greeter Judges and Ballot Marking Device Judges. Currently training Provisional Judges and begin training Technical Judges and Chief Judges this week. 571 election judges confirmed for 2024, need a minimum of 540, would like 670.

C. Legislative Update:

1. Sine Die was April 8<sup>th</sup>

2. Bills that passed:

- a) HB0014/SB0271 – departmental bill, authorizing LBEs to commandeer public buildings for Early Voting. Appeals process was added to bill. Effective date 1/1/25
- b) HB0371/SB0115 – Recount Procedures. Requires LBEs to store duplicated ballots with voter verifiable paper ballot. We already do that. Emergency passage
- c) SB0417/HB0459 (Hayes/Jones) – State administrator must provide a performance evaluation, at least annually, to the local board. Local board must confer with state administrator when appointing a director. Changes “may” to “shall” when listing duties of local election director. Effective date 7/1/24
- d) HB0585/SB0480 (Jones et al (including Grossman)/Ferguson et al (including Corderman and McKay) – makes it illegal to threaten an election official, punishable up to 3 years imprisonment and/or \$2,500 fine. Emergency passage
- e) HB0700 (Jones) – requires county governments to provide administrative leave to its employees who work as election judges. Allows high school students to both get paid and receive service-learning credit. Defines “returning judge.” Effective date 6/1/24
- f) HB0809 – Removal or Suspension of Board Members. Effective date 10/1/24

3. Bills that did not pass:
  - a) SB0029 (Kagan) – Special Elections to fill a vacancy, conducted by mail. Passed Senate, died after first Ways and Means hearing.
  - b) HB0257/SB0099 (Qi/Kagan) – would allow Unaffiliated voters to vote a party ballot during Early Voting. Concerns about increase in provisional ballots. Never made it past initial committee hearings.
  - c) HB0040/SB0523 (Qi/Washington) – requires a risk limiting audit (RLA) be performed before certification of each election. MAEO supports it, only if other audits are eliminated in lieu of the RLA. HB40 passed house, referred to Senate EEE committee on 2/23. SB523 never made it out of initial committee hearing.
  - d) HB0436 (Fair) – Changes the minimum age of registration to 15 years, 9 months. Passed house, died after first Senate EEE committee hearing on 2/23
  - e) HB1303 (Grossman) – requires counties to pay board members \$100/day for canvasses, \$350/day for election day, and \$100/day for recounts. Never made it out of initial Ways and Means hearing on 2/27.

D. Voter Registration Activities and Statistics:

1. Registration Statistics for March 2023 and Mail in Ballot statistics were distributed to the Board.

E. Candidate Filings: N/A

F. Voting System Activities:

1. Logic and Accuracy testing completed on Ballot Marking Devices, Scanning Units currently underway, waiting on SBE to release files to test pollbooks, should begin next week.

G. Projects:

1. Ballot Drop Box Security Camera installations to be completed by April 14<sup>th</sup>.
2. Sample ballot procurement underway.

**Department of Legislative Services**  
Maryland General Assembly  
2024 Session

**FISCAL AND POLICY NOTE**  
**Third Reader**

House Bill 459  
Ways and Means

(Delegate D. Jones)

Rules

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**Election Administration – State Administrator, Local Boards, and Election Directors**

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This bill requires the State Board of Elections (SBE) to, at least annually, evaluate the performance of the State Administrator of Elections. The bill requires the State Administrator to, at least annually, provide a performance evaluation of the election director of each local board of elections to the local board, including any recommended disciplinary actions for failure to comply with State laws, regulations, and policies. The bill also makes changes to State election law relating to the statutory powers and responsibilities of the local boards of elections and the local election directors. **The bill takes effect July 1, 2024.**

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**Fiscal Summary**

**State Effect:** The bill is not expected to materially affect State finances.

**Local Effect:** The bill is not expected to materially affect local government finances.

**Small Business Effect:** None.

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**Analysis**

**Bill Summary:**

*Required Annual Performance Evaluations*

The bill requires the State board to, at least annually, evaluate the performance of the State Administrator of Elections. The bill also requires the State Administrator to, at least

annually, provide a performance evaluation of the election director of each local board of elections to the local board, including any recommended disciplinary actions for failure to comply with State laws, regulations, and policies.

#### *Requirements Relating to Local Boards of Elections*

The bill adds, to the local boards of elections' statutory powers and responsibilities, a requirement that each local board confer with the State Administrator in appointing an election director. However, this requirement may not be construed to affect the exclusive authority of a local board to appoint an election director.

The bill also requires each local board to maintain a warehouse, and to provide for early voting center expenses, subject to State law requiring voting system costs to be shared by the State and counties.

#### *Authority and Responsibilities of Local Election Directors*

The bill changes existing specified statutory authority of a local election director to instead be statutory responsibilities and establishes that those responsibilities are subject to regulations adopted by SBE and the policies and guidance of SBE. The bill also adds to a local election director's responsibilities, requiring a local election director to:

- manage the storage, security, maintenance, and preparation of voting system equipment;
- within 24 hours, notify the State Administrator and local board in writing of (1) a security violation or significant attempted security violation that impedes the proper and efficient operation of the local board and (2) damage to the office, warehouse, voting system equipment, or other materials used to conduct an election;
- ensure the equipment used by the employees of the local board meets cybersecurity requirements; and
- perform duties as delegated by the local board.

“Security violation” means the incident categories defined by the Department of Information Technology in the State information security policy.

“Significant attempted security violation” means an attempt to commit a security violation that (1) is known to have been committed by a foreign government or agents of a foreign government or (2) the State Administrator considers to be of particular significance or concern.

## **Current Law:**

### *State Board of Elections Authority and Responsibilities*

Under State law, SBE manages and supervises elections in the State and ensures compliance with the requirements of the Election Law Article and any applicable federal law by all persons involved in the elections process.

In exercising its authority under the Election Law Article, and in order to ensure compliance with the Election Law Article and any requirements of federal law, SBE must, among other things, (1) direct, support, monitor, and evaluate the activities of each local board; (2) have a staff sufficient to perform its functions; (3) adopt regulations to implement its powers and duties; and (4) appoint a State Administrator.

### *State Administrator's Authority and Responsibilities*

The State Administrator is the chief State election official, is appointed by SBE with the advice and consent of the Senate of Maryland, and serves at the pleasure of the board. Among other things, the State Administrator (1) supervises the operations of the local boards of elections and (2) performs all duties and exercises all powers that are assigned by law to the State Administrator or delegated by SBE.

### *Local Boards of Elections Authority and Responsibilities*

Among other statutory authority and responsibilities of the local boards of elections, a local board of elections must (1) appoint an election director to manage the operations and supervise the staff of the local board and (2) maintain an office and be open for business as provided under State election law, and provide the supplies and equipment necessary for the proper and efficient conduct of voter registration and election, including supplies and equipment required by SBE and office and polling place equipment expenses.

Each county must appropriate the funds essential for the operations of its local board to enable the local board to pay the reasonable expenses incurred by the local board to exercise the powers and perform the duties prescribed for it by law, including (1) personnel expenses, such as compensation, workers' compensation, and unemployment insurance and (2) polling place operation expenses and specified supplies and equipment necessary for the proper and efficient conduct of voter registration and election (subject to State law requiring voting system costs to be shared by the State and counties).

*Specified Statutory Authority of Local Election Directors*

Subject to requirements of the Election Law Article and the policies and guidance of the local board of elections, an election director may (1) appoint the employees of the local board; (2) train election judges; (3) give notice of elections; (4) upon the request of an elderly or disabled voter whose polling place is not structurally barrier free, provide an alternate polling place to the voter; (5) issue voter notification cards; (6) receive certificates of candidacy; (7) verify petitions; (8) in consultation with the local board, conduct the canvass following an election; and (9) subject to specified statutory requirements, process and reject absentee ballot applications.

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**Additional Information**

**Recent Prior Introductions:** Similar legislation has not been introduced within the last three years.

**Designated Cross File:** SB 417 (Senator Hayes) - Education, Energy, and the Environment.

**Information Source(s):** Anne Arundel, Charles, and Garrett counties; Maryland State Board of Elections; Department of Legislative Services

**Fiscal Note History:** First Reader - February 8, 2024  
km/sdk Third Reader - April 8, 2024

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Analysis by: Arnold H. Adja

Direct Inquiries to:  
(410) 946-5510  
(301) 970-5510



# HOUSE BILL 459

G1

4lr0912  
CF SB 417

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By: **Delegate D. Jones**

Introduced and read first time: January 22, 2024

Assigned to: Ways and Means

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Committee Report: Favorable

House action: Adopted

Read second time: March 26, 2024

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## CHAPTER \_\_\_\_\_

1 AN ACT concerning

2 **Election Administration – State Administrator, Local Boards, and Election**  
3 **Directors**

4 FOR the purpose of requiring the State Board of Elections to evaluate the performance of  
5 the State Administrator of Elections; requiring the State Administrator to provide a  
6 performance evaluation of the election director of each local board of elections to the  
7 local board, including any recommended disciplinary actions for failure to comply  
8 with State law, regulations, and policies; requiring each local board to confer with  
9 the State Administrator in appointing an election director, maintain a warehouse,  
10 and provide for early voting center expenses; requiring, rather than authorizing,  
11 election directors to take certain actions; requiring election directors to take certain  
12 actions related to voting system equipment and security and to perform duties as  
13 delegated by the local board; and generally relating to election administration.

14 BY repealing and reenacting, with amendments,  
15 Article – Election Law  
16 Section 2–102, 2–103, 2–202, 2–203, and 2–206  
17 Annotated Code of Maryland  
18 (2022 Replacement Volume and 2023 Supplement)

19 SECTION 1. BE IT ENACTED BY THE GENERAL ASSEMBLY OF MARYLAND,  
20 That the Laws of Maryland read as follows:

21 **Article – Election Law**

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### EXPLANATION: CAPITALS INDICATE MATTER ADDED TO EXISTING LAW.

[Brackets] indicate matter deleted from existing law.

Underlining indicates amendments to bill.

~~Strike out~~ indicates matter stricken from the bill by amendment or deleted from the law by amendment.



1 2-102.

2 (a) The State Board shall manage and supervise elections in the State and ensure  
3 compliance with the requirements of this article and any applicable federal law by all  
4 persons involved in the elections process.

5 (b) In exercising its authority under this article and in order to ensure compliance  
6 with this article and with any requirements of federal law, the State Board shall:

7 (1) supervise the conduct of elections in the State;

8 (2) direct, support, monitor, and evaluate the activities of each local board;

9 (3) have a staff sufficient to perform its functions;

10 (4) adopt regulations to implement its powers and duties;

11 (5) receive, or in its discretion audit, campaign finance reports, account  
12 books and records kept under § 13-221 of this article, independent expenditure reports filed  
13 and records kept under § 13-306 of this article, electioneering communication reports filed  
14 and records kept under § 13-307 of this article, and statements filed and records kept under  
15 § 14-105 of this article;

16 (6) appoint a State Administrator in accordance with § 2-103 of this  
17 subtitle;

18 **(7) AT LEAST ANNUALLY, EVALUATE THE PERFORMANCE OF THE**  
19 **STATE ADMINISTRATOR;**

20 **[(7)] (8)** maximize the use of technology in election administration,  
21 including the development of a plan for a comprehensive computerized elections  
22 management system;

23 **[(8)] (9)** canvass and certify the results of elections as prescribed by law;

24 **[(9)] (10)** make available to the general public, in a timely and efficient  
25 manner, information on the electoral process, including a publication that includes the text  
26 of this article, relevant portions of the Maryland Constitution, and information gathered  
27 and maintained regarding elections;

28 **[(10)] (11)** subject to § 2-106 of this subtitle and § 13-341 of this article,  
29 receive, maintain, and serve as a depository for elections documents, materials, records,  
30 statistics, reports, certificates, proclamations, and other information prescribed by law or  
31 regulation;

32 **[(11)] (12)** prescribe all forms required under this article; and

1            [(12)] **(13)** serve as the official designated office in accordance with the  
2 Uniformed and Overseas Citizens Absentee Voting Act for providing information regarding  
3 voter registration and absentee ballot procedures for absent uniformed services voters and  
4 overseas voters with respect to elections for federal office.

5            (c) The powers and duties assigned to the State Board under this article shall be  
6 exercised in accordance with an affirmative vote by a supermajority of the members of the  
7 State Board.

8            (d) For purposes of the Open Meetings Act, a project site visit or educational field  
9 tour may not be considered a meeting of the State Board if no organizational business is  
10 conducted.

11 2-103.

12            (a) There is a State Administrator of Elections.

13            (b) The State Administrator shall:

14                    (1) be appointed by the State Board, with the advice and consent of the  
15 Senate of Maryland, and serve at the pleasure of the State Board;

16                    (2) receive a salary as provided in the State budget;

17                    (3) as provided in the State budget, employ and supervise:

18                            (i) a deputy administrator, who shall serve as State Administrator  
19 in the event the State Administrator resigns, becomes disabled, or dies, pending the  
20 appointment of a successor State Administrator; and

21                            (ii) pursuant to the State Personnel and Pensions Article, other staff  
22 of the State Board;

23                    (4) supervise the operations of the local boards;

24                    **(5) AT LEAST ANNUALLY, PROVIDE A PERFORMANCE EVALUATION OF**  
25 **THE ELECTION DIRECTOR OF EACH LOCAL BOARD TO THE LOCAL BOARD,**  
26 **INCLUDING ANY RECOMMENDED DISCIPLINARY ACTIONS FOR FAILURE TO COMPLY**  
27 **WITH STATE LAWS, REGULATIONS, AND POLICIES;**

28                    [(5)] **(6)** perform all duties and exercise all powers that are assigned by  
29 law to the State Administrator or delegated by the State Board;

1            [(6)] (7)        implement, in a uniform and nondiscriminatory manner, a  
2 single, uniform, official, centralized, interactive computerized statewide voter registration  
3 list;

4            [(7)] (8)        provided the State Board is fully constituted with five duly  
5 confirmed members, be subject to removal by the affirmative vote of four duly confirmed  
6 members of the State Board; and

7            [(8)] (9)        be the chief State election official.

8            (c)        Before taking office, the appointee to the office of State Administrator shall  
9 take the oath required by Article I, § 9 of the Maryland Constitution.

10 2-202.

11            (a)        Except for the City of Baltimore, the provisions of this section do not apply to  
12 a municipal corporation in the State in which the municipal or charter elections are  
13 regulated by the public local laws of the State or the charter of the municipal corporation.

14            (b)        Each local board, in accordance with the provisions of this article and  
15 regulations adopted by the State Board, shall:

16                    (1)        oversee the conduct of all elections held in its county and ensure that  
17 the elections process is conducted in an open, convenient, and impartial manner;

18                    (2)        [pursuant to] **IN ACCORDANCE WITH** the State Personnel and  
19 Pensions Article, or its county merit system, whichever is applicable, appoint an election  
20 director to manage the operations and supervise the staff of the local board;

21                    **(3)        CONFER WITH THE STATE ADMINISTRATOR IN APPOINTING AN**  
22 **ELECTION DIRECTOR UNDER ITEM (2) OF THIS SUBSECTION;**

23            [(3)] (4)        maintain an office **AND WAREHOUSE** and be open for business  
24 as provided in this article, and, subject to § 9-106 of this article, provide the supplies and  
25 equipment necessary for the proper and efficient conduct of voter registration and election,  
26 including:

27                    (i)        supplies and equipment required by the State Board; and

28                    (ii)       office, **EARLY VOTING CENTER**, and polling place equipment  
29 expenses;

30            [(4)] (5)        adopt any regulation it considers necessary to perform its duties  
31 under this article, which regulation shall become effective when it is filed with and  
32 approved by the State Board;

1            [(5)] (6)        serve as the local board of canvassers and certify the results of  
2 each election conducted by the local board;

3            [(6)] (7)        establish and alter the boundaries and number of precincts in  
4 accordance with § 2-303 of this title, and provide a suitable polling place for each precinct,  
5 and assign voters to precincts;

6            [(7)] (8)        provide to the general public timely information and notice, by  
7 publication or mail, concerning voter registration and elections;

8            [(8)] (9)        make determinations and hear and decide challenges and  
9 appeals as provided by law;

10           [(9)] (10)    (i)     aid in the prosecution of an offense under this article; and

11                            (ii)    when the board finds there is probable cause to believe an offense  
12 has been committed, refer the matter to the appropriate prosecutorial authority;

13           [(10)] (11)    maintain and dispose of its records in accordance with the plan  
14 adopted by the State Board under § 2-106 of this title; and

15           [(11)] (12)    administer voter registration and absentee voting for nursing  
16 homes and assisted living facilities in accordance with procedures established by the State  
17 Administrator, subject to the approval of the State Board.

18           **(C)    SUBSECTION (B)(3) OF THIS SECTION MAY NOT BE CONSTRUED TO**  
19 **AFFECT THE EXCLUSIVE AUTHORITY OF A LOCAL BOARD TO APPOINT AN ELECTION**  
20 **DIRECTOR UNDER SUBSECTION (B)(2) OF THIS SECTION.**

21           [(c)] (D)        In Garrett County, following each decennial census of the United  
22 States, the local board shall:

23                            (1)     evaluate the population of the county commissioner districts to  
24 determine whether the districts are of substantially equal population; and

25                            (2)     recommend to the Garrett County Delegation to the General Assembly  
26 any adjustments of the boundaries of those districts that are necessary to maintain districts  
27 of substantially equal population.

28           [(d)] (E)        In Montgomery County, the local board shall require an affirmative  
29 vote of not fewer than three duly confirmed regular members of the local board, at least one  
30 of whom shall be a member of the principal minority party, to appoint an election director.

31 2-203.

1 Each county shall appropriate the funds essential for the operations of its local board  
 2 to enable the local board to pay the reasonable expenses incurred by the local board to  
 3 exercise the powers and perform the duties prescribed for it by law, including:

4 (1) personnel expenses, such as compensation, workers' compensation, and  
 5 unemployment insurance;

6 (2) subject to § 9–106 of this article, polling place operation expenses; and

7 (3) subject to § 9–106 of this article, supplies and equipment required  
 8 under [§ 2–202(b)(3)] **§ 2–202(B)(4)** of this subtitle.

9 2–206.

10 Subject to the requirements of this article, **REGULATIONS ADOPTED BY THE**  
 11 **STATE BOARD** and the policies and guidance of the **STATE BOARD AND THE** local board,  
 12 the election director [may] **SHALL**:

13 (1) appoint the employees of the local board;

14 (2) train **ELECTION** judges [of election];

15 (3) give notice of elections;

16 (4) upon the request of an elderly or disabled voter whose polling place is  
 17 not structurally barrier free, provide an alternate polling place to the voter;

18 (5) issue voter notification cards;

19 (6) receive certificates of candidacy;

20 (7) verify petitions;

21 (8) in consultation with the local board, conduct the canvass [following] **OF**  
 22 an election; [and]

23 (9) subject to § 9–306 of this article, process and reject absentee ballot  
 24 applications;

25 **(10) MANAGE THE STORAGE, SECURITY, MAINTENANCE, AND**  
 26 **PREPARATION OF VOTING SYSTEM EQUIPMENT;**

27 **(11) WITHIN 24 HOURS, NOTIFY THE STATE ADMINISTRATOR AND**  
 28 **LOCAL BOARD IN WRITING OF:**

1                   **(I) A SECURITY VIOLATION OR SIGNIFICANT ATTEMPTED**  
2 **SECURITY VIOLATION, AS THOSE TERMS ARE DEFINED IN § 2-108 OF THIS TITLE,**  
3 **THAT IMPEDES THE PROPER AND EFFICIENT OPERATION OF THE LOCAL BOARD; AND**

4                   **(II) DAMAGE TO THE OFFICE, WAREHOUSE, VOTING SYSTEM**  
5 **EQUIPMENT, OR OTHER MATERIALS USED TO CONDUCT AN ELECTION;**

6                   **(12) ENSURE THE EQUIPMENT USED BY THE EMPLOYEES OF THE**  
7 **LOCAL BOARD MEETS CYBERSECURITY REQUIREMENTS; AND**

8                   **(13) PERFORM DUTIES AS DELEGATED BY THE LOCAL BOARD.**

9                   SECTION 2. AND BE IT FURTHER ENACTED, That this Act shall take effect July  
10 1, 2024.

Approved:

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Governor.

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Speaker of the House of Delegates.

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President of the Senate.

**Department of Legislative Services**

Maryland General Assembly

2024 Session

**FISCAL AND POLICY NOTE**

**Third Reader - Revised**

House Bill 585

(The Speaker, *et al.*) (By Request - Administration)

Judiciary

Education, Energy, and the Environment

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**Protecting Election Officials Act of 2024**

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This Administration bill prohibits a person from threatening to harm an election official or an immediate family member of an election official because of the election official's role in administering the election process, with violations subject to penalties of imprisonment for up to three years and/or a fine of up to \$2,500. **The bill takes effect June 1, 2024.**

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**Fiscal Summary**

**State Effect:** The bill is not expected to materially affect State finances.

**Local Effect:** The bill is not expected to materially affect local government finances.

**Small Business Effect:** The Administration has determined that this bill has minimal or no impact on small business (attached). The Department of Legislative Services concurs with this assessment. (The attached assessment does not reflect amendments to the bill.)

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**Analysis**

**Bill Summary:** The bill prohibits a person from (1) knowingly and willfully making a threat to harm an election official or an immediate family member of an election official because of the election official's role in administering the election process or (2) knowingly sending, delivering, parting with, or making for the purpose of sending or delivering a threat to harm an election official or an immediate family member of an election official because of the election official's role in administering the election process.

A person who violates these prohibitions is guilty of a misdemeanor and subject to imprisonment for up to three years and/or a fine of up to \$2,500.



“Threat” includes (1) an oral threat; (2) a threat made by electronic communication; and (3) a threat in any written form, whether or not the writing is signed, or if the writing is signed, whether or not it is signed with a fictitious name or any other mark.

“Electronic communication” is defined (in the same manner as it is defined under provisions of the Criminal Law Article relating to malicious use of electronic communications) as the act of transmitting any information, data, writing, image, or communication by the use of a computer or any other electronic means, including a communication that involves the use of email, an instant messaging service, an Internet website, a social media application, a network call, a facsimile machine, or any other Internet-based communication tool.

“Harm” includes (1) serious injury and (2) serious emotional distress.

“Election official” means:

- the State Administrator of Elections;
- a member of the State Board of Elections (SBE);
- an employee of SBE;
- counsel to SBE;
- a county election director;
- a member of a local board of elections;
- an employee of a local board of elections;
- counsel to a local board of elections; or
- an election judge.

“Immediate family member” includes (1) a parent; (2) a spouse; and (3) a child.

### **Current Law:**

#### *Election Law Article*

Title 16 of the Election Law Article (to which the bill’s prohibitions are added) prohibits a person from (1) interfering with an election official in the performance of their official duties or (2) hindering or impeding the conduct of official electoral activities by breach of the peace, disorder, violence, or threat of violence. A person who violates either prohibition is guilty of a misdemeanor and subject to a fine of \$50 to \$1,000 and/or imprisonment for three months to one year.

## *Criminal Law Article*

### *Threats Against Certain State and Local Officials*

Section 3-708 of the Criminal Law Article prohibits a person from (1) knowingly and willfully making a threat to take the life of, kidnap, or cause physical injury to a State official, a local official, a deputy State's Attorney, an assistant State's Attorney, or an assistant Public Defender or (2) knowingly sending, delivering, parting with, or making for the purpose of sending or delivering a threat to take the life of, kidnap, or cause physical injury to any of those officials. A person who violates the prohibition is guilty of a misdemeanor and subject to imprisonment for up to three years and/or a fine of up to \$2,500.

“Threat” includes (1) an oral threat and (2) a threat in any written form, whether or not the writing is signed, or if the writing is signed, whether or not it is signed with a fictitious name or any other mark.

“State official” means (1) the Governor, Governor-elect, Lieutenant Governor, and Lieutenant Governor-elect; (2) a constitutional officer or officer-elect in an executive unit; (3) a member or member-elect of the General Assembly; (4) a judge or judge-elect; (5) specified judicial appointees; (6) a State's Attorney; (7) a clerk of the circuit court; (8) a register of wills; or (9) a sheriff.

“Local official” means an individual serving in a publicly elected office of a local government unit.

### *Malicious Use of Electronic Communications*

Section 3-805 of the Criminal Law Article contains specified prohibitions against (1) malicious use of electronic communications after receiving a reasonable warning or request to stop and (2) malicious use of electronic communications intended to cause physical injury or serious emotional distress to a minor. A person who violates those prohibitions is guilty of a misdemeanor and subject to imprisonment for up to three years and/or a fine of up to \$10,000.

**Background:** The National Conference of State Legislatures (NCSL) indicates that in recent years election officials, staff, and poll workers have been subjected to threats, accusations of crime, and leaked private information (“doxing”) at much higher rates than usual. According to information updated by NCSL in December 2023, 14 states (Arizona, California, Colorado, Maine, Michigan, Minnesota, Montana, Nevada, New Hampshire, New Mexico, Oklahoma, Oregon, Vermont, and Washington) have enacted laws specifically addressing protections for election officials and poll workers since 2020.

For additional information, see *Issue Papers, 2024 Legislative Session*, Department of Legislative Services, p. 180 (“Protections for Election Workers”) (December 2023).

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### **Additional Information**

**Recent Prior Introductions:** Similar legislation has not been introduced within the last three years.

**Designated Cross File:** SB 480 (The President, *et al.*) (By Request - Administration) - Education, Energy, and the Environment.

**Information Source(s):** State Board of Elections; Judiciary (Administrative Office of the Courts); Office of the Public Defender; State Prosecutor’s Office; National Conference of State Legislatures; Department of Legislative Services

**Fiscal Note History:** First Reader - February 2, 2024  
rh/sdk Third Reader - March 18, 2024  
Revised - Amendment(s) - March 18, 2024

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Analysis by: Arnold H. Adja

Direct Inquiries to:  
(410) 946-5510  
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## ANALYSIS OF ECONOMIC IMPACT ON SMALL BUSINESSES

TITLE OF BILL: **Protecting Election Officials Act of 2024**

BILL NUMBER: HB0585

PREPARED BY: Governor's Legislative Office

### PART A. ECONOMIC IMPACT RATING

This agency estimates that the proposed bill:

WILL HAVE MINIMAL OR NO ECONOMIC IMPACT ON MARYLAND SMALL  
BUSINESS

**OR**

WILL HAVE MEANINGFUL ECONOMIC IMPACT ON MARYLAND SMALL  
BUSINESSES

### PART B. ECONOMIC IMPACT ANALYSIS

# HOUSE BILL 585

G1

*EMERGENCY BILL*  
*ENROLLED BILL*

(4lr4583)

— Judiciary/Education, Energy, and the Environment —

Introduced by **The Speaker (By Request – Administration) and Delegates Allen, Amprey, Anderton, Bagnall, Bartlett, Bhandari, Boafo, Bouchat, Boyce, Charkoudian, Conaway, Crutchfield, Davis, Ebersole, Embry, Fennell, Foley, Fraser–Hidalgo, Grossman, Guyton, Guzzone, Harris, Harrison, Henson, Hill, Ivey, Jackson, A. Johnson, S. Johnson, D. Jones, Kaufman, J. Long, Lopez, Love, McCaskill, T. Morgan, Munoz, Palakovich Carr, Pasteur, Patterson, Phillips, Pruski, Roberson, Roberts, Ruff, Ruth, Simmons, Simpson, Solomon, Spiegel, Stewart, Taveras, Taylor, Toles, Turner, Valderrama, Watson, White Holland, Williams, and Wu**

Read and Examined by Proofreaders:

\_\_\_\_\_  
Proofreader.  
\_\_\_\_\_  
Proofreader.

Sealed with the Great Seal and presented to the Governor, for his approval this \_\_\_\_\_ day of \_\_\_\_\_ at \_\_\_\_\_ o'clock, \_\_\_\_\_ M.

\_\_\_\_\_  
Speaker.

CHAPTER \_\_\_\_\_

1 AN ACT concerning

2 **Protecting Election Officials Act of 2024**

3 FOR the purpose of prohibiting a person from knowingly and willfully making a threat to  
4 harm an election official or an immediate family member of an election official  
5 because of the election official’s role in administering the election process; and  
6 generally relating to prohibiting threats against election officials and their  
7 immediate family members.

---

**EXPLANATION: CAPITALS INDICATE MATTER ADDED TO EXISTING LAW.**

[Brackets] indicate matter deleted from existing law.

Underlining indicates amendments to bill.

~~Strike out~~ indicates matter stricken from the bill by amendment or deleted from the law by amendment.

*Italics* indicate opposite chamber / conference committee amendments.



1 BY adding to  
 2 Article – Election Law  
 3 Section 16–904  
 4 Annotated Code of Maryland  
 5 (2022 Replacement Volume and 2023 Supplement)

6 SECTION 1. BE IT ENACTED BY THE GENERAL ASSEMBLY OF MARYLAND,  
 7 That the Laws of Maryland read as follows:

8 **Article – Election Law**

9 **16–904.**

10 (A) (1) IN THIS SECTION THE FOLLOWING WORDS HAVE THE MEANINGS  
 11 INDICATED.

12 (2) (I) “ELECTION OFFICIAL” MEANS:

13 ~~(I)~~ 1. THE STATE ADMINISTRATOR;

14 ~~(II)~~ 2. A MEMBER OF THE STATE BOARD;

15 ~~(III)~~ 3. AN EMPLOYEE OF THE STATE BOARD;

16 ~~(IV)~~ 4. COUNSEL TO THE STATE BOARD;

17 ~~(IV)~~ ~~(V)~~ 5. A COUNTY ELECTION DIRECTOR APPOINTED  
 18 UNDER § 2–202 OF THIS ARTICLE;

19 ~~(V)~~ ~~(VI)~~ 6. A MEMBER OF A LOCAL BOARD;

20 ~~(VI)~~ ~~(VII)~~ 7. AN EMPLOYEE OF A LOCAL BOARD; ~~OR~~

21 ~~(VIII)~~ 8. COUNSEL TO A LOCAL BOARD; OR

22 ~~(VII)~~ ~~(IX)~~ 9. AN ELECTION JUDGE.

23 (II) “ELECTION OFFICIAL” INCLUDES:

24 1. AN INDIVIDUAL WHO TAKES THE OATH PRESCRIBED IN  
 25 ARTICLE I, § 9 OF THE MARYLAND CONSTITUTION TO ASSIST IN ADMINISTERING AN  
 26 ELECTION; AND

27 2. A PAGE AS DEFINED IN § 10–401 OF THIS ARTICLE.

1 (3) "ELECTRONIC COMMUNICATION" HAS THE MEANING STATED IN §  
2 3-805 OF THE CRIMINAL LAW ARTICLE.

3 (4) "HARM" INCLUDES:

4 (I) SERIOUS INJURY; AND

5 (II) SERIOUS EMOTIONAL DISTRESS.

6 (5) "IMMEDIATE FAMILY MEMBER" INCLUDES:

7 (I) A PARENT;

8 (II) A SPOUSE; AND

9 (III) A CHILD.

10 (6) "THREAT" INCLUDES:

11 (I) AN ORAL THREAT;

12 (II) A THREAT MADE BY ELECTRONIC COMMUNICATION; AND

13 (III) A THREAT IN ANY WRITTEN FORM, WHETHER OR NOT THE  
14 WRITING IS SIGNED, OR IF THE WRITING IS SIGNED, WHETHER OR NOT IT IS SIGNED  
15 WITH A FICTITIOUS NAME OR ANY OTHER MARK.

16 (B) A PERSON MAY NOT KNOWINGLY AND WILLFULLY MAKE A THREAT TO  
17 HARM AN ELECTION OFFICIAL OR AN IMMEDIATE FAMILY MEMBER OF AN ELECTION  
18 OFFICIAL BECAUSE OF THE ELECTION OFFICIAL'S ROLE IN ADMINISTERING THE  
19 ELECTION PROCESS.

20 (C) A PERSON MAY NOT KNOWINGLY SEND, DELIVER, PART WITH, OR MAKE  
21 FOR THE PURPOSE OF SENDING OR DELIVERING A THREAT PROHIBITED UNDER  
22 SUBSECTION (B) OF THIS SECTION.

23 (D) A PERSON WHO VIOLATES THIS SECTION IS GUILTY OF A MISDEMEANOR  
24 AND ON CONVICTION IS SUBJECT TO IMPRISONMENT NOT EXCEEDING 3 YEARS OR A  
25 FINE NOT EXCEEDING \$2,500 OR BOTH.

26 SECTION 2. AND BE IT FURTHER ENACTED, That this Act ~~shall take effect June~~  
27 1, 2024 is an emergency measure, is necessary for the immediate preservation of the public  
28 health or safety, has been passed by a yea and nay vote supported by three-fifths of all the

1 members elected to each of the two Houses of the General Assembly, and shall take effect  
2 from the date it is enacted.

Approved:

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Governor.

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Speaker of the House of Delegates.

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President of the Senate.



## Litigation Report 2024.04.09

1. Harvey, et al. v. DeMarinis, et al., SCM-REG-0026-2023 (Supreme Court of Maryland). Matter concluded by Order of the Supreme Court of Maryland filed February 24, 2024, based on a framework agreed upon by the parties for resolving the appeals pending before the Supreme Court and the Appellate Court of Maryland. Further proceedings before the Washington County Board of Elections and the Maryland State Board of Elections effectuated the parties' agreements regarding Early Voting Centers.

2. Sullivan, et al., v. Summers, et al., No. 1:24-CV-00172 (D. Md.). Katherine Strauch Sullivan and David Morsberger, two registered voters from Maryland, filed suit against SBE in the federal district court in Maryland alleging that the Board's current regulation defining "electoral process" for voter registration list purposes violates the National Voter Registration Act and First Amendment. The complaint, filed January 18, 2024, seeks declaratory and injunctive relief restricting enforcement of the regulation.

3. Gibson, et al. v. Frederick County, No. 23-1369 (4th Cir.) On July 5, 2022, Lois Ann Gibson and plaintiff-organizations filed suit against Maryland entities seeking injunctive relief. The complaint alleges that 22 jurisdictions in Maryland engaged in a RICO conspiracy with a Chicago non-profit organization to fund election fraud. The suit seeks a preliminary injunction enjoining the destruction of records of the 2020 Presidential Election. Under federal law, the records of the 2020 election were to be retained until September 3, 2022.

On December 16, 2022, the district court granted motions to dismiss as to all defendants and closed the case.

On January 13, 2023, plaintiffs filed a motion to amend or alter the judgment of dismissal under Federal Rule 59(e). The district court denied the motion to amend on March 29, 2023. The plaintiffs thereafter noted an appeal to the Fourth Circuit on April 1, 2023.

After multiple motions to postpone, the Gibson plaintiffs filed their appellants' brief on July 31, 2023. OAG filed Appellees' Brief on behalf of all Appellees on August 30, 2023. Appellants filed a Reply Brief on October 31, 2023.

On January 16, 2024, Appellants requested the Fourth Circuit permit oral argument on the appeal. That request is pending before the appellate Court.

4. Maryland Election Integrity, LLC, et al. v. Maryland State Board of Elections, No. 1:24-CV-00672 (D. Md.) On March 7, 2024, two advocacy groups filed suit in the federal district court in Maryland asking the court to enjoin the State from holding March 22, 2024 an election until alleged maladministration of the state voter registration list and voting system is ameliorated. The advocacy groups are Maryland Election Integrity, LLC (a Maryland entity), and United Sovereign Americans (a Missouri entity). The complaint specifically alleges that there are currently tens of thousands of errors in Maryland's voter registration list, tens of thousands separate "ballot errors" in the results of the 2020 and 2022 elections, and that Maryland's voting system is currently being used in a manner that violates EAC certification requirements.

The Brennan Center for Justice at NYU School of Law has filed an amicus brief heartily contesting the factual predicates of the Plaintiffs' Complaint, and Maryland Election Integrity, LLC has filed an Amended Complaint. The matter appears to await a renewed scheduling order.

**Department of Legislative Services**  
Maryland General Assembly  
2024 Session

**FISCAL AND POLICY NOTE**  
**Third Reader**

House Bill 371  
Ways and Means

(Delegate Grossman)

Education, Energy, and the Environment

---

**Election Law - Recounts - Procedures**

---

This emergency bill requires a petitioner for a recount to select the method for conducting the recount, from among specified methods. The bill also requires a local board of elections to (1) preserve and store certain voter-verifiable paper records together with their corresponding duplicate ballots and (2) in a recount, follow specified requirements relating to duplicate ballots.

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**Fiscal Summary**

**State Effect:** The bill is not expected to materially affect State finances.

**Local Effect:** The bill is not expected to materially affect local government finances.

**Small Business Effect:** None.

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**Analysis**

**Bill Summary:** The bill requires a petitioner for a recount to select the method for conducting the recount. The petitioner may select only one of the following methods: (1) rescanning the ballots using the same vote tabulating equipment that was used in the election or alternative vote tabulating equipment, if alternative equipment is available and its use is feasible, as determined by the State Board of Elections (SBE); (2) a manual recount of voter-verifiable paper records; or (3) any other recount method approved by the State Administrator of Elections.

The bill requires a local board of elections to (1) preserve the voter-verifiable paper record corresponding to each duplicate ballot that is created and (2) store each duplicate ballot that is created together with the corresponding voter-verifiable paper record.

In a recount, a local board of elections must examine the voter-verifiable paper record and duplicate ballot and (1) if the voter-verifiable paper record and duplicate ballot do not match, the local board must create a new duplicate ballot that accurately reflects the voter's intent and count that duplicate ballot or (2) if the voter-verifiable paper record and duplicate ballot match, the local board must count the duplicate ballot.

“Duplicate ballot” means a paper ballot that:

- is created by a local board for purposes of vote tabulation by an optical scanner because the voter-verifiable paper record submitted by the voter is not acceptable for vote tabulation by an optical scanner; and
- is a copy of a voter-verifiable paper record that (1) for an absentee ballot returned by mail, reflects the intent of the voter, or (2) for a provisional ballot, includes only the votes for contests for which the voter is eligible to vote.

“Voter-verifiable paper record” has the meaning stated in § 9-102 of the Election Law Article, and means (1) a paper ballot prepared by the voter for the purpose of being read by a precinct-based optical scanner; (2) a paper ballot prepared by the voter to be mailed to the applicable local board, whether mailed from a domestic or an overseas location; and (3) a paper ballot created through the use of a ballot marking device.

### **Current Law:**

#### *Recount Provisions under the Election Law Article*

A candidate for public or party office who has been defeated based on the certified results of any election conducted under the Election Law Article may petition for a recount of the votes cast for the office sought. However, a candidate may not petition for a recount if the margin of difference between the number of votes received by an apparent winner and the losing candidate with the highest number of votes for the office is greater than 5% of the total votes cast for those candidates. The petition must be filed within three days after the results of the election have been certified, with the board with which the candidate's certificate of candidacy was filed, and must specify that the recount be conducted in all of the precincts in which the office was on the ballot or only in the precincts designated in the petition.

A registered voter eligible to vote for a question on the ballot in an election conducted under the Election Law Article may file a petition for a recount based on the certified results

of the question. However, a registered voter may not file a petition for a recount if the margin of difference between the number of votes cast for and the number of votes cast against the question is greater than 5%. The petition must be filed within three days after the results of the election are certified and must specify that the recount be conducted in all of the precincts in which the question was on the ballot or only in precincts designated in the petition. If the question was on the ballot in one county, the petition must be filed in that county. If the question was on the ballot in more than one county, the petition must be filed with SBE.

SBE must promptly notify each appropriate local board of elections of a petition that is filed with SBE, and a local board must promptly notify SBE of a petition that is filed with the local board.

### *State Board of Elections Regulations*

SBE regulations governing recounts require the petitioner to specify whether the recount must be conducted by (1) manually retabulating the printed election totals reports; (2) rescanning all ballots using the same vote tabulating equipment that was used in the election or alternative vote tabulating equipment, if alternative equipment is available and its use is feasible; (3) manually retabulating all ballots; or (4) any other recount option approved by the State Administrator.

During absentee and provisional ballot canvassing, if a ballot is determined to be unacceptable for machine tabulation, the ballot must be duplicated. Following duplication, the original ballot must be replaced by the duplicate ballot, and the duplicate ballot must be counted with the ballots for that precinct. Both ballots must be given a unique identifying number and be securely attached to each other.

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## **Additional Information**

**Recent Prior Introductions:** Similar legislation has been introduced within the last three years. See SB 339 and HB 642 of 2023.

**Designated Cross File:** SB 115 (Senator Kagan) - Education, Energy, and the Environment.

**Information Source(s):** Baltimore City; Calvert, Howard, and Prince George's counties; Maryland State Board of Elections; Department of Legislative Services

**Fiscal Note History:** First Reader - January 26, 2024  
js/sdk Third Reader - April 9, 2024

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Analysis by: Arnold H. Adja

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# HOUSE BILL 371

G1  
HB 642/23 – W&M

EMERGENCY BILL

4lr1711  
CF SB 115

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By: **Delegate Grossman**

Introduced and read first time: January 17, 2024

Assigned to: Ways and Means

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Committee Report: Favorable with amendments

House action: Adopted

Read second time: March 26, 2024

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## CHAPTER \_\_\_\_\_

1 AN ACT concerning

2 **Election Law – Recounts – Procedures**

3 FOR the purpose of requiring a petitioner for a recount to select the method for conducting  
4 the recount; limiting the methods from which the selection must be made; requiring  
5 a local board of elections to preserve and store certain voter-verifiable paper records  
6 and conduct a recount in a certain manner ~~and count duplicate ballots in a manual~~  
7 ~~recount after a certain review~~; and generally relating to recount procedures.

8 BY repealing and reenacting, without amendments,  
9 Article – Election Law  
10 Section 9–102(a)  
11 Annotated Code of Maryland  
12 (2022 Replacement Volume and 2023 Supplement)

13 BY adding to  
14 Article – Election Law  
15 Section 12–108  
16 Annotated Code of Maryland  
17 (2022 Replacement Volume and 2023 Supplement)

18 SECTION 1. BE IT ENACTED BY THE GENERAL ASSEMBLY OF MARYLAND,  
19 That the Laws of Maryland read as follows:

20 **Article – Election Law**

---

**EXPLANATION: CAPITALS INDICATE MATTER ADDED TO EXISTING LAW.**

[Brackets] indicate matter deleted from existing law.

Underlining indicates amendments to bill.

~~Strike out~~ indicates matter stricken from the bill by amendment or deleted from the law by amendment.



1 9–102.

2 (a) In this section, a “voter–verifiable paper record” includes:

3 (1) a paper ballot prepared by the voter for the purpose of being read by a  
4 precinct–based optical scanner;

5 (2) a paper ballot prepared by the voter to be mailed to the applicable local  
6 board, whether mailed from a domestic or an overseas location; and

7 (3) a paper ballot created through the use of a ballot marking device.

8 12–108.

9 (A) (1) IN THIS SECTION THE FOLLOWING WORDS HAVE THE MEANINGS  
10 INDICATED.

11 (2) “DUPLICATE BALLOT” MEANS A PAPER BALLOT THAT:

12 (I) IS CREATED BY A LOCAL BOARD FOR PURPOSES OF VOTE  
13 TABULATION BY AN OPTICAL SCANNER BECAUSE THE VOTER–VERIFIABLE PAPER  
14 RECORD SUBMITTED BY THE VOTER IS NOT ACCEPTABLE FOR VOTE TABULATION BY  
15 AN OPTICAL SCANNER; AND

16 (II) IS A COPY OF A VOTER–VERIFIABLE PAPER RECORD THAT:

17 1. FOR AN ABSENTEE BALLOT RETURNED BY MAIL,  
18 REFLECTS THE INTENT OF THE VOTER; OR

19 2. FOR A PROVISIONAL BALLOT, INCLUDES ONLY THE  
20 VOTES FOR CONTESTS FOR WHICH THE VOTER IS ELIGIBLE TO VOTE.

21 (3) “VOTER–VERIFIABLE PAPER RECORD” HAS THE MEANING STATED  
22 IN § 9–102 OF THIS ARTICLE.

23 (B) (1) IN A RECOUNT UNDER THIS SUBTITLE, SUBJECT TO PARAGRAPH  
24 (2) OF THIS SUBSECTION, THE PETITIONER SHALL SELECT THE METHOD FOR  
25 CONDUCTING THE RECOUNT.

26 (2) THE PETITIONER MAY SELECT ONLY ONE OF THE FOLLOWING  
27 METHODS:

28 (I) RESCANNING THE BALLOTS USING:

1                   1.     THE SAME VOTE TABULATING EQUIPMENT THAT WAS  
2 USED IN THE ELECTION; OR

3                   2.     ALTERNATIVE VOTE TABULATING EQUIPMENT, IF  
4 ALTERNATIVE EQUIPMENT IS AVAILABLE AND ITS USE IS FEASIBLE, AS DETERMINED  
5 BY THE STATE BOARD;

6                   (II) A MANUAL RECOUNT OF VOTER-VERIFIABLE PAPER  
7 RECORDS; OR

8                   (III) ANY OTHER RECOUNT METHOD APPROVED BY THE STATE  
9 ADMINISTRATOR.

10           (C) A LOCAL BOARD SHALL:

11                   (1) PRESERVE THE VOTER-VERIFIABLE PAPER RECORD  
12 CORRESPONDING TO EACH DUPLICATE BALLOT THAT IS CREATED; AND

13                   (2) STORE EACH DUPLICATE BALLOT THAT IS CREATED TOGETHER  
14 WITH THE CORRESPONDING VOTER-VERIFIABLE PAPER RECORD; ~~AND~~

15                   ~~(3) IN A MANUAL RECOUNT UNDER THIS SUBTITLE, COUNT THE~~  
16 ~~DUPLICATE BALLOT AFTER REVIEW OF THE VOTER-VERIFIABLE PAPER RECORD.~~

17           (D) IN A RECOUNT UNDER THIS SUBTITLE, A LOCAL BOARD SHALL:

18                   (1) EXAMINE THE VOTER-VERIFIABLE PAPER RECORD AND  
19 DUPLICATE BALLOT; AND

20                   (2) (I) IF THE VOTER-VERIFIABLE PAPER RECORD AND  
21 DUPLICATE BALLOT DO NOT MATCH, CREATE A NEW DUPLICATE BALLOT THAT  
22 ACCURATELY REFLECTS THE VOTER'S INTENT AND COUNT THAT DUPLICATE  
23 BALLOT; OR

24                   (II) IF THE VOTER-VERIFIABLE PAPER RECORD AND  
25 DUPLICATE BALLOT MATCH, COUNT THE DUPLICATE BALLOT.

26           SECTION 2. AND BE IT FURTHER ENACTED, That this Act is an emergency  
27 measure, is necessary for the immediate preservation of the public health or safety, has  
28 been passed by a yea and nay vote supported by three-fifths of all the members elected to  
29 each of the two Houses of the General Assembly, and shall take effect from the date it is  
30 enacted.



**BYLAWS OF THE WASHINGTON COUNTY BOARD OF ELECTIONS**

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## BYLAWS OF THE WASHINGTON COUNTY BOARD OF ELECTIONS

### ARTICLE 1 - ADOPTION OF BYLAWS GENERALLY

#### Section 1.1 - Definitions

- A. "Absence" means a duly appointed member is not present at or able to take part in a meeting either in person or remotely.
- B. "Board" means the local board of elections for Washington County.
- C. "Member" includes a regular member of the Board.
- D. "Board term" means the four-year term beginning the first Monday in June in the year immediately following a gubernatorial election.
- E. "Vacancy" means the position of a duly appointed member who was removed, died, or resigned from the Board.
- F. "Non-Partisan" means to neither favor nor disfavor a particular political party or ideology.
- G. "Conflict of Interest" means to personally, professionally or politically benefit through actions or decisions made in an official capacity.
- H. "Special Meeting" means a called meeting for a limited purpose as stated in a timely public notification.

#### Section 1.2 - Purpose

These bylaws, adopted by the members of the Washington County Board of Elections, provide the rules of governance for the Board during the conduct of all duties assigned under State and federal laws, regulations, and guidelines and policies of the State Board of Elections (SBE). Further, these bylaws set a standard of personal conduct for members of the Board requiring them to conduct themselves in accordance with high ethical standards to assure the public that members act independently of partisan pressures and conflicting interests and make decisions that are not influenced by personal views regarding any political party.

#### Section 1.3 - Adoption and Amendment of Bylaws

- A. Initial Bylaws Approval. Bylaws shall be reviewed and approved by a majority vote of the full Board at the first meeting of each new Board term or as soon as practical thereafter.
- B. Effective. These bylaws are effective and binding on all members as evidenced by each member's signature on this document.
- C. New Member. When a new member is appointed to fill a vacancy during a Board term, the new member must sign the bylaws.
- D. Amendments. To amend the bylaws:
  - 1. Each proposed amendment must be presented to the Board at a regularly scheduled meeting of the Board for the Board's review, discussion, and any revisions.
  - 2. At the next regularly scheduled meeting of the Board, a motion to adopt the amendment, including any revisions made when the proposed amendment was initially presented, must be adopted by at least three members of the Board.
- E. Forward to SBE. A copy of the approved bylaws and any amendments shall be sent to SBE for review and approval.
- F. Effective date. Any amendment to the bylaws shall take effect on the date at which SBE approves the amended bylaws.

### ARTICLE 2 - ORGANIZATION OF THE BOARD

#### Section 2.1 - New Members

New members must be sworn in by the Clerk for the Circuit Court for Washington County or the Clerk's duly appointed designee within 30 days of receiving the commission of appointment from the Governor.

## BYLAWS OF THE WASHINGTON COUNTY BOARD OF ELECTIONS

### Section 2.2 - Officers

- A. Election of Officers. The Board shall elect, by a majority vote that includes at least one member of each party, a member to serve as President, as Vice President, as Secretary, and one member to serve as Assistant-Secretary.
  - 1. President and Vice President shall be of different parties.
  - 2. Secretary and Assistant-Secretary may be of any party.
- B. Timing of Election. The election of officers shall occur within:
  - 1. The first 20 days of a new Board term; or
  - 2. In the event of a vacancy in any office during any board term due to death, resignation, removal or ineligibility, the remaining members of the board shall elect a member to serve in such office for the balance of said board term and shall occur within the first 30 days after the vacancy or at the next regularly scheduled Board meeting, whichever is sooner.
- C. Duties - President. The duties of the President include:
  - 1. Presiding at meetings and setting agendas with the assistance of the Election Director;
  - 2. Along with the Election Director, serving as the Board's spokesperson for media inquiries or appointing an appropriate designee to serve as the contact for media inquiries;
  - 3. Acting as the Board's primary point of contact for the Election Director; and
  - 4. Ensuring that all public business is conducted in compliance with the Open Meetings Act.
- D. Duties - Vice President. The Vice President shall perform the duties of the President if the President is unable to carry out the assigned duties until a new President can be elected or the President is able to resume full duties.
- E. Duties - Secretary or Assistant-Secretary. The Secretary (or in the absence of the Secretary, the Assistant-Secretary) shall be responsible for ensuring that official documents of the Board are accurately compiled and transmitted to SBE.

### Section 2.3 - Board of Canvassers

- A. Membership. As required by § 11-301(a) of the Election Law Article, the members shall serve as the Board of Canvassers following each election.
- B. Applicability. These bylaws remain in effect while the members are serving as the Board of Canvassers.
- C. Officers. The Board shall elect, by a majority vote of the members, a President and a Secretary of the Board of Canvassers.
- D. Oath. Before convening for the first time as the Board of Canvassers, the members shall take an oath, administered and recorded by the Clerk of the Circuit Court for Washington County or the Clerk's duly appointed designee, to canvass and declare the votes cast truthfully and to perform other duties required by law. The Clerk of the Circuit Court or his or her designee shall administer the oath:
  - 1. Before the first mail-in canvass if the Board of Canvassers will convene before early voting to canvass mail-in ballots;
  - 2. Before the start of early voting if there is early voting; or
  - 3. By 5 pm on election day if there is no early voting.
- E. Requirements. In order to take action as a Board of Canvassers, there shall be:
  - 1. A quorum, as defined in § 3.2A below; and
  - 2. A member of the minority party present.
- F. Rules. The Board shall follow at all canvassing sessions the rules of order established under § 3.2 below and rules for minutes established under § 3.3 below.
- G. Governing Authority. The Board shall conduct the canvass pursuant to State law, regulations, and instructions issued by SBE.

## BYLAWS OF THE WASHINGTON COUNTY BOARD OF ELECTIONS

### ARTICLE 3 - MEETINGS

#### Section 3.1 - Time and Location

- A. Regular Meetings. Unless circumstances dictate otherwise, the Board shall meet every month at 3:00 pm on the 2<sup>nd</sup> Tuesday.
- B. Location. Unless circumstances dictate otherwise, meetings will be held in the election office.
- C. Notice. Except as provided in § E below, public notice and agenda of regular meetings shall be given at least one week prior to the meeting.<sup>1</sup>
- D. Cancellation of Regular Meeting. The President may cancel a regular meeting of the Board if he or she determines that there is no new business that needs to be shared with or acted upon by the Board.
  - 1. Notice of cancellation for lack of new business or the inability of a quorum of members to attend shall be given at least one week prior to the meeting if those circumstances are known at that time.
  - 2. Notice of cancellation for lack of a quorum or circumstances arising during the week before the meeting shall be given as soon as practicable after the reason is known.
- E. Special Meetings. The President may call a special meeting. Except for meetings convened to address issues that arise during an election, including early voting, election day, and canvassing, the Board shall not take any votes at a special meeting unless three days prior notice has been given to all members, staff and the public.

#### Section 3.2 - Rules of Order

- A. Quorum
  - 1. Quorum for meetings when the Board is not constituted as the Board of Canvassers.
    - a. There shall be a quorum to hold a meeting.
    - b. A quorum of the Board shall consist of a majority of the membership and at least one member of each political party.
    - c. If there is a vacancy, a quorum shall consist of a majority of members currently serving on the Board and at least one member of each political party.
    - d. Members may appear remotely for meetings. Members appearing remotely will be considered present for purposes of reaching a quorum.
    - e. There shall be no effect on the quorum when a member abstains or declines to vote or if a member is disqualified from participating under § 4.3 below.
  - 2. Quorum for meetings when the Board is constituted as the Board of Canvassers.
    - a. There shall be a quorum to hold a meeting.
    - b. A quorum of the Board of Canvassers shall consist of a majority of the membership and at least one member of each political party.
    - c. If there is a vacancy, a quorum shall consist of a majority of members currently serving on the Board and at least one member of each political party.
    - d. Members may appear remotely for meetings. Members appearing remotely will be considered present for purposes of reaching a quorum.
    - e. There shall be no effect on the quorum when a member abstains or declines to vote or if a member is disqualified from participating under § 4.3 below.
- B. Participation in Meetings
  - 1. Any member may make and second motions.
  - 2. Any regular member can vote on motions.

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<sup>1</sup> Section 2-303(h) of the Election Law Article (Amended by [Chapter 221](#) (2023) (introduced as House Bill 410)) establishes additional notice requirements for meetings at which proposed polling place changes may be made.

## **BYLAWS OF THE WASHINGTON COUNTY BOARD OF ELECTIONS**

3. If the meeting is an in-person meeting, a member wishing to attend a meeting via phone or video conferencing shall make this request to the President.
  4. Public participation at a meeting shall be pre-scheduled and pre-approved by the President. The President, at his or her discretion, may allow public participation even if the request was not pre-scheduled and pre-approved.
- C. Open Meetings Act Compliance
1. The Board shall follow the requirements of the Open Meetings Act as specified under Title 3 of the General Provisions Article.<sup>2</sup>
  2. For the purposes of the Open Meetings Act:
    - a. There is a quorum when a majority of the members meet in person, by phone, or other means (including email) and discuss a matter that is not an administrative function.
    - b. Three members constitute a quorum, regardless of their respective political affiliations.
  3. At least one member (preferably two members) shall be trained in the Open Meetings Act<sup>3</sup>.
    - a. Any member who is trained on the Open Meetings Act shall provide the Election Director with a certificate of completion.
  4. A Board cannot meet in closed session if none of the members has been trained on the Open Meetings Act.
  5. In the absence of the trained member, a Board may not meet in closed session until the presiding officer has completed the Compliance Checklist (see footnote 1).
  6. A quorum may not consider public business without giving required advance notice to the public of an open meeting.

### **Section 3.3 - Meeting Agenda and Minutes**

- A. Agenda. Each regular Board meeting shall include, at a minimum, the following agenda items:
1. Declaration of Quorum Present
  2. Approval of Draft Agenda
  3. Approval of Draft Meeting Minutes
  4. Election Director's Report
  5. Board Attorney's Report (if needed)
  6. Unfinished Business (including specifically identifying any policies affecting voting rights to be considered at the Board meeting)
  7. New Business (including specifically identifying any policies affecting voting rights to be considered at the Board meeting)
  8. Confirmation of Next Meeting
  9. Closed Session (if needed)
  10. Adjournment
- B. Additional Topics.
1. The President, at his or her discretion, may add, before the meeting, additional topics to the agenda.
  2. If the new topic is identified at least one day before the meeting, the agenda should be updated to reflect the new topic and re-posted.
- C. Duties of Election Director. The Election Director or the Director's designee shall:
1. Before each meeting (and, where policies affecting voting rights will be considered, at least 48 hours before the meeting), make the agenda available to the public;

<sup>2</sup> For information and guidance on the Open Meetings Act, see the Compliance Checklist and other resources on the open meetings page of the Attorney General's website. See [www.marylandattorneygeneral.gov/Pages/OpenGov/Openmeetings/default.aspx](http://www.marylandattorneygeneral.gov/Pages/OpenGov/Openmeetings/default.aspx).

<sup>3</sup> This training is available at [https://www.igsr.umd.edu/VLC/OMA/class\\_oma\\_title.php](https://www.igsr.umd.edu/VLC/OMA/class_oma_title.php).

## BYLAWS OF THE WASHINGTON COUNTY BOARD OF ELECTIONS

2. At each meeting, provide a written report of the office's activities since the last meeting, including information on personnel changes, meetings attended, significant correspondence received, voter registration activities, voting system activities, candidate filings, precinct and polling issues, and other projects or initiatives undertaken by the office;
  3. At each meeting, provide a verbal summary of the office's activities since the last meeting;
  4. Except as provided in § D(2) below, prepare minutes for both open and closed meetings; and
  5. Transmit to SBE approved meeting minutes within five days of approval.
- D. Minutes.
1. Minutes shall be prepared in accordance with SBE's *Guidelines for Conducting Meetings and Writing Minutes*.<sup>4</sup>
  2. If the Election Director or staff does not attend a closed meeting, the Board attorney or one of the members shall prepare the minutes and a summary (for the open meeting minutes) of the closed meeting.
  3. Full minutes of open meetings and summaries of closed meetings shall be presented for approval at the next Board.
  4. Full minutes of closed meetings shall be presented for approval at the next closed meeting held by the Board. Minutes for subsequent board meeting shall indicate if closed meeting was only for the approval of minutes.
  5. After approval, minutes of a closed meeting shall be stored in a secure location that only the Board President and Election Director can access.

### ARTICLE 4-RULES OF CONDUCT

#### Section 4.1 - Attendance

- A. Minimum Attendance. As provided under § 8-501 of the State Government Article, a member who fails to attend at least 50% of the meetings during any consecutive 12-month period shall be considered to have resigned.
- B. Attendance Report. Within 30 days of the conclusion of the 12-month period during which a member failed to attend at least 50% of the meeting, the President or, if the President failed to attend meetings, the other members shall forward to the Governor and the State Administrator:
  1. The name of the member considered to have resigned; and
  2. A statement describing the member's history of attendance during the period.

#### Section 4.2 - Political Activity

- A. Statutory Requirements. Each member shall abide by the restrictions to political activities provided under § 2-301 of the Election Law Article. See Appendix 1.
- B. Additional Requirements.
  1. A member shall place his or her public duties ahead of partisan, political considerations.
  2. A member shall not take an active part in the campaign management of a candidate or any matter that is subject to an election under the Election Law Article.
  3. A member may attend campaign fundraisers held by candidates, political parties, or ballot issue committees provided the member discloses this fact to the Board<sup>5</sup> and does not publicly indicate that he or she is a member of the Board.

<sup>4</sup>This document is available on SBE's Online Library under "LBE Resources" and "Reference Materials."

<sup>5</sup>The notice will provide the other members with information to determine whether a conflict exists that will require recusal.

## BYLAWS OF THE WASHINGTON COUNTY BOARD OF ELECTIONS

4. A member may make campaign contributions to candidates or issues on the ballot in an election for which the member will be serving on the local Board of Canvassers provided the member discloses the contributions to the Board.
5. A member may publicly display support or opposition to candidates or issues on the ballot in any election (including yard signs, bumper stickers, etc.) for which the member will be serving on the local Board of Canvassers provided the member discloses the displays to the Board.
6. A member may wear campaign paraphernalia showing support or opposition for or against candidates or issues on the ballot in any election for which the member will be serving on the local Board of Canvassers provided:
  - a. The member discloses this fact to the Board; and
  - b. Does not wear the campaign paraphernalia while performing Board functions or while wearing a Board name badge.
7. Party Activity
  - a. A member may attend central committee meetings and consult with party members.
  - b. A member shall not serve on an executive committee of the party or assume a role within the party that has decision-making authority.
8. Petitions
  - a. A member may sign a petition.
  - b. A member shall not circulate petitions.

### Section 4.3-Ethics

- A. Compliance. Each member shall comply with the State's ethics laws,<sup>6</sup> including:
  1. Timely, electronic filing of the Financial Disclosure Statements required under Title 5, Subtitle 6 of the General Provisions Article;<sup>7</sup> and
  2. Adhering to the prohibition against the solicitation or acceptance of gifts or honoraria<sup>8</sup> as required under § 5-505 of the General Provisions Article.
- B. Conflict of Interest.
  1. A member shall recuse himself or herself and shall not participate in a matter if the member:
    - a. Has a relative with an interest in the matter and the member knows of the interest;
    - b. Is part of a business entity which has an interest in the matter;
    - c. Is negotiating employment or has arranged prospective employment with a business entity which has an interest in the matter;
    - d. Has a direct financial interest in the matter;
    - e. Has provided support through a contribution, volunteering, or a candidate or petition that is the subject of the matter; or
    - f. Otherwise believes that participation would create a conflict of interest

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<sup>6</sup> See the *Maryland Public Ethics Law Summary* provided by the State Ethics Commission to assist election officials and employees in meeting their obligations to voters, candidates, and political parties. This document is available on SBE's Online Library under "LBE Resources" and "Reference Materials."

<sup>7</sup> Chapter 31 of the 2017 Laws of Maryland (House Bill 879) requires electronic filing by members of the local boards of elections. Electronic filing is available at <https://efds.ethics.maryland.gov/>. Paper filing is no longer accepted.

<sup>8</sup> See *Ethics and Standards for Election Officials and Employees* for detailed standards of conduct. This document is available on SBE's Online Library under "LBE Resources" and "Reference Materials."

## BYLAWS OF THE WASHINGTON COUNTY BOARD OF ELECTIONS

2. A member may seek the advice of the Board's counsel as to the presence of a conflict of interest or other good cause for disqualification.
3. If a member does not voluntarily recuse himself or herself, the other members may disqualify that member upon a unanimous determination that the member has a conflict of interest that should disqualify that member from acting on a particular matter. This disqualification and the reason for it shall be included in the meeting minutes.
4. If a member recuses himself or is disqualified from participating in a matter before the Board, the recusal or disqualification and the reason(s) for it shall be included in the meeting minutes.

### **Section 4.4 - Resignation and Vacancies**

- A. Resignation. A member who chooses to resign shall:
  1. Write a letter to the Governor informing the Governor of the member's decision to resign;
  2. Inform the county central committee of the party with which he or she is affiliated of the resignation; and
  3. Inform the Election Director, the President, and the State Administrator of the resignation.
- B. Filling Vacancy. If a member dies, resigns, is removed, or becomes ineligible, the Governor shall appoint an eligible person from the same political party as that member in accordance with § 2-201(h) of the Election Law Article.

### **Section 4.5 - Level of Effort**

Each member shall expend the time and effort necessary to attend meetings and election activities to ensure that they fully understand their duties as members, and their role as members of the Board of Canvassers.

Members shall familiarize themselves with important concepts in the administration of Maryland elections, such as the process to register to vote, the purpose of provisional voting, general information about the voting process, the absentee ballot process, and important election deadlines.

### **Section 4.6 - Fiduciary Duty to the Board**

- A. Each member has a fiduciary duty of care and loyalty to the Board.
- B. Each member shall put the interests of the Board ahead of partisan interests, personal interests, or loyalties to other organizations in an effort to ensure the successful execution of the duties of the Board.

### **Section 4.7 - Non-Disclosure/Confidentiality**

- A. A member shall not share confidential or sensitive information with outside entities and individuals who are not Board members or employees of the Washington County Board of Elections.
- B. A member who conducts Board business with a personal email account shall cooperate with Board staff in connection with any response to a request pursuant to the Public Information Act.



## BYLAWS OF THE WASHINGTON COUNTY BOARD OF ELECTIONS

### ARTICLE 5 - ROLES AND RESPONSIBILITIES

#### Section 5.1 - The Board

The Board shall:

- A. Carry out all duties assigned to it under the Election Law Article and the regulations, policies, and procedures established by SBE<sup>9</sup>;
- B. Not be involved in day-to-day activities of the election office; and
- C. Account to the public for the services of the agency and expenditures of its funds.

#### Section 5.2 - The Election Director and Staff

- A. The Election Director shall carry out all duties assigned to him or her under the Election Law Article, regulations, policies and procedures established by SBE, and duties assigned or delegated by the Board.
- B. The Election Director is responsible for duties listed in the *Assignment of Local Board of Elections' Duties to Members of the Local Board, Election Director, and Staff*

#### Section 5.3 - Counsel to the Board

- A. Appointment. As required under § 2-205 of the Election Law Article, the Board shall retain as counsel an individual who is a registered voter of the county and admitted to practice law in Maryland.
- B. Duties. In addition to the retainer contract, the individual appointed as counsel, or in the counsel's absence, substitute counsel, shall:
  1. Attend Board meetings and canvass sessions as requested by the Board;
  2. Attend the biennial conference hosted by SBE;
  3. Participate in pre-election conference calls hosted by SBE;
  4. Review major policy guidelines and instructions from SBE;
  5. Generally be available to provide advice when needed;
  6. Take the oath to serve as counsel to the Board of Canvassers; and
  7. Be present for any decision by the Board of Canvassers on the legality or acceptability of any provisional ballot application or of any vote on any ballot.

#### Section 5.4 - Personnel Management

- A. Duties - Board. As required under § 2-202(b)(2) of the Election Law Article, the Board shall:
  1. Hire and supervise the Election Director;
  2. Perform a semi-annual performance evaluation of the Election Director; and
  3. Comply with the State Personnel and Pensions Article and any applicable regulations or the county merit system requirements in all matters concerning appointment, leave, performance evaluation, discipline, or termination.
- B. Duties - President. The President, in consultation with the Board, shall act as the head of the principal unit for the purposes of appeals and grievances filed under the State Personnel and Pensions Article.
- C. Duties - Election Director. The Election Director shall:
  1. Hire, supervise, and discipline the staff;
  2. Perform or ensure the performance of semi-annual performance evaluations of staff; and
  3. Comply with the State Personnel and Pensions Article and any applicable regulations or merit system requirements in all matters concerning leave, performance evaluation, discipline, or termination.

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<sup>9</sup> These duties are shown in the *Assignment of Local Board of Elections' Duties to Members of the Local Board, the Election Director and staff*

## BYLAWS OF THE WASHINGTON COUNTY BOARD OF ELECTIONS

### ARTICLE 6-MISCELLANEOUS

#### **Section 6.1 - Membership in MAEO**

Each member of the Board, the Election Director, the Deputy Director, Counsel and other staff shall be members, at Board expense, of the Maryland Association of Election Officials (MAEO).

#### **Section 6.2-Training and Continuing Education**

The Board shall encourage and support the efforts of the Election Director and staff to obtain training and continuing education courses to assist the director and staff in the performance of their jobs.

#### **Section 6.3-Public Information Act<sup>10</sup>**

When a request submitted under the Public Information Act is received, the Board shall ensure that:

- A. The State Administrator is notified of the request; and
- B. The request is completed in a timely manner.
- C. The Board shall appoint a PIA official custodian from its members, pursuant to Maryland's Public Information Act Title 4, §4-201(C).

#### **Section 6.4 - Litigation**

If the Board is notified that it is party to a lawsuit, the Board shall direct the Election Director to immediately notify the State Administrator. A member cannot accept service of process on behalf of the Board. The President and/or Board Counsel may accept service of process on behalf of the Board. Members shall not discuss ongoing litigation outside of regular or specially set meetings of the Board, unless such discussion is at the direction of Board Counsel.

#### **Section 6.5 - Reimbursement for Travel and Expenses**

The budget for the Board shall include funds to reimburse members for expenses incurred while carrying out their duties as members.

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<sup>10</sup> For information and guidance on the Public Information Act, see information posted on the Office of the Attorney General's website at <http://www.marylandattorneygeneral.gov/Pages/OpenGov/pia.aspx>.

**BYLAWS OF THE WASHINGTON COUNTY BOARD OF ELECTIONS**

**SIGNATURES**

\_\_\_\_\_  
Member Date

\_\_\_\_\_  
Witness, Election Director Date

\_\_\_\_\_  
Member Date

\_\_\_\_\_  
Witness, Board Counsel Date

\_\_\_\_\_  
Member Date

\_\_\_\_\_  
Member Date

\_\_\_\_\_  
Member Date

# BYLAWS OF THE WASHINGTON COUNTY BOARD OF ELECTIONS

## APPENDIX 1

### Election Law Article, Annotated Code of Maryland

#### §2-301.

- (a) This section applies to:
  - (1) a member of the State Board;
  - (2) a regular or substitute member of a local board;
  - (3) the State Administrator;
  - (4) an employee of the State Board or of a local board, including the election director of a board;
  - (5) counsel appointed under § 2-205 of this title; and
  - (6) an election judge.
- (b) (1) An individual subject to this section may not, while holding the position:
  - (i) hold or be a candidate for any elective public or political party office or any other office created under the Constitution or laws of this State;
  - (ii) use the individual's official authority for the purpose of influencing or affecting the result of an election; or
  - (iii) except as provided in paragraph (2) of this subsection, as to any candidate or any matter that is subject to an election under this article:
    - 1. be a campaign manager;
    - 2. be a treasurer or subtreasurer for a campaign finance entity; or
    - 3. take any other active part in political management or a political campaign.
- (2) Notwithstanding paragraph (1)(iii) of this subsection, an election judge may engage in the activities of a political campaign, except:
  - (i) while performing official duties on election day; and
  - (ii) by serving as a campaign manager for a candidate or as the treasurer for a campaign finance entity.

## **Nancy Armstrong**

**04-0 Clear Spring High School** 12630 Broadfording Road Clear Spring, 21722 Lobby

**05-0 Hancock Middle/Senior HS** 289 W. Main Street Hancock, 21750 Cafeteria

**13-1 / 13-2 Maugansville Elem. School** 18023 Maugans Avenue Hagerstown, 21740 Gymnasium

**15-0 Big Pool Community Hall** 11411 Tedrick Drive Big Pool, 21711 Main Room

**23-0 Heritage Academy** 12215 Walnut Point West Hagerstown, 21740 Gymnasium

**24-0 WACOHU Grange Hall** 16412 National Pike Hagerstown, 21740 Main Room

**27-2 / 27-3 Paramount Elem. School** 19410 Longmeadow Road Hagerstown, 21742 Cafeteria

## **Tammy Downin**

**07-1 Smithsburg Elem. School** 67 N. Main Street Smithsburg, 21783 Multi-purpose Room

**07-2 Smithsburg Middle School** 68 N. Main Street Smithsburg, 21783 Cafeteria

**09-0 Leitersburg Ruritan Community Center** 21427 Leiter St Hagerstown, 21742 Gymnasium

**14-1 Ringgold Ruritan Club** 14247 Windy Haven Road Smithsburg, 21783

**14-2 Fort Ritchie Community Center** 14421 Lake Royer Dr Cascade, 21719 Small Gymnasium

**18-1 Bethel United Methodist Church (Chewsville)** 21006 Twin Springs Drive Smithsburg, 21783 Large Meeting Hall

**18-2 / 18-4 Maranatha Brethren Church** 19835 Scott Hill Drive Hagerstown, 21742 Class Room

**18-3 Hagerstown Community College ARCC Bldg** 11400 Robinwood Drive, Hagerstown, 21742 Lobby of ARCC Building

## **Donna Brightman**

**01-0 Sharpsburg Elem. School** 17525 Shepherdstown Pike Sharpsburg, 21782 Gymnasium

**06-0 Boonsboro High School** 10 Campus Avenue Boonsboro, 21713 Gymnasium

**08-0 Pleasant Valley Baptist Church** 3346 Gapland Road Rohrsersville, 21779 Fellowship Hall

**11-1 Pleasant Valley Elem. School** 1707 Rohrsersville Road Knoxville, 21758 Multi-purpose room

**11-2 Potomac Valley Fire Hall** 2202 Dargan School Road Sharpsburg, 21782

**12-0 Community VFC of Dist 12 Banquet Ctr** 18002 Tilghmanton Road Fairplay, 21733 Banquet Center

**16-0 Greenbrier Elem. School** 21222 San Mar Road Boonsboro, 21713 Gymnasium

**19-0 Little Antietam Community Center** 40 Mt. Vernon Drive Keedysville, 21756 Multi-purpose room

**20-0 Downsville Ruritan Club** 8629 Downsville Pike Williamsport, 21795

## **Claudia Martin**

**02-1 / 02-2 Williamsport High School** 5 S. Clifton Drive Williamsport, 21795 Cafeteria

**10-1 South Hagerstown HS - Gymnasium** 1101 S. Potomac Street Hagerstown, 21740 Gymnasium

**10-2 / 10-4 Rockland Woods Elementary School** 18201 Rockland Drive Hagerstown, 21740 Cafeteria

**17-0 Bester Elem. School - Gym** 385 Mill St. Hagerstown, 21740 Gymnasium

**26-1 Washington County Election Center** 17718 Virginia Avenue Hagerstown, 21740

**26-2 Lincolnshire Elem. School** 17545 Lincolnshire Road Hagerstown, 21740 Cafeteria

**27-1 Fountaindale Elem. School** 901 Northern Avenue Hagerstown, 21742 Cafeteria

## **Kandace Carpenter**

**03-1 Potomac Towers** 11 W. Baltimore Street Hagerstown, 21740 Part of Main Room

**03-2 Girls Inc.** 626 Washington Avenue Hagerstown, 21740 Gymnasium

**10-3 / 10-5 Eastern Elem. School** 1320 Yale Drive Hagerstown, 21742 Cafeteria

**21-0 North Hagerstown High School** 1200 Pennsylvania Avenue Hagerstown, 21742 Gymnasium 2

**22-1 Trinity Lutheran Church** 15 Randolph Avenue Hagerstown, 21740 Fellowship Hall

**22-2 Pangborn Elem. School** 195 Pangborn Blvd. Hagerstown, 21740 Cafeteria

**25-1 Bethel Gardens Comm. Center** 356 Henry Avenue Hagerstown, 21740 Conference Room

**25-2 Western Heights Middle School** 1300 Marshall Street Hagerstown, 21740 Cafeteria

**25-3 Salem Avenue Elem. School** 1323 Salem Avenue Hagerstown, 21740 Gymnasium

# Monthly Statistical Report

Last Transaction Date From: 03/01/2024 To: 03/31/2024

## ADDITIONS TO COUNTY REGISTRATION

METHOD	DEM	REP	NLM	LIB	UNA	OTHERS	TOTAL	EXACT DUPES
Absentee Ballot Application	0	1	0	0	0	0	1	2
By Mail	3	2	0	0	0	0	5	3
Comptroller of Maryland	1	0	0	0	0	0	1	0
Confirmation Notice	0	0	0	0	0	0	0	1
ERIC Report	40	19	0	0	18	3	80	0
In Person	2	2	0	0	0	0	4	0
Motor Vehicle Administration	97	122	0	3	139	10	371	7
Online Voter Registration	5	13	1	0	10	0	29	0
Online Voter Update	1	0	0	0	0	0	1	0
Social Security Administration	6	1	0	0	1	0	8	1
Social Services Agencies	3	1	0	0	0	0	4	0
State Designated Agencies	5	3	0	0	5	0	13	1
USPS Sticker	2	1	0	0	0	0	3	8
Volunteers	1	0	0	0	0	0	1	0
Voter Notification Card	0	0	0	0	0	0	0	1
<b>TOTAL</b>	166	165	1	3	173	13	521	24

## SUBTRACTIONS FROM COUNTY ACTIVE STATUS

REASON	DEM	REP	NLM	LIB	UNA	OTHERS	TOTAL
Death Notice	43	48	0	0	20	0	111
Death Notices Other than DHMH	3	3	0	0	0	0	6
Incomplete Application	0	0	0	0	1	0	1
Moved Out of State	4	5	0	0	4	0	13
Voter Request	2	0	0	0	0	0	2
Duplicate/Merged	4	1	0	0	2	0	7
County Transfer Out	-53	-29	0	-2	-37	-2	-123
<b>TOTAL</b>	109	86	0	2	64	2	263

## AFFILIATION CHANGES

CHANGE	DEM	REP	NLM	LIB	UNA	OTHERS	TOTAL
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# Monthly Statistical Report

Last Transaction Date From: 03/01/2024 To: 03/31/2024

From	107	56	1	2	68	23	257
To	39	92	1	8	88	29	257
<b>TOTAL</b>	-68	36	0	6	20	6	<b>0</b>

## CURRENT ACTIVE REGISTRATION

ACTIVITY	DEM	REP	NLM	LIB	UNA	OTHERS	TOTAL
BEGINNING OF REPORT	30818	44047	1	645	23631	1167	100309
ADDITIONS (+)	166	165	1	3	173	13	521
REINSTATED (+)	5	18	0	1	9	0	33
CANCELLED (-)	-53	-54	0	0	-26	0	-133
COUNTY TRANSFER OUT (-)	-53	-29	0	-2	-37	-2	-123
AFFILIATION CHANGES (+ OR -)	-68	36	0	6	20	6	0
* INACTIVATED (-)	-3	-3	0	0	0	0	-6
* REACTIVATED (+)	27	20	0	2	24	1	74
<b>END OF REPORT TOTALS</b>	<b>30839</b>	<b>44200</b>	<b>2</b>	<b>655</b>	<b>23794</b>	<b>1185</b>	<b>100675</b>



# Monthly Statistical Report

Last Transaction Date From: 03/01/2024 To: 03/31/2024

## INACTIVE REGISTRATION SUBTRACTIONS FROM COUNTY INACTIVE STATUS

REASON	DEM	REP	NLM	LIB	UNA	OTHERS	TOTAL
Absentee Ballot Application	2	1	0	0	0	0	3
Board Action	0	2	0	0	0	0	2
By Mail	0	1	0	0	2	0	3
Confirmation Notice	1	0	0	0	0	0	1
Death Notice	7	4	0	0	0	0	11
ID Not Verified	1	0	0	0	0	0	1
Motor Vehicle Administration	25	12	0	1	17	1	56
Moved Out of State	6	6	0	0	1	0	13
Online Mail In Request	1	0	0	0	0	0	1
Online Voter Registration	4	0	0	0	1	0	5
Social Services Agencies	0	1	0	0	0	0	1
State Designated Agencies	1	1	0	0	1	1	4
Duplicate/Merged	3	0	0	0	0	0	3
County Transfer Out	-12	-6	0	0	-5	0	-23
<b>TOTAL</b>	<b>63</b>	<b>34</b>	<b>0</b>	<b>1</b>	<b>27</b>	<b>2</b>	<b>127</b>

## CURRENT INACTIVE REGISTRATION

ACTIVITY	DEM	REP	NLM	LIB	UNA	OTHERS	TOTAL
BEGINNING OF REPORT	3744	3987	0	115	3163	172	11181
* INACTIVATED (+)	3	3	0	0	0	0	6
*REACTIVATED (-)	-34	-16	0	-1	-21	-2	-74
COUNTY TRANSFER OUT (-)	-12	-6	0	0	-5	0	-23
AFFILIATION CHANGES (+ OR -)	0	0	0	0	0	0	0
CANCELLED FROM INACTIVE (-)	-16	-12	0	0	-1	0	-29
PENDING FROM INACTIVE (-)	-1	0	0	0	0	0	-1
<b>TOTAL INACTIVE</b>	<b>3684</b>	<b>3956</b>	<b>0</b>	<b>114</b>	<b>3136</b>	<b>170</b>	<b>11060</b>

## TOTAL REGISTRATION RECORDS ACTIVE AND INACTIVE REGISTRATION

# Monthly Statistical Report

Last Transaction Date From: 03/01/2024 To: 03/31/2024

ACTIVITY	DEM	REP	NLM	LIB	UNA	OTHERS	TOTAL
ACTIVE REGISTRATION	30839	44200	2	655	23794	1185	100675
INACTIVE REGISTRATION	3684	3956	0	114	3136	170	11060
<b>TOTAL RECORDS</b>	34523	48156	2	769	26930	1355	<b>111735</b>

Address Changes Within Jurisdiction

629

Address Changes Statewide

42548

Name Changes

507

Number of current Statewide voter registration application on hand

Signature of person who prepared the report

Other = Those individuals designating affiliation with a party that is not established under Maryland Law.

Confirmation Mailings Sent

0

Confirmation Responses

7

Number of NVRA Agency voter registration Applications on hand

Date report completed

Unaffiliated = those individuals declining to affiliate with a party.