



## **AGENDA**

### **Washington County Board of Elections October 10, 2023**

Board Meeting to be held on Tuesday, October 10, 2023 at **2:30PM**. Meeting will be held in person but may also be attended virtually. Call in information is provided below.

#### **Call Meeting to Order:**

#### **Record Those Present:**

**Recess for Closed Session:** (To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction)

**Reconvene in Open Session** (approximately 3:00PM)

#### **Request for Additions/Changes to Agenda:**

**Minutes of the September 12, 2023 Regular Board Meeting, and September 12, 2023 and September 19, 2023 Special Meetings:**

#### **Correspondence:**

#### **Reports:**

- I. Election Director
- II. Attorney

#### **Unfinished Business:**

- I. Early Voting
- II. Polling Place Plan
- III. By-Laws
- IV. Board Counsel Contract

#### **New Business:**

- I. Appointment of Board Counsel

**Members Remarks:**

**Scheduling of Next Meeting:**

**Distributed Information:**

**Future Events:**

October 19<sup>th</sup> – SBE Biennial Meeting

**Executive Session:**

Part of the meeting may be closed in accordance with Open Meeting Act Procedures.

**Public Participation:** Members of the public may address the Board. Pursuant to §3.2B of the Board's bylaws, public participation at a meeting must be pre-scheduled and pre-approved by the President. To request approval to speak at a board meeting, contact Barry Jackson at 240.313.2054 or by Email at [barry.jackson@maryland.gov](mailto:barry.jackson@maryland.gov) no later than 5 pm the day before the meeting.

**Call In Instructions for the Meeting:**

Meeting ID

[meet.google.com/kgz-fjaz-hbp](https://meet.google.com/kgz-fjaz-hbp)

Join by phone

1 224-900-6844

PIN: 700 239 796#

## Director's Report – October 10, 2023

- A. Personnel –
  - 1. Election Program Specialist I (Election Judge Coordinator) selected, waiting for SBE to contact successful candidate.
  - 2. Election Program Assistant I (Cory's old position) packet was sent to SBE HR on September 26<sup>th</sup>, waiting for the position to post.
- B. Meetings:
  - 1. Director's Meetings:
    - a) Highlights of September 21<sup>st</sup> meeting:
      - (1) LBE By-Laws are due to SBE November 1, 2023
      - (2) Reminder that Early Voting Submissions are due Monday, October 16, 2023.
    - b) Next Meeting: No meeting in October, due to Biennial Meeting on October 19, 2023.
- C. Trainings: Hosted regional voter registration training on September 14, 2023. We will host the next training toward the end of the year.
- D. Legislative Update: N/A
- E. Voter Registration Activities and Statistics:
  - 1. Registration Statistics for September 2023 were distributed to the Board.
- F. Candidate Filings:
  - 1. Filing for 2024 Presidential Election began on January 19, 2023. Two filing so far. (Bill McIntire/Mayor, Anthony Williams/Board of Ed)
- G. Voting System Activities:
  - 1. Kube Electric completed installing additional power for voting equipment last week.
  - 2. Charged all voting equipment (except pollbook printers) last week.
  - 3. Six (6) Ballot Marking Devices being repaired by ES&S today.
  - 4. Installing EZ Roster software on electronic pollbooks, beginning this week.
- H. Projects:
  - 1. Site Surveys for security camera placement at ballot drop boxes
    - a) Surveyed Keedysville, Boonsboro, Smithsburg, and Hancock last week. Keedysville will not allow us to install a camera on their building.
    - b) Still need to survey Hagerstown City Hall and Williamsport. Should not need to install a camera at the Election Center.

# Monthly Statistical Report

Last Transaction Date From: 09/01/2023 To: 09/30/2023

## ADDITIONS TO COUNTY REGISTRATION

METHOD	DEM	REP	LIB	UNA	OTHERS	TOTAL	EXACT DUPES
Absentee Ballot Application	0	0	0	1	0	1	0
By Mail	1	3	0	0	0	4	0
Confirmation Notice	1	0	0	0	1	2	2
ERIC Report	18	2	1	11	0	32	0
In Person	4	1	0	1	0	6	0
Motor Vehicle Administration	109	116	4	159	3	391	5
Online Voter Registration	4	3	0	5	0	12	0
Social Security Administration	0	0	0	3	0	3	0
Social Services Agencies	0	1	0	1	0	2	1
State Designated Agencies	7	0	0	2	0	9	0
USPS Sticker	2	1	0	2	0	5	5
<b>TOTAL</b>	146	127	5	185	4	<b>467</b>	<b>13</b>

## SUBTRACTIONS FROM COUNTY ACTIVE STATUS

REASON	DEM	REP	LIB	UNA	OTHERS	TOTAL
Confirmation Mail Process-NVRA	111	123	7	102	6	349
Criminal Conviction/Infamous Crime	3	3	0	1	0	7
Death Notice	33	32	0	8	0	73
Moved Out of State	4	4	0	3	0	11
Returned VNC	2	1	0	1	1	5
Voter Request	1	0	0	0	0	1
Duplicate/Merged	0	0	0	0	0	0
County Transfer Out	-44	-21	-2	-38	-1	-106
<b>TOTAL</b>	198	184	9	153	8	<b>552</b>

## AFFILIATION CHANGES

CHANGE	DEM	REP	LIB	UNA	OTHERS	TOTAL
From	53	22	6	35	7	123
To	24	41	9	42	7	123
<b>TOTAL</b>	-29	19	3	7	0	<b>0</b>

# Monthly Statistical Report

Last Transaction Date From: 09/01/2023 To: 09/30/2023

## CURRENT ACTIVE REGISTRATION

ACTIVITY	DEM	REP	LIB	UNA	OTHERS	TOTAL
BEGINNING OF REPORT	31156	44066	639	22894	1134	99889
ADDITIONS (+)	146	127	5	185	4	467
REINSTATED (+)	9	8	0	4	2	23
CANCELLED (-)	-43	-40	0	-13	-1	-97
COUNTY TRANSFER OUT (-)	-44	-21	-2	-38	-1	-106
AFFILIATION CHANGES (+ OR -)	-29	19	3	7	0	0
* INACTIVATED (-)	-111	-123	-7	-102	-6	-349
* REACTIVATED (+)	14	14	0	15	0	43
<b>END OF REPORT TOTALS</b>	<b>31098</b>	<b>44050</b>	<b>638</b>	<b>22952</b>	<b>1132</b>	<b>99870</b>

# Monthly Statistical Report

Last Transaction Date From: 09/01/2023 To: 09/30/2023

## INACTIVE REGISTRATION SUBTRACTIONS FROM COUNTY INACTIVE STATUS

REASON	DEM	REP	LIB	UNA	OTHERS	TOTAL
Confirmation Notice	1	1	0	0	0	2
Criminal Conviction/Infamous Crime	0	0	0	1	1	2
Death Notice	2	0	0	0	0	2
In Person	0	0	0	1	0	1
Motor Vehicle Administration	13	12	0	11	0	36
Moved Out of State	18	16	1	18	2	55
Online Voter Registration	1	0	0	0	0	1
State Designated Agencies	0	1	0	1	0	2
USPS Sticker	1	0	0	0	0	1
Duplicate/Merged	0	0	0	2	0	2
County Transfer Out	-9	-4	0	-2	-1	-16
<b>TOTAL</b>	<b>45</b>	<b>34</b>	<b>1</b>	<b>36</b>	<b>4</b>	<b>120</b>

## CURRENT INACTIVE REGISTRATION

ACTIVITY	DEM	REP	LIB	UNA	OTHERS	TOTAL
BEGINNING OF REPORT	3502	3633	106	3002	160	10403
* INACTIVATED (+)	111	123	7	102	6	349
*REACTIVATED (-)	-16	-14	0	-13	0	-43
COUNTY TRANSFER OUT (-)	-9	-4	0	-2	-1	-16
AFFILIATION CHANGES (+ OR -)	0	0	0	0	0	0
CANCELLED FROM INACTIVE (-)	-20	-16	-1	-21	-3	-61
PENDING FROM INACTIVE (-)	0	0	0	0	0	0
<b>TOTAL INACTIVE</b>	<b>3568</b>	<b>3722</b>	<b>112</b>	<b>3068</b>	<b>162</b>	<b>10632</b>

## TOTAL REGISTRATION RECORDS ACTIVE AND INACTIVE REGISTRATION

ACTIVITY	DEM	REP	LIB	UNA	OTHERS	TOTAL
ACTIVE REGISTRATION	31098	44050	638	22952	1132	99870
INACTIVE REGISTRATION	3568	3722	112	3068	162	10632

# Monthly Statistical Report

Last Transaction Date From: 09/01/2023 To: 09/30/2023

<b>TOTAL RECORDS</b>	34666	47772	750	26020	1294	<b>110502</b>
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Address Changes Within Jurisdiction	<u>279</u>		
Address Changes Statewide	<u>25429</u>	Confirmation Mailings Sent	<u>37</u>
Name Changes	<u>221</u>	Confirmation Responses	<u>26</u>
Number of current Statewide voter registration application on hand	<u>          </u>	Number of NVRA Agency voter registration Applications on hand	<u>          </u>
Signature of person who prepared the report	<u>          </u>	Date report completed	<u>          </u>
Other = Those individuals designating affiliation with a party that is not established under Maryland Law.	<u>          </u>	Unaffiliated = those individuals declining to affiliate with a party.	<u>          </u>