



MINUTES

WASHINGTON COUNTY BOARD OF ELECTIONS
April 12, 2016
35 W. Washington Street
Hagerstown, MD 21740
240-313-2050

Present:

Board

Bruce Field, President
Tammy Downin, Vice President
Jim Schultheis, Secretary
Martin Lumm, Member
Bill Blazes, Member
Roger Schlossberg, Board Attorney

Staff

Kaye Robucci, Election Director, I
Teresa Morningstar, Election Supervisor II

Guests:

Peter Perini, Chairman, Democratic Central Committee
Mary Ann Keyser, Outreach Committee Chair

Bruce Field, President called the meeting to order at 2:09 PM; at the Washington County Early Voting Center located at 101 Tandy Drive; Hagerstown MD 21740.

Approval of Minutes of March 8 2016:

Bruce Field asked if the Board had any corrections or modifications to the minutes of March 8, 2016 Board of Elections meeting. No changes were requested. Tammy Downin made the motion to accept the minutes; Jim Schultheis, seconded.

Additions/Changes to the Agenda:

Bruce Field asked if there were any additions/changes to the Agenda. Kaye Robucci, the Director added under Correspondence a letter G. Update to House Bill 1007.

Correspondence

- A. Emailed to Board – MAEO Minutes, October 7, 2015 and December 14, 2015 – There will be a question on the MAEO Ballot regarding what happens in the event of a tie for a MAEO Office.
- B. Emailed to Board – MAEO Election Information
- C. Emailed to Board – MAEO Conference Information

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D. Emailed to Board – Article regarding Congressional Candidate, David Trone – Attorneys for congressional candidate David Trone are demanding that Maryland election officials overhaul the use of touch-screen machines that are to be used by disabled voters in the April primary – but are not programmed to display all candidates on a single screen. State Board of Elections members approved additional restrictions on their use but stood by the legality of how the candidates appear on the screen.

E. Email to Board – Information on SB 350 –Bill failed. The 36 page amendments by the Committee on Education, Health and Environmental Affairs – effectively strike the original bill and replace it completely. The amended bill created an “opt out” system for many individuals who come into contact with the government through agencies including local Departments of Social Services and the Maryland Health Exchange. Questions about privacy, data security, administrative burdens and costs drove the concern with the bill. House Bill 1007 passed the House, and has similar goals to SB 350.

F. Article in Herald Mail – “Court upholds city fire, police unions on bargaining suit” –When a petition to amend the Hagerstown City Charter is submitted to the legislative body in proper form and contains the valid signatures of twenty percent of the City’s registered voters, that legislative body has a nondiscretionary duty to adopt the amendment or hold a referendum, Judge Beachley wrote in his original order. Kaye Robucci, the Director, hasn’t spoken to the City as of today’s date. Kaye will follow up with Donna Spickler from the City of Hagerstown.

G. HB1007 has passed. Kaye Robucci will provide additional information at May meeting.

Reports

A. Meeting with County Commissioners, March 8, 2016 – any update on Winter Street? - Kaye Robucci, the Director asked for any follow up from the original meeting. Kaye is scheduled to meet with Greg Murray on April 18th.

B. Election Director’s Meeting, March 7 and March 28, 2016 – Kaye Robucci hi-lighted the following items from the Director’s Conference calls:

- HB1007, Universal Registration, will be heard at EHEA on March 31. There are many amendments and a revised fiscal note will be released shortly.
- SB331 did not pass. It would have resolved the inconsistent outcomes for voters who cannot provide proof of residency during Early Voting. During canvassing, those provisional ballots from voters who could not provide residency will have to be rejected.
- Election Supplies: 20 ballot activation cards are to be sent to each polling place on Election Day and 50 ballot activation cards are to be sent to each early voting site.

C. Director’s Report

a. Books Closed, April 5, 2016 – Washington County has 93,000 active voters.

b. Absentee Voting – Williamsport Retirement Village is tomorrow and is our last one to complete.

i. Nursing Homes

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ii. Total returned (plan for canvass teams, duplication teams) – If voter received their ballot by Web delivery it would be printed out by the voter on a home computer. 100 Ballots will need to be duplicated this year so far. Roger inquired on how many needed to be duplicated in 2014, and Kaye said it was approximately 50 Ballots.

c. Equipment and Supplies

d. Polling Places – Deliveries are scheduled for April 20, 21 & 25.

e. Election Workers – We still have vacancies for Election Judges due to cancellations. Kaye Robucci; the Director, has scheduled a last minute training session for Saturday April 23rd from 2-5 pm.

f. Meeting at Robert W. Johnson Center and shared information with group regarding Restoration of Voting Rights in Maryland” - Gina Cirincion asked Kaye Robucci; the Director to speak about voting rights in Maryland – Kaye Robucci; the Director, attended the event and thought it was well planned. The attendee’s were given voter registration applications while other workshops were available that day.

Old Business:

A. FY17 Budget – Update – Kaye Robucci; the Director, was sent an email that the personnel request was not approved. The Full Time position has not been placed back in budget. Kaye has not heard anything more on the status or any further updates.

B. Review Election Worker Training – comments, suggestions – In total 35 training classes were offered to train our election judges. A big thank you goes out to our staff and board members in assisting in this endeavor.

C. Specimen Mailer – A Specimen Mailer was sent to every active registered voter in Washington County and should be arriving in your mailboxes. It was decided on a 4 page mailer instead of a 6 page mailer. Corporate Press did a nice job on these mailers. Information was included on these specimen’s about our transportation policy to early voting. Kaye Robucci; the Director, unveiled the black pen that will be used at Early Voting and on Election Day to mark the ballots, and recommended by the state. Kaye Robucci, the Director, sent information to the media about our transportation policy. Roger Schlossberg, Board Attorney, suggested having the ballot printed with vote both sides of the ballot to avoid any confusion.

D. MAEO Conference, June 19-22, 2016 in Cambridge, MD – RSVP to Teresa by 04/12/16.

New Business:

A. Day Reporting Center – Executive Session

B. Public Test – Steven Hemstreet and Steve Showe were present.

C. Election Day Activities

a. Organizational Meeting – Election Day

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b. Polling Place Evaluation Form –

c. Polling Place Layouts – have been updated.

d. Election Night Tasks and Duties – Poll workers were instructed to return supplies to the warehouse. Closing the downtown office at 8:00 pm and moving to the warehouse. Teresa will stay in the office to process any additional absentee ballots.

i. Auxiliary Police - Need permission from Sheriff Mullendore and he approved this request.

ii. Phone Lines – We have been granted permission to use a few lines from the Sheriff's department on Election Day. Phones from the office will be forwarded to the warehouse after 8:00 pm. on Election Day.

e. Verify Board Members and Staff Cell Numbers – Kaye Robucci; the Director, passed around cell phone number sheet to be verified.

f. Election Day Food – We have ordered food for lunch and dinner on Election Day.

D. Early Voting

a. Schedule for Board Members to visit – During Early Voting.

b. Accessibility Ramp – The ramp will be in place 4-13-16.

E. Election Judge pickup schedule – Saturday April 23 from 8-12, if pick up is missed Election Workers may go to the warehouse on Monday April 25, 2016.

F. Parking for Board Members on Election Day – Kaye Robucci; the Director, reserved 6 spots by District Court.

G. Power Management Plan - Kaye Robucci; the Director, reserved generators at Teds Rent It Center.

H. Post Election Activities and canvasses –Kaye Robucci, Director, is working on a schedule to include 6 teams. Roger Schlossberg; Board Attorney, suggested the group of canvassers to work in a square shape to protect the watchers from access to the information.

I. Ethics due April 30, 2016 –

J. Calls regarding available office space (if we have money to pay rent) – Should Kaye Robucci, the Director, continue to take these calls. This topic will be discussed in Executive Session.

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Executive Session:

Bruce Field called for a motion to recess the board meeting under State Government Article, § 10-508 (a) (1) (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction. §10-508 (a) (3) to consider the acquisition of real property

for a public purpose and matters directly related thereto. §10-508 (7) to consult with counsel to obtain legal advice on a legal matter. Tammy Downin made this motion at 3:15 PM; Bruce Field; seconded the motion. There was a quorum present.

Members Remarks:

None

Scheduling of Next Meeting:

The next meeting of the Washington County Board of Elections will be held on May 10, 2016 at 2:00 PM. The location is Washington County Board of Elections 35 W. Washington St. Room 101, Hagerstown, MD; as pursuant to the Bylaws of the Washington County Board of Elections, Article 3, Section 3.3(A) 8.

Distributed Information

- Election Schedule
- Specimen Mailer

Adjournment:

There being no other business to come before the Board at this time, Bruce Field asked for a motion to adjourn the open meeting; Tammy Downin made the motion to adjourn at 3:51 PM; and seconded by Bill Blazes.

The Bylaws with advice of counsel shall follow the requirements of the Open Meetings Act as specified under Title 10, Subtitle 5 of the State Government Article.

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Compiled by Teresa Morningstar
Election Supervisor II

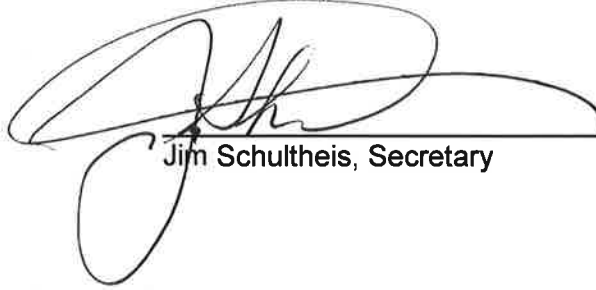
Respectfully Submitted,



Bruce Field, President

5/10/16

Date



Jim Schultheis, Secretary

5/14/16

Date