



MINUTES

WASHINGTON COUNTY BOARD OF ELECTIONS

June 14, 2022

17718 Virginia Avenue

Hagerstown, MD 21740

240-313-2050

Present:

Board:

Martin Lumm, Board President

Tammy Downin, Board Vice President

Bill Blazes, Board Secretary

Connie Mazingo, Assistant Board Secretary

Jim Schultheis, Member

Brian Kane, Board Attorney

Staff:

Kaye Robucci, Election Director II

Barry Jackson, Election Deputy Director II

Cory Green, Election Program Assistant I

Absent:

Guest:

Dwight Weingarten (Gannett News)

Paul Pittman

Donna Brightman (Democratic Central Committee)

Kevin Tucker (Clerk of Circuit Court)

Angela Yamishita

Lisa Shields (virtual)

President Martin Lumm called the meeting to order at 3:05 at the Washington County Election Center, 17718 Virginia Avenue, Hagerstown, MD 21740. There was a quorum present.

Swearing in of Board of Canvassers (Kevin Tucker, Clerk of the Circuit Court):

Kevin Tucker swore in the following members of the Board of Canvassers: Martin Lumm, Tammy Downin, William Blazes, Connie Mazingo and James Schultheis. Upon his arrival, Attorney Brian Kane was also sworn-in. Mr. Tucker then left the meeting

Approval of Minutes of May 10, 2022 Regular Board Meeting:

Tammy Downin requested the following edits:

Reports - instead of A. before Director's Report, it should be roman numeral I.

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Director's Report, "continue to recruit should" be # 3 and then the item below should be # 4.

Under Future Events, add the word "Proposed" to canvassing dates.

Tammy Downin moved to accept the amended minutes, for May 10, 2022, Bill Blazes seconded, and the motion was carried unanimously.

Request for Additions/Changes to Agenda:

Under Correspondence:

- III. Letter dated June 3, 2022 to State Board of Elections from Senate President and Speaker of the House.
- IV. Letter from Seth Wilson dated June 7, 2022 in support of the Governor's veto.

Correspondence:

- I. Article "Hogan Veto Jeopardizes Timely Election Results" emailed to the Board on June 1, 2022.
- II. Article "Montgomery County executive calls for special session to deal with mail-in voting veto" emailed to the Board on June 2, 2022.
- III. Letter dated June 3, 2022 to State Board of Elections from Senate President and Speaker of the House
- IV. Letter from Seth Wilson dated June 7, 2022 in support of the Governor's veto.

Reports:

- I. Election Director
 - A. Personnel – PEPs are due July 15, 2022
 - B. Meetings:
 - 1. Director's Meetings: Recap:
 - a) April 21, 2022
 - (1) SBE will send the Redistricting VNCs on or around the 3rd week of June.
 - (2) LBEs are to continue to complete the Election Judge Vacancy Report.
 - b) April 28, 2022:
 - (1) SBE encourages LBEs to consider the use of law enforcement during early voting, election day and canvassing.
 - (2) SBE is beginning to order supplies for the General Election.
 - c) Next Meeting, Thursday, June 16, 2022.
 - C. Correspondence: N/A
 - D. Trainings: N/A
 - E. Legislative Update: N/A

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- F. Voter Registration Activities and Statistics:
 - 1. Registration Statistics for May 2022
- G. Candidate Filings:
 - 1. Paul Corderman vs. Shawn Perry – information from Brian Kane
- H. Voting System Activities:
 - 1. Testing Test Decks
 - 2. Charging Equipment
 - 3. Preparing for L&A
- I. Projects:
 - 1. Emptying of Drop Boxes at Correctional Facilities
 - 2. Sample Ballot Mailer awarded to Mercersburg Printing
 - 3. Drop Boxes
The 6 drop boxes were delivered on June 13, 2022 and were installed. The first team is out checking boxes today.
 - 4. New Legislative Maps
Still waiting on GIS to complete the maps. GIS has authorized the use of the online website, and that is currently on our website.
 - 5. Process Mail in Ballot Requests and prepare for return of ballots
 - 6. Continue to recruit Election Workers: 524 of 690 – 75%

II. Attorney

Brian Kane handed out an excerpt from “The 90 Day Report”.

Brian handed out a Report of Counsel regarding court Case No. C-02-CV-22-000078 (Seth Wilson) and court Case No. C-21-CV-22-000226 (Sen. Paul Corderman vs. Shawn Perry).

Brian had his first call with the State Board of Elections (SBE) attorney and local boards of elections (LBE) attorneys. All 2020 special regulations have expired.

Brian will disseminate any future regulations from the SBE to the Board. The next meeting Brian has with the attorneys is June 28, 2022 and this will cover the Ballot curing process.

Other jurisdictions have received requests for Public Information and Brian will help if the local board receives any. Brian informed the board that you have 30 days to respond to PIA.

Old Business:

- I. 2020 Census and Redistricting – update
Legal Descriptions still need to be completed.
- II. FY23 Final Budget
Additional cameras for outside have been included in the budget.
- III. Election Worker Training
Jim Schultheis asked what is the last possible day someone can sign up? Kaye Robucci responded that once early voting starts it would be extremely difficult to train additional election workers. A possible deadline of around July 1, 2022 due to the upcoming holiday.

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Marty Lumm asked how the advertising blitz went? Kaye Robucci responded that it was so short notice with the previous trainings that she was not sure how many additional election workers were recruited.

IV. Translation Service

Language line will be used for any voters that require translation assistance. There is a fixed rate for the language that is selected, which is prorated based on the duration of the call.

V. Police Service in the office during Election and Canvasses

Kaye Robucci reached out to the local law enforcement agencies and more additional information will be discussed in closed session.

Brian Kane stated that during his call this morning with the State Board of Attorneys security is of the utmost importance during operating hours of the election.

Law enforcement agencies need 10 days' notice for scheduling deputies.

New Business:

I. Polling Place Evaluation Form

14 polling places need to be evaluated based on the State criteria for reviewing polling places.

Kaye Robucci stated that in the past the Board President would set up a schedule for polling places that need to be evaluated. The board members will follow a similar schedule that was used in the 2020 election for visiting the polling locations. Kaye Robucci and all board members decided which board members were visiting the polling places.

II. Early Voting (set-up, schedule)

The board is required to evaluate the election center once.

The Washington County Free Library is required to be evaluated twice.

Brian Kane will evaluate the Library and the Election Center on July 7, 2022.

Tammy Downin will evaluate the Washington County Free Library, but will let Kaye Robucci know a definitive date in the future.

Kaye Robucci will get the required evaluation forms and supplies for the board members at the next board meeting.

III. Election Schedule, Public Demo, Canvasses, verification of supplies

A. Tentative Canvass days July 21, 2022 and July 22, 2022 from 8 A.M. to 8 P.M.

B. Provisional July 27, 2022 8 A.M. to 8 P.M.

C. Certifying the Election Results July 29, 2022

D. Brian Kane asked if all the mail in ballot application requests were mailed out? Kaye Robucci and Barry Jackson stated that the first set of Mailers was sent on or around December 21, 2021 to voters registered as Republican and Democratic and that another mailer was recently sent out in the past days to voters that moved, changed party, updated address, etc.

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- E. Deputies will be scheduled for the Canvass days from 8 A.M. to 8 P.M. for July 21, 2022, July 22, 2022, July 27, 2022, and July 29, 2022.
- F. July 28, 2022 could be used an additional canvass day if needed. Deadline for letting Mark Knight know would be July 18, 2022 if deputies are needed.
- G. Public Demo June 29, 2022 at 10:00 A.M.
- H. Verification of Early Voting Supplies on June 30, 2022 in the evening?
- I. Verification for election day supplies will be later
- J. Food for election day? Tammy normally handles will be reviewed upon her return to the office?
- K. Election Night dropping off supplies: The chief judges would drive back either together or separately and off loaded in the front foyer and then the supplies would be put on flat bed carts and rolled to the work area. Cardboard will be needed for the carpet and the hallways. Flat roll carts will be needed from Ted's Rent a Center, care with a lip in the front are preferred.
- L. July 16, 2022: Supply pick up time TBD.

Members Remarks:

Jim Schultheis asked if the loading docks could be used or the ramp out back for Election supply return. Barry Jackson responded that the loading docks are too high and the ramp is not laid out correctly for the flat bed carts.

Donna Brightman asked if the board will be tracking the mail in ballots long term? Donna also stated that maybe as more and more mail in ballots are received that it could possibly reduce the number of workers that are needed for the polling places. Voter turnout may not be as high for in person voting.

Scheduling of Next Meeting:

The next regular meeting of the Washington County Board of Elections will be held on Tuesday, July 12, 2022 at 3:00 PM. The location is Washington County Election Center, 17718 Virginia Avenue, Hagerstown, MD; as pursuant to the Bylaws of the Washington County Board of Elections, Article 3, Section 3.3(A) 8.

Brian Kane is on Vacation July 12, 2022 and will attend the meeting virtually. Any handout will be distributed to the board electronically prior to the meeting.

Distributed Information:

Future Events:

Open House in Late Summer/Early Fall.
MAEO September 29, 2022 meeting Virtual/In Person.
2023 MAEO: May 15 through May 19, 2023

Adjournment and Executive Session:

There being no other business to come before the Board at this time, President Marty Lumm called for a motion to adjourn the Regular Board Meeting and move into Executive Session. At 5:00 P.M. Connie Mozingo made a motion to adjourn the Regular Board Meeting and convene an Executive Session under State Government Article, § 10-508 (a) (10) "To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including: (i) the deployment of fire and police services and staff; and (ii) the development and implementation of emergency plans." Bill Blazes seconded the motion, and it carried unanimously. All guests left.

SUMMARY OF CLOSED SESSION HELD ON June 14, 2022

1. Statement of the time, place, and purpose of the closed session:

Time of closed session: 5:00 pm.

Place (location) of closed session: Election Center 17718 Virginia Avenue, Hagerstown, MD 21740.

Purpose of the closed session: Security at Polling Places.

2. Record of the vote of each member as to closing the session:

Names of members voting aye: Tammy Downin, Bill Blazes, Connie Mozingo, Jim Schultheis

Members opposed: None

Abstaining: Marty Lumm

3. Statutory authority to close session:

This meeting was closed under the following provisions of General Provisions Art. § 3-305(b):

Topic #1: § 3-305(b) (1) Topic #2: § 3-305(b) () Topic #3: § 3-305(b) ()
(add others as needed)

4. Listing of each topic actually discussed, persons present, and each action taken in the session:

Topic description	Persons present for discussion	Action Taken/Each Recorded Vote
#1: Security at Polling Places during early voting hours.	Marty Lumm, Tammy Downin, Connie Mozingo, Jim Schultheis, Brian Kane, Bill Blazes, Kaye Robucci, Barry Jackson, Teresa Morningstar, Cory Green	No vote recorded, informational purposes only.

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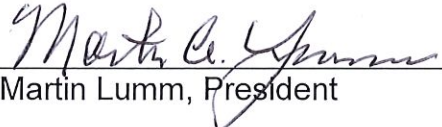
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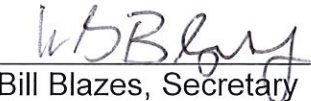
After the discussion was completed, Connie Mozingo made the motion to adjourn Executive Session at 5:45 PM. Bill Blazes seconded, and all parties voted aye.

Compiled by Cory Green
Election Program Assistant I

Respectfully Submitted,



Martin Lumm, President 7/12/2022
Date



Bill Blazes, Secretary 7/14/2022
Date