

CHIEF JUDGE ELECTION NIGHT RETURN

May 14, 2024

CRITICAL ITEMS TO RETURN:

- In Hand** (don't place inside another bag or container)
 - Forms Folder containing the following:
 - Memory Sticks(s) from each Scanning Unit (1-2)
 - Memory Card & Memory Card Adapter from **each** pollbook (4-6 sets)
 - All Opening and Closing Forms
 - Chief Judge ID Badge (2) and Tech Judge Badge
 - Keys (2 sets)
 - Incident Reports from Technical Judges
 - Yellow Mail-in Ballot Bag
 - Orange Provisional Bag
 - Red Voter Authority Card Bags (1-2)
- All Blue Ballot Bins with:**
 - All Voted Ballots – Blue Bin is locked and sealed with white seals
 - All Unvoted Ballots – Blue Bin is locked and sealed with tamper tape
 - All empty Blue Bins
- All Electronic Pollbook Cases (4-6)
- All Printer Cases (2-3)
- Black Bag on Wheels (with HUB inside)
- Contingency Bag
- All Signs and Orange Cones

Election Night Return Process:

Supplies will be returned on election night to the Washington County Election Center located at 17718 Virginia Avenue, Hagerstown, MD 21740.

Follow the traffic cones and signs around the building until you end up at the front. This will allow for a line of cars without spilling out onto Virginia Avenue.

This Election, there will be no need to get out of your vehicle!

Election helpers will be there to unload your vehicle for you. You and your fellow chief judge may ride together or in separate vehicles, but you must both return as a team. There will be parking spaces available in the parking lot if one of you wants to park and get in the other vehicle with your fellow chief judge.

***Please be sure that you have all of the items listed on the front of this form visible for the helpers to unload from your vehicle.**