

## MINUTES

### WASHINGTON COUNTY BOARD OF ELECTION October 13, 2009

35 W. Washington Street  
Hagerstown, MD 21740  
240-313-2050

Present:

Board

Eileen Wiggins, President  
John Benchoff, Democratic Member  
Clyde Tate, Republican Member  
Sharon Washington, Democratic Alternate  
Carroll Earp, Republican Alternate

Staff

Kaye E. Robucci, Election Deputy Director, I  
Sherrie A. Bonebrake, Election Administrative Assistance II

Eileen Wiggins called the meeting to order at 2:00 PM. Absent from the meeting were Roger Schlossberg, Board Attorney, and Dorothy Kaetzel, Election Director.

#### **Approval of Minutes of September 8, 2009**

Eileen Wiggins asked if the Board had any corrections or modifications to the minutes of the September 8, 2009 Board Meeting. Approved as submitted.

#### **Addition/Changes to the Agenda:**

Kaye Robucci requested the following addition be added to the agenda –New Business:  
Post Election Maintenance and battery replacement on the voting machines.

#### **Correspondence:**

- A. E-mail from Dorothy Kaetzel to Greg Murray, County Administrator,  
and the County Commissioners –  
Use of the Phoenix Color Bldg. for election judge training

Due to construction at the library, the common room at the Phoenix Color Building may not be available for Election Judge training. Greg Murray, County Administrator, indicated that they will work with the Election Board to find a suitable facility.

John Benchoff will obtain a contact name at Hagerstown Community College for a possible training location.

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**Reports:**

- A. ACLU - In the absence of Attorney Roger Schlossberg, Eileen Wiggins reported on this issue. E-mail to Roger Schlossberg from Linda Lamone, Administrator SBE, in which Jeffrey Darsie, Assistant Attorney General, indicated that the law is not clear on either side of the question and they told the ACLU they would review with SBE the information provided to the election judges.
  
- B. Kaye Robucci reported on the County Commissioner Minutes of September 15, 2009 in which Greg Murray, County Administrator, indicated there would be no operating increases in 2011. Dorothy Kaetzel e-mailed Greg Murray and the County Commissioners to remind them the Election Board will have a very large increase in FY11 due to two elections that year.

**Old Business:**

- A. Early Voting- Eileen Wiggins reported that by October 15<sup>th</sup> the PNC Bank building should be vacated, and that Dorothy Kaetzel, will contact John Benchoff to conduct a facility survey.

**New Business:**

Post Election Maintenance - Will be done only on machines that will be kept for the 2010 Elections. November 9 & 10 will be set aside for the Election Board staff along with Nathan Robinson, Regional Manager for (ES&S), to replace batteries and update equipment.

17-1- (Washington County Free Library) polling place will need to be relocated for 2010 Elections due to construction. Suggestion of Bester Elementary to accommodate both 17-1 & 17-2 will be discussed at the next meeting.  
Kaye Robucci will contact St John's Lutheran Church as a possible polling place.

Christmas Party will be Friday December 4, at 6:00 at the Fireside.

**Member Remarks:**

John Benchoff mentioned his concern for long lines in the polling places and that maybe phone numbers to officials should be on hand.

The Biennial Meeting will not be held this year, but will be combined with the MAEO meeting.

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**Scheduling of Next Meeting:**

The next meeting of the Washington County Board of Elections will be held November 10, 2009 at 2:00 PM at the Board office.

**Adjournment:**

There being no further business to come before the Board at this time. Clyde Tate made a motion to adjourn at 2:49 PM; Sharon Washington seconded the motion. Unanimously approved.

Compiled by Sherrie A. Bonebrake  
Election Administrative Assistant II

Respectfully Submitted,

Eileen Wiggins  
Eileen Wiggins, Board President

11/10/09  
Date

Carroll Earp  
Carroll Earp, Board Secretary

11/10/09  
Date