

**MINUTES**  
**WASHINGTON COUNTY BOARD OF ELECTION**  
**February 11, 2003**  
**35 W. Washington Street**  
**Hagerstown, MD 21740**  
**240-313-2050**

Present:

Board

Marianne Schneider, Democratic Member  
Eileen Wiggins, Democratic Alternate  
Dorothy Waters, Republican Alternate  
Roger Schlossberg, Attorney

Staff

Dorothy M. Kaetzel, Election Director I  
Kaye E. Robucci, Election Deputy Director I

Marianne Schneider called the meeting to order at 2:00 PM. Richard Coss, Board President, and Charles Mobley, Republican Member; were absent. In the absence of Richard Coss, Marianne Schneider assumed the chair. There was a quorum present.

**Approval of Minutes of January 14, 2003 Meeting**

Marianne Schneider asked if the board had any corrections or modifications to the minutes of the January 14, 2003 board meeting. Dorothy Waters moved for approval of the minutes as presented, and Eileen Wiggins seconded the motion. The motion carried unanimously.

**Approval of Minutes of November 5, 2002 Meeting**

Tabled until the April Board meeting.

**Addition/Changes to the Agenda**

Marianne Schneider called for any additions or changes to the agenda. There were no requested changes to the Agenda.

**Correspondence**

A. Printing of VAC's

Memo from Joan Mobley, SBE, regarding the printing of precinct registers and VAC's. SBE is evaluating the use of a commercial printer for future elections.

B. 2003 Legislative Session

The House Committee has been disbanded and most election related legislation will now be heard by the House Ways and Means Committee.

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C. Legislative Committee Meeting Minutes

The Board discussed the following:

- Prohibition of a child over the age of 12 from accompanying a voter into the voting booth
- Accenture will be developing the State plan for compliance with HAVA
- Elimination of Voter Registration Volunteers
- Absentee Ballot Applications sent by an organization must be approved by SBE and done 30 days prior to an election
- Identification be requested of all voters
- Time frame for establishing procedures for HAVA compliance

D. James Devine Case

Correspondence received from Carolyn Johnson, Senior Assistant State Prosecutor, advising the Board that her office did not find any basis for a criminal case to be investigated and/or prosecuted because the board, in taking its action, was acting upon the advice of its counsel.

E. Ralph Tyler

The Board sent a letter to Ralph S. Tyler, Hogan & Hartson, attorney for Cas Taylor; requesting payment for the cost of the recount. Roger Schlossberg will talk to John Martirano, County Attorney.

F. Legislative Agenda for MAEO

Robin Downs, President of MAEO, sent the Legislative Agenda of MAEO to Linda Lamone.

G. 2003 Biennial Meeting

The Biennial Meeting will be held at the Clarion Resort Fountainebleau Hotel in Ocean City, MD from October 19 – 22, 2003. Roger Schlossberg voted to schedule the Attorney's Roundtable for Monday, October 20, 2003.

H. State Board Meeting

Minutes of the December 20, 2002 State Board Meeting were discussed. If funds are available, the implementation of the new voting system in the remaining 17 counties will move ahead.

I. MAEO Meeting

The MAEO Meeting will be held at Rocky Gap, MD, June 8 – 11, 2003.

**Reports**

A. City of Hagerstown VS Washington County Board of Elections

Roger Schlossberg provided confidential report on status of pending litigation.

B. HAVA – Help American Vote Act

Dorothy Kaetzel distributed information to the Board. SBE has contracted with Accenture to develop a compliance plan. SBE must submit a plan to the Governor by April 29, 2003. The Governor must then submit the State Plan to the Federal Government by September 30, 2003.

**Old Business**

A. Cost of General Election 2002

The cost of the General Election was \$76,199.98.

B. Budget Workshop – February 13, 2003

Dorothy Kaetzel will be attending a budget workshop with the Board of County Commissioners on February 13, 2003 from 11:10 – 11:40. Charles Mobley, Marianne Schneider and Eileen Wiggins will also attend.

C. City of Hagerstown Elections

Tabled until March Board Meeting

**New Business**

A. Director's Meeting

Dorothy Kaetzel and Kaye Robucci will be attending the Director's Meeting on February 12, 2003.

**Scheduling of the Next Meeting**

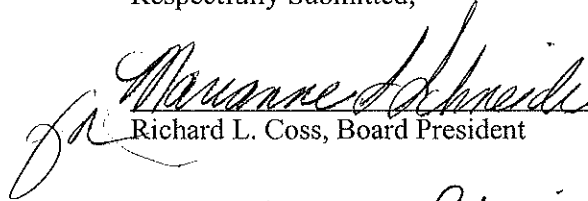
The next meeting of the Washington County Board of Elections will be March 11, 2003, at 2:00 PM at the Board office.

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Adjournment

There being no further business to come before the Board at this meeting, a motion was made by Eileen Wiggins to adjourn at 3:25 PM; Dorothy Waters seconded the motion. Unanimously Approved.

Respectfully Submitted,

  
Richard L. Coss, Board President      Date 3/11/03

  
Kaye Robucci, Election Deputy Dir., I      Date 2-14-03