



MINUTES

WASHINGTON COUNTY BOARD OF ELECTIONS

February 11, 2020

35 W. Washington Street

Hagerstown, MD 21740

240-313-2050

Present:

Board:

Martin Lumm, Board President

Bill Blazes, Board Secretary

Connie Mozingo, Board Assistant Secretary

Jim Schultheis, Board Member

Brian Kane, Board Attorney

Staff:

Kaye Robucci, Election Director II

Barry Jackson, Deputy Election Director II

Absent:

Tammy Downin, Board Vice President

Guest:

Matt Breeding, Republican Central Committee

Cathy Poropatic

President Marty Lumm called the meeting to order at 3:05PM at the Washington County Board of Elections Office, 35 W. Washington Street, 1st Floor Conference Room, Hagerstown, MD 21740. There was a quorum present.

Approval of Minutes of January 14, 2019:

- I. Projects – Listed items are 1, 2, 3, 1. Should be 1, 2, 3, 4.

Jim Schultheis moved to approve the minutes as amended, Bill Blazes seconded, and the motion carried unanimously.

Additions/Changes to the Agenda:

Correspondence, add III. SB936

Correspondence, add IV. Early Voting Sites

Correspondence, add V. Congressional 7 emails

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New Business, add III. Schools with Professional Development Day
New Business, add IV. Christmas Dinner at Hickory Bridge in PA.

Correspondence:

- I. Director Meeting minutes of January 16, 2020
 - a. SB22, polling places at continuing care facilities
 - b. Yellow absentee ballot bags
 - c. Polling Place Evaluation form
 - d. Comprehensive Audit
 - e. Temporary staffing – We will request someone from the state.
 - f. Future Directors Meeting – February 20, 2020.
- II. Memo from Linda Lamone, Administrator, SBE, regarding the Polling Place Evaluation Program
- III. SB0936 - Duties of State Administrator, Local Boards, Election Directors, and Cybersecurity
- IV. List of Early Voting Sites
- V. Congressional District 7 emails from Nikki Charlson

Reports:

- I. Election Director
 - A. Personnel
 1. Job recruitment update for Election Administrative Assistant:
 - a) Received List: 45 on Best Qualified List and we are reviewing the applications.
 - b) Interview Panel: Kaye Robucci, Barry Jackson, Teresa Morningstar and Cortnee Bryant. Interview Dates: February 27 & 28.
 2. Part-time Workers: Cindy Russell and Larry Shipe are available this election.
 3. Office will be closed on February 17, 2020, President's Day
 - B. Meetings
 1. Director's Meeting:
 - a) January 16, 2020 Meeting Minutes discussed under Correspondence.
 - b) Next meeting: February 20, 2020
 2. EW Manual Committee: Received their Manuals
 3. GIS and Elections: Barry Jackson reported no update
 4. Modernizing Absentee Ballot Opening Procedures: Barry Jackson tabled report for the Legislative Update.
 5. MAEO 2020: June 2-5 at Clarion in Ocean City
 - C. Correspondence – None
 - D. Trainings – None

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E. Legislative Update

1. HB0142 – Giving voters with special needs preference in line. A lot of negative comments from disability community. Hearing on January 29, 2020, no vote yet.
2. HB0197 – Voter ID (Parrot and all Washington County delegates, among other Republicans). Hearing on February 6, 2020, no vote yet.
3. HB1094 – Early Voting Hours of Operation. Would make all elections 8AM-8PM. Hearing scheduled for February 27, 2020.
4. HB1172 - Postelection Tabulation Audits - Risk-Limiting Audits (Kaiser) – audit must be performed before certification. Hearing scheduled for February 27, 2020.
5. SB0936 – Duties of State Administrator, Local Boards, Election Directors, and Cybersecurity. Gives State Administrator disciplinary authority over local election directors.
6. SB1003 – Eligible Detainees-Information on Voting Rights. Sets up a program similar to nursing homes where LBEs would work with coordinators at correctional facilities to register detainees and issue absentee ballots.
7. HB1379 – Multiple Ballots Cast by an Individual. Would allow acceptance of absentee ballot and rejection of provisional ballot in the event of double voting. Delegate Feldmark introduced this bill as a direct result of conversations that Barry Jackson has been having with her staff.

F. Registration Statistics for January 2019 were distributed to the Board.

G. Voting System Activities

1. We will be receiving 25 Pollbook Printers from Charles County.

H. Candidate Information

1. Filing ended January 24, 2020
 - a) BOE: 7 candidates (no ballot for County unaffiliated, etc. voters)
 - b) Mayor: 3 candidates
 - c) Council: 13 candidates.

I. Projects

1. Preparing for Election Workers Training Classes: Feb 19 – Mar 27
2. Proofing of polling places and contest list
3. Technical Judges from Tech H.S. -
4. Translator for 17-1: We may use an Election Worker
5. Combined Facility Layout and Requirements – discussed under Old Business.
6. Disaster Recovery Plan

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- II. Attorney
 - A. None.

Old Business:

- I. Early Voting area update – Marty Lumm reported that Kaye Robucci, Barry Jackson, and he met with Kirk Downey, Sara Greaves, Scott Hobbs, and Brennan Garrett on January 16, 2020. February 4 Commissioners meeting, Scott Hobbs presented total request for \$600K, \$300K CIP, \$300K systemic, unanimously approved.
- II. Facility update – Barry Jackson reviewed artwork of building with grey façade and signage.
- III. MOU – Board Attorney – The board reviewed the MOU and will take a vote to approve it at the March meeting.
- IV. Early Voting & Campaign Signs – Kaye Robucci and Barry Jackson met with Danny Hixon, county facilities manager to discuss sign requirements at the new property. They discussed no smoking, parking, accessibility, no loitering, and candidate restrictions.
- V. Election Worker Training – Kaye Robucci asked the board to pick some dates when they could assist with training.
- VI. District 9-0 Polling Place – President of Leitersburg Ruritan offered the new community center as a polling place, available by the General Election.
- VII. FY21 Budget – Kaye reviewed the revised budget with the board.

New Business:

- I. Early Voting Security Plan – Kaye Robucci reviewed the plan with Brian Kane. The plan is due to SBE February 21, 2020.
- II. 2020 Election Workers – Jim Schultheis moved to accept the list of election workers, Connie Mazingo seconded, and the motion carried unanimously.
- III. Schools with Professional Development Day – Mark Mills, Director of Facilities for Washington County Board of Education, alerted us that the schools will be having a professional development day on Primary Election Day.
- IV. Christmas Dinner at Hickory Bridge in PA, December 4, 2020.

Members Remarks:

Marty Lumm requested to put an agenda item in the March meeting to say the Pledge of Allegiance before each board meeting.

Scheduling of Next Meeting:

The next regular meeting of the Washington County Board of Elections will be held on Tuesday, March 10, 2020 at 3:00PM. The location is Washington County Board of

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Elections Office, 35 W. Washington Street, Hagerstown, MD; as pursuant to the Bylaws of the Washington County Board of Elections, Article 3, Section 3.3(A) 8.

Distributed Information:

- I. January Registration Statistics

Future Events

Adjournment and Executive Session:

There being no other business to come before the Board at this time, Marty Lumm called for a motion to adjourn the Regular Board Meeting and move into Executive Session. At 5:11PM, Jim Schultheis made a motion to adjourn the Regular Board Meeting and convene an Executive Session under State Government Article, § 10-508 (a) (1) To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals. Bill Blazes seconded the motion.

SUMMARY OF CLOSED SESSION HELD ON FEBRUARY 11, 2020

1. *Statement of the time, place, and purpose of the closed session:*

Time of closed session: 5:11 pm.

Place (location) of closed session: 35 W. Washington Street, 1st floor conference room, Hagerstown, MD 21740.

Purpose of the closed session:

Discuss reinstatement of former election judge.

2. *Record of the vote of each member as to closing the session:*

Names of members voting aye: Bill Blazes, Connie Mazingo, and Jim Schultheis. Tammy Downin was absent.

Members opposed: None

Abstaining: Marty Lumm

3. *Statutory authority to close session:*

This meeting was closed under the following provisions of General Provisions Art. § 3-305(b):

Topic #1: § 3-305(b) (X) **Topic #2:** § 3-305(b) () **Topic #3:** § 3-305(b) ()
(add others as needed)

4. *Listing of each topic actually discussed, persons present, and each action taken in the session:*

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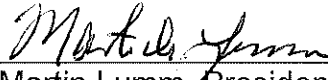
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Topic description	Persons present for discussion	Action Taken/Each Recorded Vote
#1: Reinstatement of former election judge	Marty Lumm, Bill Blazes, Connie Mozingo, Jim Schultheis, Kaye Robucci, Barry Jackson	No action taken.

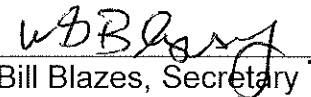
After the discussion was completed, Jim Schultheis made the motion to close the Executive Session at 5:28PM, Bill Blazes seconded, and the motion passed unanimously.

Compiled by Barry Jackson
Deputy Election Director II

Respectfully Submitted,



Martin Lumm, President 3/10/2020
Date



Bill Blazes, Secretary 3/10/2020
Date