

PROCEEDINGS

WASHINGTON COUNTY BOARD OF ELECTIONS

June 13, 2000

Present: Richard L. Coss, President
Charles Mobley, Republican Member
Marianne Schneider, Democratic Member
Dorothy M. Waters, Republican Alternate
Dorothy M. Kaetzel, Election Director II
Kaye E. Robucci, Election Deputy Director I

Richard Coss called the meeting to order at 2:03. James Sprecher, Democratic Alternate, and Roger Schlossberg, Attorney, were absent.

MINUTES: Marianne Schneider made a motion to approve the minutes of the May 9, 2000 board meeting, Jim Mobley seconded the motion, and all were in favor.

CORRESPONDENCE: Letter to Mr. Robert Darby informing him of the process and procedures to follow to get a referendum on the ballot.

Dorothy Kaetzel informed the Board that she had received a call from Mr. Bill Nairn, City of Hagerstown Attorney, regarding a referendum on the November ballot. Dorothy instructed him to call Richard Douglas, County Attorney.

OLD BUSINESS: The Board discussed the traffic congestion on election night. Several suggestions were made:

- Ask the 911 employees to park elsewhere on election night
- Ask the County to clear the lot of all county vehicles
- Contact the Maryland Theater and ask if there is a performance scheduled at the theater on election night

We are currently working the JIS Criminal Conviction report.

The Board discussed the recent MAEO meetings and reported on the breakout meetings.

Board Members Meeting

- New members on the board should receive a packet of information. We currently provide this. Suggestion made to prepare a brief job description of the duties and requirement for being a board member. This will be provided to the central committees to aid in their recruitment of board members.
- That Board Attorney only gives advice.

Director's Meeting

- We should be on-line with the MVA by January 2001.
- Jury lists can now be pulled from the MVA list or voter lists.
- We will need to purchase scanners to scan voter history for future elections.

- JIS Criminal Conviction Report - we are to complete this job ASAP. In September, the reports will include all pertinent information.
- Write-in votes - we have to **count** all of the write-in votes but only have to **report** the filed candidates.
- New Voting System - none are qualified by NASED to date. ES&S is the only company to apply for certification from the state.
- We have no control over the schools concerning ADA compliance.

Staff Meeting

- Majority of time spent on LEMS problems and concerns.
- A LEMS User Group will be set up. Molly Neal will head the user group and Sharon Mackereth will be on the committee.
- Beta testing with the LEMS System will be done in Montgomery and Prince George's Counties.
- Each county is to send the names of their office staff, E-mail addresses and job functions to SBE and Stuart Harvey.

NEW BUSINESS:

Office picnic will tentatively be held on August 14, 2000 at the Elk's Picnic Grounds.

Bob Graff and an architect came to our office on June 12 to discuss our needs and wants for our new office space. We will have 1950 sq ft of office space. Renovations are schedule to begin February 2001 with completion in December 2001. We are to move to our new location in March 2002.

Next meeting - July 11, 2000.

Marianne Schneider made a motion to adjourn at 3:32 PM; Dorothy Waters seconded the motion and all were in favor.

Respectfully submitted,

Kaye E. Robucci

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Election Deputy Director I