

PROCEEDINGS

**WASHINGTON COUNTY
BOARD OF ELECTIONS
January 11, 2000**

Present: Richard L. Coss, President
Marianne Schneider, Democratic Member
James Sprecher, Democratic Alternate
Dorothy M. Waters, Republican Alternate
Dorothy M. Kaetzel, Election Director II
Kaye E. Robucci, Election Deputy Director I

Richard called the meeting to order at 2:00 PM. Jim Mobley, Republican Member, and Roger Schlossberg, Attorney, were absent.

MINUTES: Dot Waters made a motion to amend the December 14, 1999 minutes to include Roger Schlossberg as being present. Jim Sprecher seconded the motion and all were in favor.

CORRESPONDENCE: Letter to Helen Koss from John T. Willis certifying the republican presidential candidates.

Letter from the Maryland Association of Boards of Education indicating that all of the schools have liability insurance. Copy of letter was given to Annajean Bitner.

List of Presidential Delegate Authorizations for John McCain, George W. Bush and Steve Forbes were distributed.

OLD BUSINESS: Policy for Public Communications was tabled until the February meeting. Roger will find out if every call from voters on election day has to be documented (including the numerous calls received from voters who only call to find out what polling place to go to).

Registrant not a citizen was tabled until the February meeting.

Letter to Linda Lamone regarding the maintenance fee on the new registration system was tabled until the February meeting. Roger will draft a letter to be sent to the Board prior to the February meeting.

The Board members and Norman Bassett have been surveying all of the polling places. Eight of the 43 polling places still need to be surveyed. Currently only District 15 - Big Pool, is unaccessible because of the ramp. A new polling place will be used for the 2002 elections.

The state will be providing signs for van parking.

NEW BUSINESS: The Board had reviewed the absentee ballot regulations. Jim Sprecher made a motion to adopt the procedures; Dot Waters seconded the motion and all were in favor. Board will develop tabulating procedures for absentee ballots. These procedures will be sent to the state for approval.

The Board reviewed the procedures for using double stubs. Dot Waters motioned to adopt the procedures; Jim Sprecher seconded the motion and all were in favor.

Poll Workers manuals were distributed. The Board will be helping with the training classes. The classes will be held at South Hagerstown High School at 7:00 PM on January 25, January 27 and February 9, 2000. Dorothy will check to see if the OPTECH and supplies can be stored at the school between training classes.

The L&A is scheduled for February 23 at 8:00 AM with the public test at 2:00 PM. The L&A for the general election will be held October 25 at 8:00 AM with the public test at 2:00 PM.

The Board discussed an increase in the pay for the attorney. Marianne Schneider motioned to increase the attorney pay to \$2,500 (effective July 1, 2000) and to include \$2,500 in the budget to be used for additional representation if needed. Richard Coss seconded the motion and the motion passed.

The Board reviewed the 2001 budget.

The Board decided against sending Mark Brugh a wedding gift.

Next meeting February 8, 2000.

Marianne Schneider made a motion to adjourn at 3:48 PM; Jim Sprecher seconded the motion and all were in favor.

Respectfully submitted,

Kaye Robucci

Kaye E. Robucci
Election Deputy Director I