

PROCEEDINGS

**BOARD OF ELECTION SUPERVISORS  
FOR WASHINGTON COUNTY  
AUGUST 8, 1995**

Present: Richard L. Coss, President  
Daris Phillips, Member  
Dorothy M. Waters, Republican Alternate  
Mark Brugh, Attorney  
Dorothy M. Kaetzel, Election Director II  
Kaye E. Robucci, Election Deputy Director I

Richard called the meeting to order at 2:00 p.m. Charles L. Mobley, Jr., Republican Member and Roger Schlossberg, Democrat Alternate were absent.

**MINUTES:** Dot motioned and Daris seconded that the minutes of the meeting held on July 11, 1995 be approved as submitted.

**PERSONNEL:** Dorothy informed the board that the test for the position of election registrar was given on July 18, 1995. We have not received a list of names.

**CORRESPONDENCE:** Copy of letter to Richard Martin, Principal of South Hagerstown High School, informing him that we would not be moving the polling location from the school was distributed. Jeffrey L. Harr, Assistant - Office of Facilities Management & Planning, advised the Board that since school is closed on election day there is no need to move the polling location.

Copy of letter from Martha Riche regarding Maryland's intention to participate in the Block Boundary Suggestion Project of the 2000 Census Redistricting Date Program was distributed.

Dorothy distributed a memo with the address and contact person for the Libertarian Party of Maryland.

Memo from Tejal Cherry & Joe Torre, SABEL, was distributed. We will be receiving a new computer in September to be used strictly for the Candidate/Committee System. Need to move some files to the basement to allow room for a desk for the new computer unit.

Response was sent to Jack Schwartz regarding the closed session at MAEO on June 20, 1995.

Letter from Gene Raynor, SABEL, regarding regulations for VRV was distributed. The State Board is proposing regulation that will eliminate the requirement that a VRV be a registered voter in Maryland. Instead, the regulation will require a VRV to be of voting age. Dorothy informed the Board that the regulations have not been finalized. They need to be published for public comment before final adoption.

Memo from Ernestine Blake-Green, SABEL, regarding the closing date for the position of election registrar was distributed. Dorothy is waiting to hear from the Department of Personnel about the test given on July 18, 1995 for the position of election registrar. The Board would like to know if a list of eligible names will be received from the test given on July 18 or if they will wait until the second test is given.

Letter from Ralph Tyler, Deputy Attorney General, regarding fees billed to SABEL was distributed.

Dorothy informed the Board of Baltimore County's new address and phone number.

**OLD BUSINESS:** The League of Women Voters will do voter registration at the Valley Mall on September 22 & 23, 1995.

We received our fax machine. Our number is 791-3144.

Reservations have been made for the SABEL meeting to be held October 23 - 26, 1995 at the Sheraton Fountainebleau in Ocean City, MD.

Dorothy informed the Board that an additional Judge will be on the ballot in 1996. Ellen Hollander will run at large.

Dorothy distributed a revised copy of the salary schedule with the election day money included.

Richard reported on the inspections for potential office space. Four locations were inspected and three were deemed to have adequate space - People's, The Temple Building and the Wareham Building. All locations would require renovating. Richard reported on Jim's conversation with Greg Snook, County Commissioner and Rodney Shoop, County Administrator. They recommended that the Election Board work with the County Commissioners in searching for a new location since we would need to remain in a County Building.

Mark suggested that we develop a plan indicating how much space is needed for office and storage and submit this to the Commissioners asking them to budget funds for Fiscal Year 1997 for the purpose of relocating if they are unable to provide space for us in a county building. The Commissioners need to be reminded that at the expiration of the 7 year lease for the OPTTECH, if the decision is made to purchase the equipment, space would be required for the storage of all the equipment. We will review this plan at the next board meeting.

Kaye reported that the Elected Officials Guide will be printed by Tri-State Printing and that CES will sponsor the cost of the printing.

Dorothy reported that the new typewriter has been received for Sharon.

Dorothy reported that beginning in July, we received a report of the in-active voters in Washington County.

Dorothy gave additional information regarding the question of how many Board Members constitutes a quorum. In a letter dated August 10, 1981 from Mary N. Humphries, Assistant Attorney General to Willard A. Morris, Administrator SABEL, stating "Two members of the board -whether from the same or different political parties - constitute quorum for a meeting and may make decisions or take actions binding the board, with certain limited exceptions". At the 1993 MAEO meeting, during the report from the attorneys, they recommended that one of each party be present, but it is not required.

The office picnic is Wednesday, August 30, 1995, at 6:00 p.m. at the Eagles Picnic Grounds.

**NEW BUSINESS:** Dorothy reported that she met with Jim Riffle, coordinator, Hagerstown Jr. College. He has had training in voter registration procedures and has received voter registration applications.

The Paramount Elementary School is completed. Mark will do the survey.

Dorothy reported on the meeting held July 26, 1995 in Annapolis. Kurt Hornig, SABEL, was asking for methods to clean the voter rolls. One suggestion is to send a mailing to all voters having no activity in 4 years.

Dorothy reported that the first meeting for the Task Force is Monday August 14, 1995.

Next meeting September 12, 1995.

Dot motioned, seconded by Daris, to adjourn the meeting at 3:13 p.m.

Sincerely,

*Kaye E. Robucci*

Kaye E. Robucci  
Deputy Election Director I