

## MINUTES

### WASHINGTON COUNTY BOARD OF ELECTIONS

June 11, 2002

35 W. Washington Street

Hagerstown, MD 21740

240-313-2050

Present:

Board

Richard L. Coss, President

Marianne Schneider, Democratic Member

Charles Mobley, Jr. Republican Member

Eileen Wiggins, Democratic Alternate

Dorothy Waters, Republican Alternate

Roger Schlossberg, Attorney

Staff

Dorothy M. Kaetzel, Election Director II

Kaye E. Robucci, Election Deputy Director I

Richard Coss called the meeting to order at 2:00 PM. All members were present, constituting a quorum.

**Approval of Minutes of May 14, 2002:** President Richard Coss asked if the board had any corrections or modifications to the minutes of the May 14 board meeting. Charles Mobley moved for approval of the minutes as presented; Marianne Schneider seconded the motion. The motion carried unanimously and Richard Coss, President, signed the minutes.

**Addition/Changes to the Agenda:** President Richard Coss called for any additions or changes to the agenda. Dorothy Kaetzel asked that the budget be added in Old Business. There were no other requested changes to the Agenda.

### Correspondence:

A. Open House

Richard Coss read aloud the invitation to an open house in honor of Ruth Ellen Jacobs, Election Deputy Director, for Frederick County. Ruth Ellen Jacobs will be retiring June 30, 2002. We are unable to attend but will send a card.

B. Redistricting

Memo from Linda Lamone, Administrator SBE, regarding the invalidation of the 2002 Redistricting plan. It is now in the hands of the Court of Appeals. Dorothy Kaetzel will delay the printing of the voter notification cards until a decision is made. Dorothy Kaetzel will contact Laura Ernde, Staff Reporter Herald Mail, to have an article placed in the paper regarding the invalidation of the plan.

**Correspondence**

C. 2002 & 2003 MAEO Meetings

Memo regarding the 2003 MAEO meeting and an evaluation sheet for the 2002 meeting were distributed. The 2003 meeting will be held June 8 – 10, 2003 at Rocky Gap Resort and Lodge.

D. 2003 Legislation

Memo from Barbara Fisher asking for any suggestions for the 2003 Session of the General Assembly. Any suggestions must be received by June 25, 2002.

E. 2002 Legislative Changes

The 2002 Legislative changes to Article 33 were discussed. Several important changes have occurred including provisional ballots and the change in qualifications for criminal convictions.

F. Deadline for Changing Polling Places

Memo from Judith Arnold, Counsel for Election Laws, regarding the June 11, 2002 deadline for changing polling places. Polling places may be changed after June 11, 2002 but only with approval of the State Administrator.

**Reports**

A. Director's meeting

Dorothy Kaetzel reported on the Director's meeting held May 15, 2002. SBE will pay for a provisional judge in each polling place. Provisional judges will be paid \$100.00. The storage bags for the provisional ballots have been ordered.

**Old Business:**

A. Communication Problems on Election Day

Charles Mobley will meet with Ron Whitt, Director IT, and David Munday, Board of Education, to discuss our communication concerns on election day.

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B. Statutory changes for AB – High risk professions

Donna Duncan sent an Opinion of the Attorney General from September 1998. The opinion recommends that if a voter requests an absentee ballot; it is not the responsibility of the staff to determine if the voter has made the decision properly. If the voter signs the oath, a ballot should be issued.

C. Chewsville Community Center

The Board discussed the use of the Chewsville Community Center. We have received permission to use the facility but the permission slip included a list of stipulations. The Board recommended not sending any "I Voted Stickers" to the Community Center. The Board decided to continue to use the Community Center for now. Charles Mobley will check if the evening meeting scheduled at the Community Center could be rescheduled.

D. Redistricting Resolutions

The redistricting resolutions are on hold until a decision is made by the Court of Appeals.

E. Redistricting Notifications

Dorothy Kaetzel contacted The Printing Place to put the printing and mailing of the Voter Notification Cards on hold until further notice.

F. Election Worker Notifications

Election worker recruitment letters were sent to 1,000 registrants. We have received a good response so far.

G. Old Phone Number

Dorothy Kaetzel informed the Board that if you dial our previous phone number (301-791-3030) you receive a message that includes our new phone number (240-313-2050).

H. FY03 Budget

Dorothy Kaetzel received her FY03 Budget. Nothing additional was deleted.

At 3:11 PM, Roger Schlossberg, Attorney, entered the meeting.

**New Business:**

A. Constitutional Amendments

There will be 3 Constitutional Amendments on the General Election Ballot.

**Scheduling of the Next Meeting**

The next meeting of the Washington County Board of Election will be ~~June~~<sup>July</sup> 9, 2002 at 2:00 PM at the board office.

Richard Coss thanked Charles Mobley for reserving the Elk's Picnic Grounds for the office picnic. We had a very nice time.

**Adjournment**

There being no further business to come before the Board at this meeting, a motion was made by Charles Mobley; seconded by Marianne Schneider to adjourn at 3:25 PM. Unanimously approved.

Respectfully submitted,

Richard L. Coss  
Richard L. Coss, Board President

Kaye E. Robucci  
Kaye E. Robucci  
Election Deputy Director I