

MINUTES

WASHINGTON COUNTY BOARD OF ELECTION

November 10, 2003

35 W. Washington Street

Hagerstown, MD 21740

240-313-2050

Present:

Board

Charles Mobley, Jr., President

Marianne Schneider, Democratic Member

John Barr, Republican Member

Dorothy Waters, Republican Alternate

Eileen Wiggins, Democratic Alternate

Gregory Bannon, Attorney

Staff

Dorothy M. Kaetzel, Election Director, I

Kaye E. Robucci, Election Deputy Director, I

Charles Mobley called the meeting to order at 2:08 PM. There was a quorum present.

Approval of Minutes of October 14, 2003

Charles Mobley asked if the board had any corrections or modifications to the minutes of the October 14, 2003 Board Meeting. Marianne Schneider requested the following change shown in bold.

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E. Biennial Meeting

Board members, substitutes and counsel are required to attend **the Biennial Meeting** under Election Law of Maryland.

With this change the minutes were approved as amended.

Addition/Changes to the Agenda: Several items were added to the agenda: Compensation to Trainers will be discussed under System Implementation and SBE Proposed Legislation under New Business.

Correspondence:

A. Calendars

The 2003/2004 Calendars were distributed.

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B. Diebold

Letter from Thomas Feehan, Jr., Warehouse and Inventory Manger, Diebold, regarding the warehouse accommodations. Diebold is entering into a three-year lease agreement with Todd Baer. We have been allocated 975 square feet. If more space is required, Diebold is willing to work with us.

The packing of the election worker supplies will take place in the first floor conference room. Dorothy Kaetzel has reserved the conference room. Jim Sterling and Tom Feehan are meeting on Wednesday to discuss the electrical requirements needed at the warehouse and who will be doing the work.

C. Hagerstown Community College

We have received permission to use HCC as a polling place as long as we agree to several stipulations. Charles Mobley has surveyed the area and feels that the allocated area will be sufficient.

D. E-mail from Stuart Harvey

Rick Goehler, past Director of Montgomery County, passed away on October 19, 2003.

E. HAVA Funding

The Election Center is requesting that we contact our senators regarding the funding for HAVA. Senator Steny Hoyer is from Maryland and is one of the sponsors of the bill.

F. Administrator Reports

Report from Linda Lamone, SBE Administrator, on the State Summit on Election Reform held in Hollywood, FL on October 12 & 13, 2003. She also attended the Eagleton Institute of Politics at Rutgers University on September 25, 2003.

3:00 PM Gregory Bannon entered the meeting

Reports:

A. Biennial Meeting, October 19 – 22, 2003

Charles Mobley thanked everyone for attending the Biennial meeting. Marianne Schneider reported on the State Board Meeting regarding the provisional ballot procedures.

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Reports:

Greg Bannon reported on Attorney breakout session. He reported that Ms. Arnold said there was no agenda and spent 5 minutes talking about the Green Party Court Case. Mr. Bannon expressed concerns regarding the procedures for the provisional ballots.

TS Voting System Implementation

A. Voting Equipment

The voting equipment was delivered on October 31, 2003. The server was installed on November 10, 2003.

B. Training Schedule

An updated training schedule was distributed. The staff will be attending Optical Scan Training on November 12 in Allegany County. We will find out what time the training begins on December 9 for the "Train the Trainer" and on December 16 for the "AccuVote-TS Logic & Accuracy".

C. Mock Election, December 15-19, 2003

Additional information is needed. Dorothy Kaetzel will call Sue Page to find out if the Mock Election will take all four days and if the Board should be present.

D. Public Demonstrations

The first demonstration on the new voting system will be November 15 & 16 at Hagerstown Community College. The Americana Arts & Crafts Christmas Fair will be held from 9:30 AM – 5:30 PM. Schedule is as follows:

November 15, 2003

9:30 – 1:30 Alfred Stuart and Sharon Mackereth

1:30 – 5:30 Alfred Stuart and Charles Mobley

November 16, 2003

9:30 – 1:30 Dorothy Kaetzel and Sherrie Bonebrake

1:30 – 5:30 Doris James and Audrey Coffelt

E. Compensation

The Board discussed compensation for the public demonstrations. John Barr made a motion to pay \$20.00 for each training class and \$30.00 for each public demonstration plus mileage; Marianne Schneider seconded the motion and all were in favor.

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Old Business:

A. City of Hagerstown

Dorothy Kaetzel has been in contact with Ruth South and a meeting with the City of Hagerstown Election Board will be scheduled for November 17 or November 24, 2003.

New Business:

A. Election Workers

Election Worker appointment letters were mailed on November 3, 2003.

B. Election Worker Training

Training Classes will be held at the Maryland Extension Office on January 20, 28, 29, 30, 2004. Two classes of 30 workers each will be held simultaneously; one class will be on the TS Voting System and the other will be on the voting process.

C. Election Worker Manual

Dorothy Kaetzel is on the committee. The Election Worker Manual has been proofed. We are waiting for additional information from SBE.

D. SBE Proposed Legislation

SBE is sponsoring legislation requiring ID from every voter. The Board discussed the proposed legislation in regards to Section 10-310. The Board has voiced opposition to it in the past. The Board is not in favor of the proposed changes to 10-310. They feel it will be creating ill will among the voters.

3:45 John Barr left the meeting

E. Christmas Party

The office Christmas Party will be held December 17, 2003 at 6:00 PM at the Fire Side Restaurant.

Members Remarks:

No member remarks

Scheduling of Next Meeting

The next meeting of the Washington County Board of Elections will be held Monday, December 8, 2003, at 2:00 PM at the Board Office.

Adjournment:

There being no further business to come before the Board at this time. Marianne Schneider made a motion to adjourn at 3:51 PM; Dorothy Waters seconded the motion. Unanimously approved.

Respectfully Submitted,

 12/08/03
Charles L. Mobley, Jr., Board President Date

 11-17-03
Kaye E. Robucci, Election Deputy Dir, I Date