

PROCEEDINGS

**BOARD OF ELECTION SUPERVISORS
FOR WASHINGTON COUNTY
August 10, 1999**

Present: Richard L. Coss, President
 Charles Mobley, Jr., Republican Member
 Marianne Schneider, Democratic Member
 Dorothy M. Waters, Republican Alternate
 Roger Schlossberg, Democratic Alternate
 Dorothy M. Kaetzel, Election Director II
 Kaye E. Robucci, Election Deputy Director I

Richard called the meeting to order at 1:03 PM.

MINUTES: Marianne motioned and Jim seconded that the minutes of the July 13, 1999 meeting be approved as submitted. All were in favor.

CORRESPONDENCE: The Baltimore City Election is September 14, 1999. We received an invitation to visit the office on election day to view their voting system.

Report on the Tri-State meeting held June 23, 1999 was discussed. The District of Columbia uses a "special ballot" for any inactive voters. These ballots are kept separate and only after the voter is found to eligible to vote is the ballot counted.

State Board minutes for May and June were distributed. Linda Lamone was reappointed as Administrator. The Board again discussed the rights of substitute board members to participate in meetings. Declinations must now be retained or shredded. Dorothy purchased a shredder.

Letter to Attorney Hirshman regarding the reinstatement of Mark Brugh. Response from Mr. Hirshman stating that Mark as of July 28 had not applied for reinstatement.

The 2000 election calendars were distributed.

Attorney General Opinion regarding the changes in the election code in regards to hiring and termination of employees. The Administrator now has the authority to hire and terminate employees. Political party affiliation is no longer an issue. All election board employees must meet only the State's or county's minimum job qualifications to be hired.

Memo from Carol Evans thanking everyone for her retirement quilt.

The Biennial meeting will be held October 17 - 20, 1999 at the Sheraton Fountainebleau in Ocean City, MD. Information regarding the meal packages was distributed. Reservations will be made on August 11, 1999.

OLD BUSINESS: Roger informed the Board that Mark had contacted him in regards to his reinstatement. He has filed for reinstatement. Before he is reinstated he must do the following:

- Pay the cost of the investigation
- Have payment arrangement in place for the clients
- Have someone willing to mentor him

The repayment plan and mentorship must be acceptable to Mr. Hirshman. Dorothy spoke with Mr. Hirshman and he indicated he may know something by August 13, 1999. Roger is willing to stay on the board until the September meeting. Richard will inform Mark that we need to know something no later than September 3 and that a decision will be made at the September 14 board meeting.

Dorothy reported on liability insurance at the polling places. Several polling places do not have liability insurance if a voter would hurt themselves at the polling place. Annajean Bitner, County Human Resources, indicated that we do not have an insurable interest in the polling places. Roger will write a letter to Annajean Bitner for further information. Roger says we do have an insurable interest in the polling places because we pay rent for use on election day. According to the State, the County is required to pay for liability insurance.

Roger left the meeting at 2:00 PM

Challengers and Watchers tabled until the September meeting.

Office picnic will be held Monday, August 30, 1999 at 6:30 at the Elk's Picnic Grounds. We will check prices on fried chicken.

Dorothy reported on the Director's meeting held July 23, 1999 in Annapolis. The republican primary was discussed. All voters except Democrats and Libertarians will receive a republican ballot in the primary election. Linda Pierson, State Board, will write the language to be used with the sample ballot in the newspapers and for the insert for the absentee ballots. New Accessibility Survey Forms were received at the meeting. All surveys must be completed by November 2000. Dorothy has already contacted Norman Bassett, County Disabilities Issues Coordinator & Trainer, to see if he was qualified and willing to do the surveys. Norman is trained and indicated he would do the surveys. Dorothy will give him a survey form. It was recommended that the private polling places be done first and then the schools. Also, a letter to each polling place will be sent indicating when the survey will take place.

NEW BUSINESS: Upcoming schedule:

August 12 - Two PC's to be installed

September 1 & 3 - MS Excel 97 & MS Access 97 training class at HCC. Doris & Audrey will work

September 8 - Training in Columbia, MD

November 1 - 4 - Training in Columbia, MD. Doris & Audrey will work

The Census Maps were reviewed and the election districts drawn. They will be reviewed by the State Planning Department and new maps will be sent back to us.

Director's meeting, August 23, 1999 at 11:00 AM in Annapolis, MD. A demonstration using a template and audio will be held during the meeting.

Poll worker training is tentatively scheduled for January 25 & 27 and February 9, 2000.

Next meeting September 14, 1999.

Jim made a motion to adjourn at 3:30 PM; Marianne seconded the motion and all were in favor.

Respectfully submitted,
Kaye E. Robucci

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Election Deputy Director I