

MINUTES

WASHINGTON COUNTY BOARD OF ELECTION

June 10, 2008

35 W. Washington Street

Hagerstown, MD 21740

240-313-2050

Present:

Board

Eileen Wiggins, President

John Benchoff, Democratic Member

Clyde Tate, Republican Member

Sharon Washington, Democratic Alternate

Carroll Earp, Republican Alternate

Staff

Dorothy Kaetzel, Director

Sharon Mackereth, Election Supervisor, II

Eileen Wiggins called the meeting to order at 2:01 PM. Roger Schlossberg, Attorney, was absent. There was a quorum present.

Approval of Minutes of May 13, 2008

Eileen Wiggins asked if the Board had any corrections or modifications to the minutes of the May 13, 2008, Board Meeting and Executive Sessions of May 27, 2008 and May 29, 2008. Approved as submitted.

Addition/Changes to the Agenda:

Dorothy Kaetzel requested the following changes to the agenda:

Additions: Old Business: Poll Workers; New Business: Salary Study Commission.

Correspondence:

A. E-mail from Eileen Wiggins to Delegate Christopher Shank –

Eileen Wiggins e-mailed Del. Shank regarding the complaint from William L. McGovern of his concern of our choice to use two envelopes versus three envelopes for absentee ballots. Ms. Wiggins invited Delegate Shank and Mr. McGovern to come into our office to see exactly how the procedure works.

Reports:

A. Voting System Demo at Spectrum –

Carroll Earp and Clyde Tate attended a training forum for Spectrum, an organization that assists mentally challenged individuals. Mr. Earp and Mr. Tate conducted a demonstration of the AccuVote Touch Screen Voting System.

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Spectrum also had a Kim Berney from the Maryland Disabilities Law Center in Baltimore, MD. Ms. Berney was registering people to vote - nine people registered. They were very thankful for our visit.

Old Business:

A. VRA from voter, Tijani Harris –

Tijani Harris returned the voter registration form that we sent requesting his signature. The identity verification has been satisfied and his application to receive an absentee ballot for the General Election has been accepted.

B. Budget for FY09 –

The FY09 Budget is approved and all requests granted.

C. Return of Memory Cards/Flash Cards Election Night –

With the guide lines provided by SBE, the Board has updated written procedures for chain of custody of AccuVote TS memory cards. John Benchoff made a motion to accept these updated procedures; Clyde Tate seconded the motion. Unanimously approved. Updated procedures will be submitted to Nikki Trella for review.

D. Poll Workers –

There are two poll workers that we have to consider terminating. John Benchoff knows of the situation and has agreed to follow through with this.

New Business:

A. Office Picnic –

We need to find a place to have the office picnic this year. The Elks Club no longer has the picnic area on the Greencastle Pike. The Board members will check their schedule to see what date suits, possibly the first week in August, the 4th through the 7th. John Benchoff is a member of the American Legion on Northern Ave., he will check to see if available. Eileen Wiggins will check with the Legion in Williamsport. If there is a fee, we prefer not to go over \$25. Clyde Tate volunteered to pay if no more than \$25.

B. Salary Study Commission –

The Board members have received a letter from the Office of the County Attorney Washington County, MD, regarding the 2008 Washington County Salary Study Commission. The "Commission" is requesting any materials that might be helpful in doing a study. The last time they requested this information was in 2004. Jim Mobley (Board President at that time) compiled the information. A copy of all the documents was given to this Board.

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Only two jurisdictions get a higher pay then Washington County's Board - Baltimore City gets \$11,000 and \$10,000, Frederick gets \$5,500 and \$5,000. Washington County gets \$5,000 and \$4,500. The Board looked over the job list of duties and Dorothy Kaetzel asked them if the list was acceptable. They responded with "yes".

All in favor in leaving the pay as is – unanimously approved. Dorothy Kaetzel will respond with a letter to the commission.

Carroll Earp expressed a concern about why Board substitutes are not allowed to vote as regular Board members are. His reasoning is substitute members have the same responsibilities but are not allowed to vote. Mr. Earp is willing to talk to Delegate Christopher Shank and Senator Donald Munson regarding getting voting rights for sub Board members. The Board gave their consent to allow Mr. Earp to have a talk with them.

Member Remarks:

No remarks at this time.

Adjournment:

The next Board Meeting will be July 8, 2008 at 2:00 PM.

There being no further business to come before the Board at this time, Carroll Earp made a motion to adjourn at 2:44 PM; Clyde Tate seconded the motion. Unanimously approved.

Compiled by Sharon C. Mackereth
Election Supervisor, II

Respectfully Submitted,

Eileen Wiggins
Eileen Wiggins, Board President

7/8/08
Date

Carroll Earp
Carroll Earp, Board Secretary

7/8/08
Date