

PROCEEDINGS

BOARD OF ELECTION SUPERVISORS  
FOR WASHINGTON COUNTY  
NOVEMBER 14, 1995

Present: Richard L. Coss, President  
Daris Phillips, Democrat Member  
Charles L. Mobley, Jr. Republican Member  
Dorothy M. Waters, Republican Alternate  
Kaye E. Robucci, Election Deputy Director I

Richard called the meeting to order at 2:01 p.m. Roger Schlossberg, Mark Brugh and Dorothy Kaetzel were absent.

MINUTES: Daris motioned and Jim seconded that the minutes of the meeting held on October 10, 1995 be approved as submitted.

PERSONNEL: Sherrie Bonebrake has been selected to be the Republican Registrar. She will start on November 27, 1995. Dorothy will contact Ernestine Blake-Green to discuss the required paperwork.

CORRESPONDENCE: Copies of the State of Maryland Sexual Harassment Policy and Procedures were distributed.

Minutes of the Task Force meetings held September 28 and October 26, 1995 were distributed.

Memo from Donna Duncan, SABEL, regarding information on the Independence Party was distributed.

Memo from Donna Duncan, SABEL, concerning the Democratic National Convention Delegates was distributed. Congressional District 6 will elect 4 delegates.

Copy of memo to Joan Mobley, SABEL, requesting voter notification cards for District 1 was distributed. The cards have been received but not sent.

Memo from Rebecca Wicklund, SABEL, regarding an Attorney General's opinion was distributed. A candidate may serve as chairman of his or her own political committee.

Minutes of the SABEL Board Meeting held August 22, 1995, were distributed.

Memo from Rebecca Wicklund, SABEL, regarding the 1996 Presidential and Republican Convention Delegates and related materials were distributed.

Memo from Kurt Hornig, SABEL, regarding the "How to Vote Brochures" was distributed. We requested 2,500 but have not received them to date.

Memos from Ed Koogle, Board of Education, regarding high school registration were distributed. Registration was done at Williamsport High School on November 7 and at Hancock High School on November 14, 1995. Registration will be held at South High on November 21, 1995.

Letter was sent to the Sharpsburg Fire Company thanking them for the use of their building. The new polling place is the Sharpsburg Elementary School.

Letter from Gene Raynor, SABEL, regarding Jimmie Hinkle's request for a waiver of late fees was distributed. His request was denied.

Memo from Barbara Fisher regarding the Legislative Committee Meeting held October 16, 1995 was distributed.

Memo from Nancy Crawford regarding the review of the proposed regulations of the National Voter Registration Act was distributed. Also distributed a copy of the proposed regulations with the suggestions noted.

Memo from Rebecca Wicklund, SABEL, announcing the location and dates of the Party National Convention was distributed. The Democratic National Convention will be held in August in Chicago, IL. The Republican National Convention will be held August 10 - 16, 1996; in San Diego, CA.

Letter from Tom Lowery, Injured Workers' Insurance Fund, was distributed.

An Updated listing of the Judges to appear on the 1996 ballot was distributed.

Survey from Gene Raynor regarding the Biennial Meeting in Ocean City was distributed.

Memo from Joan Vinson-Stallings regarding a new political party in Maryland was distributed. She stated that she is reserving the name of Independence Party and Reform Party.

**OLD BUSINESS:** Certificates 1 and 2 for the poll workers' manuals were distributed and reviewed. Daris made motion to accept Certificate 1 and 2 as revised. Jim seconded the motion and all were in favor.

Richard reported on the meeting held with Rodney Shoop, County Administrator. The County Commissioners will rent a building to allow us to store the OPTECHS and to set up and do the Logic and Accuracy Test. Rod Shoop suggested that we make better use of the current space. He suggested having an agency come in to recommend changes and for us to visit other Election Offices. We will not be able to visit any election offices until after the

Primary Election. We will update our list of materials and supplies that are sent to each precinct in preparation of having to move everything to an off site location.

The SABEL Meeting was held October 23 - 27, 1995 in Ocean City, MD. All of the members and staff attended.

Arm rests were ordered for our chairs.

Jim will test the new ballot box and report back to the Board.

**NEW BUSINESS:** The Board members will survey the Leitersburg Fire Hall on November 30, at 9:00 a.m. Survey is needed to decide if it can still be used as a polling place since a room was built in the present polling room.

Dorothy will contact Dennis Bengtson, BRC, to set up a schedule for poll workers school.

Jim requested to be reimbursed 50% of his room expense from the SABEL meetings in Ocean City. After some discussion, Jim withdrew his request.

Policy needs to be formed regarding room reservations for preparation of the budget. Jim will provide a copy of the County's policy to each of the Board members for discussion at the next meeting.

Discussed having a poll worker training class prior to the General Election. Board members are concerned about the length of time between the Presidential Elections. The staff indicated they are not in favor of bringing all 308 judges in for 2 training classes. Would be willing to require that the Chief Judges in precincts where there were problems or all of the Chief Judges be required to attend a second training class. The staff also thought if a second training class was required, that the poll workers should be paid. We surveyed 13 counties and found that 6 require the Chief Judges to attend a second training class, 3 have not decided what to do and 2 counties will only provide a second training class if the state requires it. We will contact SABEL to see if a second training class will be required. We will also contact John Reynolds, BRC, to ask if they would be willing to conduct the training class.

The poll worker letters have been sent and are due back on November 15, 1995.

Kaye reported on a poll worker complaint in District 5. Republican Chief Judge in Hancock called and requested that another republican judge not be reappointed due to incompetence. She informed him that the letter had already been sent to this judge and asked why had he waited over a year to voice this complaint? She spoke to Mark concerning this matter and his opinion was that by sending the letter to the judge we had made a contract with her and we cannot break it at this point. He suggested not to reappoint her in 1998. Dot volunteered to talk

to the judge's husband to find out if there is a medical problem. Dot talked to the husband and to the judge and there does not appear to be a medical problem. The Judge will serve in 1996 but will not be reappointed in 1998.

Christmas party will be held at the South Mountain Inn on December 12 at 6:30 p.m.

United Way contributions are due Friday, November 17, 1995.

John Reynolds, BRC, called and indicated he is working on quotes for our ballots and for a laser printer.

Next meeting December 12, 1995.

Daris made motion and Jim seconded to adjourn the meeting at 3:49 p.m.

Sincerely,

*Kaye E. Robucci*

Kaye E. Robucci  
Deputy Election Director I