



MINUTES

WASHINGTON COUNTY BOARD OF ELECTIONS

August 11, 2020

35 W. Washington Street

Hagerstown, MD 21740

240-313-2050

Present:

Board:

Martin Lumm, Board President

Tammy Downin, Board Vice President

Bill Blazes, Board Secretary

Connie Mozingo, Board Assistant Secretary (by phone)

Brian Kane, Board Attorney

Staff:

Kaye Robucci, Election Director II

Barry Jackson, Deputy Election Director II

Absent:

Jim Schultheis, Board Member

Guest:

Peter Perini, Democratic Central Committee (in person)

David McMillion, Herald Mail (via teleconference)

Joseph Brecker (via teleconference)

President Marty Lumm called the meeting to order at 3:05PM at the Washington County Board of Elections Office, 35 W. Washington Street, 1st Floor Conference Room, Hagerstown, MD 21740. There was a quorum present.

Approval of Minutes of July 14, 2020 and July 20, 2020:

Tammy Downin moved to accept the minutes for July 14, 2020 as presented, Bill Blazes seconded, and the motion was carried unanimously. Tammy Downin moved to accept the minutes for July 20, 2020 as presented, Bill Blazes seconded, and the motion was carried unanimously.

Additions/Changes to the Agenda:

Kaye Robucci requested the following Additions/Changes to the Agenda:

Correspondence, add:

IV. Emailed to the Board – August 9 letter from Linda Lamone, SBE, to Governor Hogan

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- V. Emailed to the Board – August 10 letter and Proclamation from Governor Hogan to Chairman Cogan
- VI. Emailed to the Board – August 4 letter from Linda Lamone, SBE, to Governor Hogan
- VII. Emailed to the Board – August 5 Memo, *Plan for Success*, from David Garreis, President MAEO to Chairman Cogan

New Business, add:

- III. MAEO Election Ballots

Future Events, add:

- III. Potpourri Friday

Correspondence:

- I. Conference Agenda, August 25, 2020, was emailed to the Board
- II. Memo from Donna Duncan, SBE, regarding the Polling Place Consolidation Request was emailed to the Board
- III. August 6 letter from Governor Hogan to Linda Lamone, SBE, regarding his concerns and requests for the upcoming General Election.
- IV. August 9 letter from Linda Lamone, SBE, to Governor Hogan, regarding the implementation of Vote Centers.
- V. August 10 letter and Proclamation from Governor Hogan to Chairman Cogan regarding their consensus on the use of Vote Centers.
- VI. August 4 letter from Linda Lamone, SBE, to Governor Hogan regarding the status and timeline for the statewide mailing.
- VII. August 5 Memo, "*Plan for Success*" from David Garreis, President MAEO to Chairman Cogan outline four key points for the upcoming election.

Reports:

- I. Election Director
 - A. Personnel -
 - 1. Staff Positions were reclassified as of July 1, 2020
 - B. Meetings -
 - 1. Director's Meeting: Weekly meetings. Next meeting 8/13/20
 - C. Trainings: N/A
 - D. Registration Statistics for July 2020
 - E. Voting System Activities:
 - 1. Post-Election Maintenance due 8/31/20
 - F. Candidate Information: Ballot proofing has begun
 - G. Projects:
 - 1. Contacting Election Workers
 - 2. Election Worker Training

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3. Survey Polling Places for Vote Centers – need to get clarification from SBE on what constitutes a public high school. Does that include Tech High, BISFA, Antietam Academy?
 4. Specimen Ballot Mailer
 5. Disaster Recovery Plan
 6. New party petitions (Libertarian and Green)
- II. Attorney – Assisted staff with polling place consolidation resolutions and continues to gather discovery information for National Federation of the Blind lawsuit.

Old Business:

- I. Virginia Avenue update. Doors are installed in Early Voting. Adding ceilings to bathrooms, countertops will be installed during the week of 8/10. Still working on design of HVAC improvements, and funding is becoming a problem for future work. There was a discussion about when materiel for the Early Voting partition walls would be installed. Kaye Robucci said she would check with Brennan Garrett. Marty Lumm would like to meet with Scott Hobbs and Brennan Garrett to discuss the project budget, what's been spent, what's left, and what is needed.
- II. Election Calendar – Kaye Robucci presented the updated election calendar to the Board.
- III. MAEO Conference will be conducted virtually on Tuesday, August 25, 2020.
- IV. Canvass Minutes were sent to the Board for review. Tammy Downin had a number of corrections and questions. Kaye Robucci will review them with Tammy Downin after the meeting. The Board will have a special meeting on August 25th at 9:30AM for the purpose of approving the canvass minutes.
- V. 2020 General Election
 - A. Early Voting October 29th – November 2nd
 - B. Election Day, November 3rd – Vote Centers will be open
 - C. SBE will vote on August 12th whether to allow early opening of mail in ballots.
 - D. We will know more after the Director's Call on August 13th.
- VI. Additional In-Person Facilities (if needed): Ag Center – Kaye Robucci updated the Board that the Ag Center is no longer needed; however, a ballot drop box will be placed in front of the extension office at the Ag Center to serve the voters of South County. There will not be drop boxes at the vote centers on Election Day. Tammy Downin asked if election judges will be able to accept mail in ballots from voters at the vote centers, as is required in current election law. Kaye Robucci will verify with SBE.
- VII. PPE Supplies are slowly coming in. We have received face shields, cleaning supplies, and hand sanitizer. We will order more sanitizer. We have requested more gloves. We did not order plexiglass from SBE for the consolidated polling places, but now that we are using less locations, we will revisit plexiglass for each location.
- VIII. Election Judges – Barry Jackson reported that around 350 election judges have committed to working the General Election.

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- IX. Polling Place Consolidation – Kaye Robucci thanked Brian Kane for his work on the consolidation resolution. Now that the Governor has approved vote centers, polling place consolidation is no longer necessary.

New Business:

- I. 2021 MAEO Conference, May 24-28, 2021
- II. Election Judge Training – working on a schedule, tentatively scheduled for 9/2-10/3.
- III. MAEO Election Ballots were distributed to the Board.

Members Remarks:

Scheduling of Next Meeting:

The next regular meeting of the Washington County Board of Elections will be held on Tuesday, September 8, 2020 at 3:00PM. The location is Washington County Board of Elections Office, 35 W. Washington Street, Hagerstown, MD; as pursuant to the Bylaws of the Washington County Board of Elections, Article 3, Section 3.3(A) 8.

Distributed Information:

- I. July Registration Statistics

Future Events

- I. August 20, 2020: Prime Time for Women – Kaye Robucci will participate
- II. September 24, 2020: National Voter Registration Day
- III. August 21, 2020: Potpourri Friday – Barry Jackson will participate

Adjournment and Executive Session:

There being no other business to come before the Board at this time, Marty Lumm called for a motion to adjourn the Regular Board Meeting and move into Executive Session. At 4:38PM, Tammy Downin made a motion to adjourn the Regular Board Meeting and convene an Executive Session under State Government Article, § 10-508 (a) (1) To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals. Bill Blazes seconded the motion.

SUMMARY OF CLOSED SESSION HELD ON August 11, 2020

1. Statement of the time, place, and purpose of the closed session:

Time of closed session: 4:39 pm.

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Place (location) of closed session: 35 W. Washington Street, 1st floor conference room, Hagerstown, MD 21740.

Purpose of the closed session:

Complaint about conduct of an election judge.

2. Record of the vote of each member as to closing the session:

Names of members voting aye: Tammy Downin, Bill Blazes, and Connie Mozingo

Members opposed: None

Abstaining: Marty Lumm

3. Statutory authority to close session:

This meeting was closed under the following provisions of General Provisions Art. § 3-305(b):

Topic #1: § 3-305(b) (X) **Topic #2:** § 3-305(b) () **Topic #3:** § 3-305(b) ()
(add others as needed)

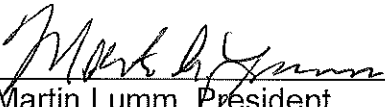
4. Listing of each topic actually discussed, persons present, and each action taken in the session:


Topic description	Persons present for discussion	Action Taken/Each Recorded Vote
#1: Complaint of conduct of an election judge	Marty Lumm, Tammy Downin, Bill Blazes, Connie Mozingo, Jim Schultheis, Brian Kane, Kaye Robucci, Barry Jackson	Election judge will be counseled.

After the discussion was completed, Tammy Downin made the motion to close the Executive Session at 4:55PM, Bill Blazes seconded, and the motion passed unanimously.

Compiled by Barry Jackson
Deputy Election Director II

Respectfully Submitted,


 Martin Lumm, President 9/8/2020
Date


 Bill Blazes, Secretary 9-8-2020
Date