

PROCEEDINGS

BOARD OF ELECTION SUPERVISORS FOR WASHINGTON COUNTY April 13, 1999

Present: Richard L. Coss, President
Daris Phillips, Democrat Member
Charles Mobley, Jr., Republican Member
Dorothy M. Waters, Republican Alternate
Mark Brugh, Attorney
Dorothy M. Kaetzel, Election Director II
Kaye E. Robucci, Election Deputy Director I

Richard called the meeting to order at 1:15 PM. Richard thanked Jim for picking up the VRA's from the MVA while he was away. Richard thanked Roger for assuming the chair in his absence.

MINUTES: Jim motioned and Daris seconded that the minutes of the meeting held March 16, 1999, be approved as submitted. All were in favor.

A thank you card from Sherrie Bonebrake was received.

The Board discussed moving the polling places for District 18-1 & District 20. Dorothy informed the Board that Jeff Harr said any of the schools may be used for a polling place. Mark and Jim will conduct the accessibility survey at Old Forge Elementary School on Thursday, April 15, 1999 at 3:00 PM.

Dot talked with Sherman Mellott regarding moving the District 20 polling place from the Old Downsville School to Fountain Rock Elementary School. Mr. Mellott would prefer to keep the polling place at the Old Downsville School because it is centrally located. A new furnace is also being installed.

The Board will visit the Old Downsville School before making a decision.

Mark left the meeting to attend an appointment.

CORRESPONDENCE: Minutes of the December 16, 1998 meeting of the State Administrative Board of Election Laws were distributed.

Minutes of the March 2, 1999 meeting of the State Board of Elections were distributed. Dorothy indicated several important changes in the minutes. The State office will be moving to their new location on April 23, 1999. Senate Bill 297 - Prohibiting the use of lever voting systems on or after January 1, 2002 was passed. The State Board decided that one ballot stub may be used in all future election in the State for optical scan systems. The words "write-in" will be added to the blank write-in voting position.

The poll worker manual needs to be updated with these changes.

Richard encouraged the Board and Staff to view any of the new voting equipment demonstrations during the MAEO meeting in June.

Memo from Barbara Feaga regarding the 1999 nominees for Officers and Members of the Board of Directors of MAEO.

A list of places to visit while at Solomons Island was distributed.

Mark re-entered the meeting.

Memo from Barbara Feaga regarding the Attorney's Round table discussion at the MAEO meeting was distributed. Mark has been in contact with other attorneys regarding the upcoming meeting and topics. Mark will provide a copy of the letter he sent to Mr. Thomas DiGirolamo.

OLD BUSINESS: The staff developed procedures for absentee voting for Assisted Living Places & Nursing Homes. The procedures were distributed to the Board for review. Dot made a motion to accept the Absentee Procedures with the noted changes; Jim seconded the motion and all were in favor.

Dorothy informed the Board that the paperwork for the new employee has been received by Ernestine Blake-Green. Ernestine will resubmit the paperwork June 1, 1999.

The verification cards have been mailed to Districts 1-0, 2-0, 3-1, 3-2, 3-3, 3-4, 4-0, 6-0, 7-0, 8-0, 9-0, & 10-2. A total of 20,000 cards were mailed. To date 2,000 cards have been returned as undeliverable. Richard proposed bringing Doris or Audrey in to help with the increased work load. Jim made the motion and Daris seconded the motion. All were in favor.

NEW BUSINESS: The State will be conducting testing for Y2K Compliance the week of April 12, 1999.

The Board met with the County Commissioners to discuss the need for a 1st floor office and additional office space. Dorothy will write a thank you to Senator Donald Munson for his support of our moving to a ground floor office in the future.

Jim informed the Board that Bert Inseminger had updated him on the requested salary increase for the Board Members. The Commissioners will be evaluating all the Boards and Commissions as a group. To date no decision has been made.

Jim will be away June 3 - 13, 1999.

Next meeting May 11, 1999.

Jim made a motion to adjourn at 2:50 PM, Daris seconded the motion and all were in favor.

Respectfully submitted,
Kaye E. Robucci
Kaye E. Robucci
Election Deputy Director I

LUNCHEON WITH COUNTY COMMISSIONERS

April 13, 1999

Present:

- Rod Shoop, County Administrator
- Gregory I Snook, President, County Commissioners
- Bertrand Iseminger, County Commissioner
- John Schnebly, County Commissioner
- William Wivell, County Commissioner
- Richard L. Coss, President
- Daris Phillips, Democratic Member
- Charles Mobley, Jr., Republican Member
- Dorothy M. Waters, Republican Alternate
- Roger Schlossberg, Democratic Alternate
- Mark Brugh, Attorney
- Dorothy M. Kaetzel, Election Director II
- Kaye E. Robucci, Election Deputy Director I
- Sharon Mackereth, Election Registrar

The Board had a luncheon with the County Commissioners on Tuesday, April 13, 1999 at 1:00 PM to discuss the need for a first floor office and increased office space. Rod Shoop indicated that the Election Board is on the list to receive a first floor office when District Court moves to their new building in 2001. After District Court moves out, the first floor will be renovated and the County will work with us to accommodate our requests. Prior to the September 2002 Primary, the Election Board will be in their new office. The need for storage was also discussed.