

PROCEEDINGS

BOARD OF ELECTION SUPERVISORS FOR WASHINGTON COUNTY March 10, 1998

Present: Charles Mobley, Jr., Republican Member
Roger Schlossberg, Democrat Alternate
Dorothy M. Waters, Republican Alternate
Dorothy M. Kaetzel, Election Director II
Kaye E. Robucci, Election Deputy Director I
Frank Clopper, Coordinator Kids Voting

Roger Schlossberg, Democrat Alternate, called the meeting to order at 2:00 p.m. Richard Coss, Daris Phillips and Mark Brugh were absent.

Dorothy introduced Frank Clopper, coordinator, Kids Voting.

MINUTES: Jim made a motion and Dot seconded that the minutes of the meeting held on February 10, 1998 be approved as submitted. All were in favor.

Frank Clopper addressed the Board regarding Kids Voting. The School Board has approved the Kids Voting Program for use during the 1998 general election. Frank thanked the Board and staff for their assistance in 1996 and requested their help in 1998. Allegheny Power will be the corporate sponsor. Frank will bring in their booklet from 1996 to see if there are any updates. The Board discussed several problems at a few of the polling places. District 12 and 24 did not have enough room for Kids Voting, District 20 had no heat in the area for Kids Voting, and it was very confusing at District 13 due to the children completing their voting earlier than their parents. Dorothy informed the board that there is now heat in the hallway for the volunteers at District 20. Frank will survey the new polling places in District 5 and 26-3. Any additional problems will be discussed at a later date. Jim suggested borrowing a camper or portable office to use at District 24 for Kids Voting, Frank will check on.

CORRESPONDENCE: Minutes of the SABEL meeting held November 19, 1997 were discussed.

Notes from Linda Lamone regarding the NASS and NASED meetings were discussed. Included was a summary by state on activities, problems and vendors used by the election boards.

Minutes of the MAEO meetings held October 22, 1997 and December 10, 1997. Minutes of the MAEO Legislative Committee held January 16, 1998, and report of the treasurer were discussed.

Letter from Kathleen Hoke Dacheille, Assistant Attorney General, regarding the Reform Party was discussed. Although the Reform Party is a recognized party it will not elect its candidate through the primary process. All Reform Party members will use the same primary ballot form as unaffiliated voters.

Memo from Florence Sutton regarding the MAEO Cookbook was discussed. Recipes need to be sent by March 30, 1998.

Minutes of the Personnel Committee held January 29, 1998 were distributed.

Minutes of the meeting of the Election Director's Meeting held February 3, 1998. Roger asked what our process is for Assisted Care and Nursing Home absentee ballot requests. The Board discussed training the Activity Director's from each nursing home on the proper procedures for absentee ballots. Board decided to table this topic until the April board meeting.

The Election Judges Training and Procedures Manual has been received. We are to make any jurisdictional specific changes that are needed and forward a final version to SABEL for approval.

Letter to Delegate Curran in support of HB 815 was discussed. House Bill 815, is the request for a pay increase for the Board Members. Letter was forwarded to Delegate John Donoghue, Chairman, Washington County Delegation.

A listing of the types of voting systems used in Maryland was distributed.

Dorothy will be attending the Director's meeting on March 19, 1998.

Personnel procedures for filling a vacancy within the office were distributed. It should be much easier than the previous procedures.

OLD BUSINESS: Jim made a motion to move District 26-3, St. Andrew's Presbyterian Church to Valley Grace Brethren Church. Roger seconded the motion and all were in favor. Notification cards will be mailed to all registered voters.

Discussion of Article 27, 452, prohibiting signs on school property was tabled until the April meeting.

The voter notification cards were mailed to District 5. Three hundred have been returned and need to be investigated for a new address.

NEW BUSINESS: District 3-2, the ABC, Building needs to be resurveyed due to renovations. A possible alternative site would be the Washington County Museum and Surrey School. Dorothy will call Rod Shoop, County Administrator, to see if the Museum could be used.

District 26-2, Lincolnshire Elementary School, has been renovated and needs to be resurveyed.

Both surveys will be done on Friday, March 13, 1998.

A Fair Election Practices class will be held at our office on Monday, April 20, 1998. Beckie and Lisa will be teaching the class.

The tentative date for the office audit is March 23, 1998.

Next meeting April 14, 1998.

Motion made by Jim and seconded by Dot to adjourn the meeting at 3:15 pm.

Respectfully submitted,
Kaye E. Robucci

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Election Deputy Director I