

MINUTES
WASHINGTON COUNTY BOARD OF ELECTION
April 8, 2003
35 W. Washington Street
Hagerstown, MD 21740
240-313-2050

Present:

Board

Richard Coss, President
Marianne Schneider, Democratic Member
Charles Mobley, Republican Member
Dorothy Waters, Republican Alternate

Staff

Dorothy M. Kaetzel, Election Director I
Kaye E. Robucci, Election Deputy Director I

Richard Coss called the meeting to order at 2:00 PM. Eileen Wiggins, Democratic Alternate, and Roger Schlossberg, Attorney, were absent. There was a quorum present.

Richard Coss thanked Marianne Schneider for chairing the board meetings in his absence. He also thanked Eileen Wiggins for picking up the work from the MVA. He thanked everyone for the cards, prayers and donation sent in memory of his mother, Virginia Coss.

Approval of Minutes of March 11, 2003: Richard Coss asked if the board had any corrections or modifications to the minutes of the March 11, 2003; board meeting. Charles Mobley moved for approval of the minutes as presented, and Marianne Schneider seconded the motion. The motion carried unanimously.

Approval of Minutes of November 5, 2002: Tabled

Addition/Changes to the Agenda: Richard Coss called for any additions or changes to the agenda. Charles Mobley requested that the Court Case for the City of Hagerstown be included under Old Business

Correspondence:

A. Minutes – SBE Meeting & Director’s Meeting – February 12, 2003

The board discussed the following:

- The use of state employees as election workers
- Development of an information technology position

B. MAEO Legislative Committee

The Legislative Committee sent a letter to the Education, Health and Environmental Affairs Committee in regards to Senate Bill 747. Senate Bill 747 changes the date of the Presidential Primary Election from the first Tuesday in March to the second Tuesday in February. The committee did not take a position on the bill. They did point out some of the concerns if the bill would pass.

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The Legislative Committee sent a letter to the House Ways and Means Committee in support of House Bill 1110, which requires an election judge to request the voter to present identification prior to voting, and allows a voter who is unable to present identification, to vote by a provisional ballot.

C. MAEO Annual Meeting

The 40th Annual Meeting of MAEO will be held June 8 – 10, 2003 at Rocky Gap Golf and Resort. Reservations have been made. Charles Mobley, Jr. agreed to have his name submitted for election to the Board of Director's of MAEO.

D. Public Access to Voter Registration Records

Memo from Judy Arnold, Office of the Attorney General, addressing public access to voter records. Original voter registration records are open to personal inspection and copying in accordance with COMAR 33.04.01.

Reports:

A. DRE Implementation

A decision should be made soon regarding whether we will be getting a new DRE Voting System or renewing the contract with ES&S. We hope to find out something at the April 9, 2003 Director's meeting.

B. Contract with ES&S

Joe Torre, SBE, contacted ES&S to have new contracts put together and sent to SBE and the counties.

Old Business:

A. Recount Funds

Payment was received in full for the recount. The Board members, alternates, attorney, part-time office staff and security personnel were paid.

B. Vision Statement

The Board reviewed the Vision and Mission Statements, 2003 Goals, Objectives, Strategy and Action Plan. An additional bullet item will be added under the Mission Statement regarding the provision of a secret ballot. The Board discussed Goal #5 – Resolution of conflict at Chewsville Community Center. Dorothy Waters volunteered to speak with the Morris Lay, our contact at Chewsville Community Center. Dorothy Kaetzel will assemble the correspondence to give to Roger Schlossberg.

Old Business (Continued)

C. Guidelines for Board Attorney

The Board discussed establishing guidelines for the Board Attorney. A draft will be sent with the minutes.

D. Administrative Cost of City Election

The Board reevaluated the cost of conducting the City of Hagerstown elections.

E. Court Case - City of Hagerstown

Nothing new to report

New Business:

A. CERA Classes

Dorothy Kaetzel and Kaye Robucci will be attending their final CERA class in Auburn, AL, May 18-20, 2003.

Scheduling of the Next Meeting

The next meeting of the Washington County Board of Elections will be May 13, 2003, at 2:00 PM at the Board Office.

Adjournment

There being no further business to come before the Board at this meeting, a motion was made by Marianne Schneider to adjourned at 3:40 PM; Charles Mobley seconded the motion. Unanimously Approved.

Respectfully Submitted,

Richard L. Coss
Richard L. Coss, Board President

5-19-03
Date

Kaye E. Robucci
Kaye E. Robucci, Election Deputy Dir., I

4-11-03
Date