

MINUTES

WASHINGTON COUNTY BOARD OF ELECTION

October 9, 2007

**35 W. Washington Street
Hagerstown, MD 21740
240-313-2050**

Present:

Board

Eileen Wiggins, President
John Benchoff, Democratic Member
Clyde Tate, Republican Member
Sharon Washington, Democratic Alternate
Carroll Earp, Republican Alternate

Staff

Dorothy Kaetzel, Director I
Sharon Mackereth, Election Supervisor II

Eileen Wiggins called the meeting to order at 1:56 PM. Roger Schlossberg, Attorney was absent. There was a quorum present

Approval of Minutes of September:

Eileen Wiggins asked if the Board had any corrections or modifications to the minutes of the September 11, 2007 Board Meeting. Approved as submitted.

Addition/Changes to the Agenda:

Dorothy Kaetzel requested the following changes to the agenda – under Correspondence - memo from SBE-Biennial Meeting.

Correspondence:

- A. E-mail to Board Members –

MAEO Minutes
HAVA and HR811
Questions for Biennial Breakout Session – Mr. Earp's question was sent to SBE to be included in the Breakout Session.
- B. Letters from Eileen Wiggins and Clyde Tate to SBE Administrator, requesting to be excused from the Biennial Meeting, October 19, 2007.
- C. Response letters from Linda Lamone, SBE Admin., excusing Eileen Wiggins and Clyde Tate from attending the Biennial Meeting

Washington County Board of Elections
October 9, 2007 (Continued)
Page 2

D. Proposed changes to COMAR, Title 33

Memo from Joan Mobley, SBE informing of the change to Title 33 Subtitle 11 Absentee Ballots - an absentee ballot is considered to have been timely if mailed **on or before** Election Day.

E. Memo from SBE with final schedule for Biennial Meeting – United We Stand.

F. Letter from Maryland Republican Party regarding Delegate Selection Procedures. **Republican and Democratic** certificates of candidacy must be filed with SBE not later than 9 pm on the Monday which is ten weeks or 70 days before the day of the 2008 primary election.

Reports:

A. Charter Committee – City of Hagerstown – is tabled at this time.

B. Dorothy Kaetzel looked in to the possibility of getting generators for use during the primary election. She inquired at Ted's Rent-It Center and they do have them for rental. Rental is 1,000 watt to 50,000 watt generators at \$24 to \$150 a day (24 hrs.). Mr. Earp and Mr. Benchoff agreed that the 1,000 watt generators would be sufficient.

C. Electronic Poll book upgrades were completed. The office staff, with the help of Mr. Benchoff, and Damien Reisch of the County IT Dept. were able to complete the job in one day.

D. Dorothy Kaetzel reported that on September 17, 2007, Patricia Heck of the Democratic Central Committee came into the office and they completed the Democratic National Committee's Standard Election Protection Questionnaire. The Board would like to see a copy of the completed questionnaire.

Old Business:

A. Review of By-Laws is tabled at this time.

B. The election workers have all been appointed and a list was issued to the Board Members.

C. Final plans for the Biennial Meeting were given – confirmation numbers and discussion of transportation.

Washington County Board of Elections
October 9, 2007 (Continued)
Page 3

New Business:

Fanny Crawford, President of League of Women's Voters, requested a speaker from our office to attend their meeting on November 6, 2007 at 6:30 PM, to be held at 6 West Washington St. Dorothy Kaetzel, Director, and Kaye Robucci, Deputy Director, will attend and anyone from the Board is welcomed.

Member Remarks:

Registration numbers report given out.

The next meeting of the Washington County Board of Elections will be held November 13, 2007 at 2:00 PM at the Board office.

Adjournment:

There being no further business to come before the Board at this time. John Benchoff made a motion to adjourn at 2:25 PM; Carroll Earp seconded the motion. Unanimously approved.

Respectfully Submitted,

Eileen Wiggins
Eileen Wiggins, Board President

11/13/07
Date

Sharon C. Mackereth
Sharon C. Mackereth,
Election Supervisor II

10-10-07
Date