

PROCEEDINGS

**BOARD OF ELECTION SUPERVISORS
FOR WASHINGTON COUNTY
May 9, 1995**

Present: Richard L. Coss, President
Daris A. Phillips, Democrat Member
Charles L. Mobley, Jr., Republican Member
Jason A. Malott, Democrat Alternate
Dorothy M. Waters, Republican Alternate
Mark Brugh, Attorney
Dorothy M. Kaetzel, Election Director II
Kaye E. Robucci, Election Deputy Director I

Richard Coss called the meeting to order at 2:02 p.m.

On behalf of the Board and Staff, Richard thanked Jason Malott for a "job well done" as a Democratic Alternate Board Member.

MINUTES: Daris motioned, seconded by Jim, that the minutes of the meeting held on April 11, 1994, be approved as submitted with the following correction: Page 2, second paragraph under Old Business, should read: Motion passed at March meeting regarding the training fee for poll workers will stand.

PERSONNEL: Dorothy informed the board that test for the position of registrar has not been scheduled to date.

CORRESPONDENCE: Memo from Kurt Hornig, SABEL, regarding the mandated voter registration agencies was distributed. The two additional mandated agencies are Marriage License Bureaus and Jr. Colleges. Dorothy informed the board that our contact at the Marriage License Bureau is Rick Hemphill. A contact has not been appointed at Hagerstown Junior College to date.

Minutes of the MAED Board of Directors meeting held March 30, 1995 were distributed. Dorothy informed the board that Commissioner Greg Snook would be the speaker at the MAED meeting held June 19 and that Senator Mike Miller will be the luncheon speaker on June 20.

Memo from Donna Duncan and Rudy Manelli regarding the absentee ballot application process and our responses were distributed.

Distributed copies of memo to SABEL Board informing them that the first set of survey questions due April 18, 1995 would be delayed until April 21. The memo also stated that the additional surveys would be sent on time. Also distributed copies of letter sent with the first set of survey questions mailed April 20, 1995. Responses to first set of questions were distributed to the board members.

Memo from Joan Mobley regarding the modifications to the MCVRS-U were distributed. The Annapolis Data Center is still making the necessary modifications due to the NVRA.

Memo from Rita Dather requesting innovative ideas to be displayed at the MAEO meeting was distributed. We will submit our tally boards, absentee ballot report, pollworker manual, pending and inactive lists, school booklet and calendar.

Letter regarding the expansion of Kids Voting in Maryland was distributed.

Memo from Bob Antonetti, Sr. regarding the MAEO meeting was distributed. Our reservations and meal packages have been paid. Dorothy asked Daris and Dot to distribute the information packets at the MAEO meeting. She will contact Bob to find out if there is a registration time on Tuesday morning.

Dorothy informed the board that she will be attending the nominating meeting on May 10, 1995 in Montgomery County.

OLD BUSINESS: Mark will complete the accessibility survey at Funkstown Elementary School by the end of next week.

Jim reported on the testing of the BRC ballot box. He found the new box to be very sturdy and it survived the series of tests he performed. Dorothy will call Tom Keeling to inform him of our acceptance of the new ballot box.

Jim will compose a letter to the commissioners regarding additional office and storage space.

NEW BUSINESS: Dorothy distributed copies of the second set of survey questions due May 18, 1995.

Dorothy reported on the NVRA meeting held April 25, 1995. The petitions for the Libertarian party are not ready yet. Reviewed the state VRA and made some modifications. Reviewed information to be used for training purposes. The regulations are still being revised. SABEL is investigating the possibility of all BRC users having the ability to transmit results directly to SABEL on election night. The next meeting is May 23, 1995.

Dorothy distributed copies of the voter registration activity over the period of December 1, 1994 through April 30, 1995. She will update every 4 months.

Voter registration was done at North High on April 27. We registered 131 students. Clear Spring registration is scheduled for May 22, 1995.

Dorothy distributed to the board a letter to our new board member and an informational packet. Mark suggested that she indicate the date and time of the swearing in process. Board decided to meet at the Clerk of Courts on Tuesday, June 13, 1995, at 1:30 pm and for regular board meeting to follow.

Dorothy asked the board if she could have 1,500 absentee ballot envelopes printed in this year's budget. She informed the board that she had approval from SABEL. Motion made by Jim and seconded by Daris to proceed with the printing. All were in favor.

Dorothy also informed the board of our desire to replace the VAC boxes. Motion made by Daris and seconded by Jason to order 100 plastic boxes from Office Equipment, Co. All were in favor.

Jason Malott was excused at this time.

Our picnic will be held August 30, 1995 at the Eagles Picnic Grounds.

Next meeting June 13, 1995.

Jim motioned, seconded by Daris, to adjourn the meeting at 3:30 P.M.

Sincerely,

Kaye E. Robucci

Kaye E. Robucci
Deputy Election Director I