



MINUTES

WASHINGTON COUNTY BOARD OF ELECTIONS

November 9, 2021

17718 Virginia Avenue

Hagerstown, MD 21740

240-313-2050

Present:

Board:

Martin Lumm, Board President

Tammy Downin, Board Vice President

Bill Blazes, Board Secretary

Connie Mozingo, Assistant Board Secretary

Brian Kane, Board Attorney

Staff:

Kaye Robucci, Election Director II

Barry Jackson, Election Deputy Director II

Absent:

Jim Schultheis, Member

Guest:

Peter Perini, Washington County Democratic Central Committee

Jerry DeWolf, Washington County Republican Central Committee

Seth Wilson, Washington County Republican Central Committee

Deb Kline, Voices for Freedom

President Marty Lumm called the meeting to order at 3:02PM at the Washington County Election Center, 17718 Virginia Avenue, Hagerstown, MD 21740. There was a quorum present.

Approval of Minutes of October 12, 2021:

Bill Blazes moved to accept the minutes for October 12, 2021, Tammy Downin seconded, and the motion was carried unanimously.

Additions/Changes to the Agenda:

None.

Correspondence:

- I. Letter from Senator Paul Corderman regarding Early Voting emailed to the Board.
 - A. Marty Lumm asked Kaye Robucci to read her letter of response to Senator Corderman. After the reading, Marty allowed public comments.
 - B. Seth Wilson already said his piece in an email to the Board.
 - C. Jerry DeWolf Central Committee disagrees with the Board's decision but appreciate the work the Board and staff put in. Commissioners may have a vested interest in finding a permanent third site.

Reports:

- I. Election Director
 - A. Personnel - NA.
 - B. Meetings:
 1. Director's Meetings:
 - a) Highlights from October Director's meeting:
 - (1) Tabletop Exercise in January
 - (2) SBE preparing for delivery of new pollbook printers
 - (3) Pollbook Acquisition, vendor is DemTech
 - b) Next Meeting: November 18, 2021 at 10AM.
 2. Kaye Robucci is back on the Election Worker Manual Committee, met on November 9, 2021.
 - C. Correspondence: N/A
 - D. Trainings: N/A
 - E. Legislative Update – No report.
 - F. Voter Registration Activities and Statistics:
 1. Registration Statistics for October 2021 were distributed to the Board.
 - G. Candidate Information:
 1. Filing began February 23, 2021. 19 Candidates have filed.
 - H. Voting System Activities:
 1. Pollbook Acquisition, Vendor is DemTech
 2. Mock Election – Completed.
 - I. Projects:
 1. Clean up Street File in preparation for Redistricting
 2. Contact Election Day Polling Places
 3. Contact Election Workers
 4. Prepare required paperwork for EV Centers.
- II. Attorney: No Report.

Old Business:

- I. Virginia Avenue Update

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- A. HVAC work is ongoing.
- II. 2020 Census and Redistricting
 - A. Kaye Robucci distributed the Congressional and legislative maps that have been created by the Maryland Citizens Redistricting Committee.
- III. Ballot Drop Boxes – Barry Jackson reported that the staff's new recommendation is to not procure additional drop boxes. The four existing drop boxes will be located at:
 - A. Washington County Election Center
 - B. Washington County Free Library
 - C. Clear Spring Library
 - D. Washington County Agricultural Education ComplexMarty Lumm recognized Peter Perini, who recommended that the Board place drop boxes at every municipal town hall. Marty Lumm asked the staff to look into the viability of Peter's recommendation.
- IV. .gov Domain Name – Application was approved but our web hosting application does not support .gov domains.
- V. Christmas Party – Hickory Bridge reservation December 3rd, 2021 at 5:00.
- VI. American Rescue Plan Act Premium Pay for Election Officials
 - A. Marty Lumm, Kaye Robucci, and Barry Jackson met with Commissioner Wayne Keefer on September 28, 2021 about giving premium pay to election workers. Commissioner Keefer agreed and advised the Election Board on the process for requesting premium pay.
 - B. Kaye Robucci and Barry Jackson met with County HR Director Larry Etchison, who gave further guidance on dollar amounts, to make the disbursements proportionate to what other county employees received.
 - C. Kaye Robucci was notified by County Clerk Krista Hart that, in order to be placed on the agenda of any future County Commissioner meetings, the Election Board must submit a formal request in writing. Ms. Robucci did so on November 2, 2021, in hopes of being placed on the agenda of the November 16, 2021 Commissioner meeting.
 - D. The deadline to submit an Agenda Report Form (ARF) for the November 16, 2021 Commissioner meeting was Friday, November 5, 2021. The Election Board received no response from the County to their request to be placed on the agenda, so Kaye Robucci submitted the Election Board's ARF before the deadline.
 - E. On Tuesday, November 9, 2021, County Administrator John Martirano emailed Kaye Robucci that the Election Board's request to be placed on the agenda was denied. He gave no explanation but said in the email that he believed the Commissioners did not "intend to entertain any further requests for premium pay."
 - F. Marty Lumm said that he intends to speak at a future Commissioners meeting during the public comments section to appeal to the Commissioners to reconsider their position on awarding election officials premium pay.
 - G. Marty Lumm appealed to Washington County Republican Central Committee Chairman Jerry DeWolf, who was in attendance, to help get election judges premium pay, and he said he would look into it.

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- VII. Use of Election Center as Vaccination Site - Washington County Department of Health approached the Board of Elections to see if the site could be used one Friday a month as a vaccination site. Early voting room would be where they would need access to. Kaye Robucci said this would be for the future, after the 2022 Election.

New Business:

None

Members Remarks:

Tammy Downin asked that everyone make sure they have her work cell phone number. She has not been getting recent texts sent to the Board.

Scheduling of Next Meeting:

The next regular meeting of the Washington County Board of Elections will be held on Tuesday, December 14, 2021 at 3:00 PM. The location is Washington County Election Center, 17718 Virginia Avenue, Hagerstown, MD; as pursuant to the Bylaws of the Washington County Board of Elections, Article 3, Section 3.3(A) 8.

Distributed Information:

Future Events:

December 3, 2021: Board and Staff Christmas Party at Hickory Bridge Restaurant.

Adjournment and Executive Session:

There being no other business to come before the Board at this time, Marty Lumm called for a motion to adjourn the Regular Board Meeting and move into Executive Session. At 4:20PM, Connie Mozingo made a motion to adjourn the Regular Board Meeting and convene an Executive Session under State Government Article, § 10-508 (a) (1) To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals. Bill Blazes seconded the motion.

Kaye Robucci and all guests left the meeting.

SUMMARY OF CLOSED SESSION HELD ON NOVEMBER 9, 2021

1. Statement of the time, place, and purpose of the closed session:

Time of closed session: 4:20 pm.

Place (location) of closed session: Election Center 17718 Virginia Avenue, Hagerstown, MD 21740.

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Purpose of the closed session: Discuss future employment of previous IT contractor.

2. Record of the vote of each member as to closing the session:

Names of members voting aye: Tammy Downin, Bill Blazes, and Connie Mozingo

Members opposed: None

Abstaining: Marty Lumm

3. Statutory authority to close session:

This meeting was closed under the following provisions of General Provisions Art. § 3-305(b):

Topic #1: § 3-305(b) (1) **Topic #2:** § 3-305(b) () **Topic #3:** § 3-305(b) ()
(add others as needed)

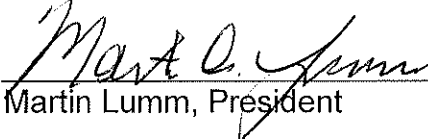
4. Listing of each topic actually discussed, persons present, and each action taken in the session:

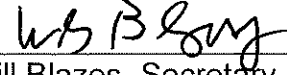
Topic description	Persons present for discussion	Action Taken/Each Recorded Vote
#1: Personnel matter affecting a specific individual	Marty Lumm, Tammy Downin, Bill Blazes, Connie Mozingo, Brian Kane, and Barry Jackson	No action taken

After the discussion was completed, Tammy Downin made the motion to close the Executive Session at 4:48PM, Bill Blazes seconded, and the motion passed unanimously.

Compiled by Barry Jackson
Deputy Election Director II

Respectfully Submitted,


Martin Lumm, President 12/14/2021
Date


Bill Blazes, Secretary 12/14/2021
Date