

PROCEEDINGS

**BOARD OF ELECTION SUPERVISORS
FOR WASHINGTON COUNTY
JUNE 10, 1996**

Present: Richard L. Coss, President
Daris Phillips, Democrat Member
Charles L. Mobley, Jr. Republican Member
Dorothy M. Waters, Republican Alternate
Roger Schlossberg, Democrat Alternate
Dorothy M. Kaetzel, Election Director II
Kaye E. Robucci, Election Deputy Director I

Richard called the meeting to order at 2:03 p.m.

MINUTES: Dot motioned and Daris seconded that the minutes of the meeting held on May 14, 1996 be approved as submitted.

CORRESPONDENCE: Memo from Gene Raynor, SABEL, regarding absentee ballot applications was distributed. We may now accept signed absentee ballot applications by fax.

Memo from Mary Lunden regarding absentee ballot instructions was distributed. Montgomery County Board of Elections is requesting that an instruction be included that provides that failure to seal an absentee ballot (inner) envelope will invalidate the ballot. Mary Lunden feels that the instruction should not be approved.

Copies of the MAEO Nominating Report were distributed. Jim Mobley has requested that his name be removed from the list of Board of Directors.

There will be a BRC users meeting on Monday, June 18, at 8:00 pm in the Dogwood Room.

Memo from Donna Duncan and Lisa Collins, SABEL, regarding the 1996 Legislation final tracking charts was distributed.

The 1996 Legislative changes pertaining to Article 33 were distributed.

Instructions from the County regarding bomb threats and the fire plan were discussed.

A thank you from Janet Buchanan, BRC, was distributed. Janet will be moving to White Marsh, MD in July.

Copies of the recommended changes to the Absentee Ballot Procedures were distributed. We are to review the procedures and bring any questions to the seminar at MAEO. A vote will be taken to either accept or reject the draft.

Jim Mobley entered the meeting at 2:15 pm.

OLD BUSINESS: The 1997 Legislative Request that was tabled from the last meeting was discussed. The Board decided that at this time they have no request for legislative changes.

The Board also discussed the salary of the Substitute Board Members. Jim made a motion to raise the compensation of the substitute board members during the election cycle to be calculated at \$7.00 an hour. Daris seconded the motion. All were in favor and the motion passed.

The Board tabled further discussion on compensation for the Board Members and Attorney.

Dorothy informed the Board that our budget was cut by a total \$6,713.00. The staff salaries were reduced by \$5,558.00 and the poll workers by \$1,155.00. Dorothy also informed the Board that our request for a new computer and laser printer was approved.

The schedule to survey the polling places for Kids' Voting has been finalized.

Dorothy informed the Board that we verified 550 signatures for the Tax Payer's Party.

NEW BUSINESS: Plans for traveling to MAEO were finalized. We will depart at 11:00 a.m. and Dorothy and Richard will be driving. Richard will be taking Sherrie and Dot, and Dorothy will be taking Daris, Sharon and Kaye. A total of 5 vehicles will be taken to MAEO. Richard suggested that the mileage for all 5 vehicles be submitted to the County for reimbursement. Doris James will be working while we are at MAEO.

Debra Hunt, Longmeadow Merchants Association, informed us that a candidate forum will be held at the Longmeadow Shopping Center on August 24, 1996 and requested that we attend. We will attend to demonstrate the OPTECH and provide voter registration.

Dorothy informed the Board that there are 133 students who will be 18 before the General Election. We will provide the applications and booklets to Mr. Koogler, who will oversee the registration.

Dorothy contacted the Carroll County Election Board in regards to their office and storage space. Carroll County does not have a problem with renting additional space for the L & A testing because BRC rents the space per their contract.

Kaye informed the Board that Senator Donald Munson has invited the Board and staff to Annapolis for a tour.

Copies of the letter from Tydings & Rosenberg were distributed. They are requesting all information pertaining to the accessibility of our voting system to visually impaired voters. The information has been gathered and a letter will be sent informing them of the cost for the copies. Dorothy will talk to Mark regarding the letter.

Motion made by Daris and seconded by Jim to adjourn the meeting at 3:48 pm.

Next meeting will be held July 9, 1996.

Sincerely,

Kaye E. Robucci

Kaye E. Robucci
Election Deputy Director I