

PROCEEDINGS

BOARD OF ELECTION SUPERVISORS FOR WASHINGTON COUNTY January 12, 1999

Present: Roger Schlossberg, Democrat Alternate
Daris Phillips, Democrat Member
Charles Mobley, Jr., Republican Member
Dorothy M. Waters, Republican Alternate
Dorothy M. Kaetzel, Election Director II
Kaye E. Robucci, Election Deputy Director I

In Richard's absence, Roger Schlossberg assumed the chair and called the meeting to order at 2:04 PM. Mark Brugh, Attorney, was absent.

MINUTES: Jim motioned and Daris seconded that the minutes of the meeting held December 8, 1998, be approved as submitted. All were in favor.

CORRESPONDENCE: Memo to Richard Douglas, County Attorney, regarding the increase for the poll workers was distributed. The increase for the Chief Judge would be from \$100 to \$125 per day and for the judge from \$80 to \$100 per day. Dorothy will budget for this increase.

Memo from Linda Lamone regarding the effect of the statewide voter registration system on our budget. She indicated there would be no fiscal impact for the following fiscal year. However, after much discussion the Board and Staff agreed that the following items should be considered:

- Since we are responsible for all of the election printing for the 2000 General, we would prefer to do the printing for the March 2000 Primary.
- Need for additional employee so they can be trained on the new system.
- Need for a hi-speed printer to print all election related materials.

Jim motioned that a new employee be hired by September 1, 1999; Daris seconded the motion and all were in favor.

Dot motioned to authorize Dorothy to budget for a Hi-Speed printer that meets or exceeds the specifications set forth by ES&S, Jim seconded the motion and all were in favor. The Board suggested that Dorothy talk to Ron Whitt, CIS Department, regarding the printer. They also recommended obtaining specification on the paper stock that will be required for printing VAC's and Voter Notification Cards.

Daris made a motion to get 8 new chairs for the conference room, Jim seconded the motion, and all were in favor.

Minutes of the Director's meetings held December 1, 1998 and minutes of the SABEL Board Meetings held September 23 and November 1, 1998 were distributed.

The Board discussed the Election Center and whether to become members. Dot made a motion to not join the Election Center, Daris seconded the motion, and all were in favor.

Petitions for the Libertarian Party have been received and are being verified.

Memo from Joe Torre regarding the release of the voting machines.

OLD BUSINESS: Jim updated the Board on the request for an increase in pay for the Board Members. Jim met with the County Commissioners in December at which time the Commissioners referred the request to Rod Shoop and Al Davis to look into and make recommendations. On January 5, Dorothy and Jim met with Al Davis. Al Davis informed them that the County Commissioners would like to have the law changed so that the Commissioners would set the election board salaries but to go ahead and budget for the full increase. Dorothy surveyed other counties and talked with Linda Lamone regarding the request to have the County Commissions set the Board pay. After much spirited discussion, Jim made a motion that in the interest of promoting uniformity among various jurisdictions, the Board believes the provisions in Article 33, Paragraph 2-204, should be maintained with respect to legislative responsibility for establishing minimum compensation levels for the Board Members. Roger seconded the motion and it was unanimously approved.

Roger and Jim will speak to the Delegation.

The absentee procedures for the nursing homes and assisted living homes will be tabled until the February Board Meeting.

NEW BUSINESS: Dorothy reported on the director's meeting held January 11 pertaining to the statewide voter registration system.

- ES&S will be the vendor for the statewide voter registration system.
- This system is currently used in UT, CA, MO and NE
- In the future the MVA will be connected
- Schedule:
 - Feb 1 - 19, 1999: JAD (Joint Aid Design) Sessions will be conducted regionally
 - March 31, 1999: software specifications will be compiled for LEMS (Local Election Management System)
 - April-Sept, 1999: counties will prepare initial cut of voter registration records and send to Annapolis
 - April-Sept, 1999 : review data and send final cut

- Sept-Nov, 1999 : 1 week of training will be conducted regionally
 - Day1 - System Administration
 - Day 2 - Voter Registration
 - Day 3 - National Voter Registration and Absentee Ballots
 - Day 4 - Poll Workers, Petitions and Street Directory
 - Day 5 - State Interface
- Sept - Dec, 1999: equipment will be installed

February 1 & 2, 1999 will be the JAD Session for Western Maryland. Garrett, Allegany, Carroll, Frederick and Washington will meet in Hagerstown, MD. Staff from SBE (the new name for SABEL which stands for State Board of Elections), CSC (Computer Science Corporation) and ES&S will be in attendance.

Dorothy will bring Doris and Audrey in to work on February 1 & 2, 1999.

The MAEO Meetings will be held June 14, 15 & 16 in Solomons Island.

The State Board of Elections Meetings will be held October 17 - 20, 1999.

Next meeting February 9, 1999.

Jim made a motion to adjourn at 3:20 PM, Dot seconded the motion and all were in favor.

Respectfully submitted,
Kaye E. Robucci

Kaye Robucci

Election Deputy Director I