

PROCEEDINGS

BOARD OF ELECTION SUPERVISORS
FOR WASHINGTON COUNTY

The Board of Election Supervisors for Washington County held its regular monthly meeting on Tuesday, August 11, 1992 at the Board Office. The meeting was called to order at 2:30 P.M. by President Spigler.

The following were recorded present:

Oscar W. Spigler, President
Richard L. Coss, Democrat Member
Donald A. Smith, Democrat Alternate
Charles L. Mobley, Jr., Republican Alternate
William F. Dunham, Jr., Attorney
Jean D. Calhoun, Administrator I
Daris A. Phillips, Chief Clerk I

MINUTES:

The minutes of the last meeting held on July 14, 1992 were approved.

CORRESPONDENCE:

Memo from Joe Torre, SABEL, about "Vote Here" signs was discussed. Dick Coss made motion that if available through SABEL we would buy forty-five (45) signs. Seconded by Jim Mobley.

A note from Dr. Galliger, Penn State University, was read to the Board regarding the gracious and helpful way Dorothy Kaetzel handled her phone request.

The July 23 memo from Marvin Meyn was distributed advising that SABEL is investigating the possibility of getting some organization or business to donate portable telephones to those polling places where there are none. In the responding telephone survey the following districts were listed: Dist. 8, 14-1, 15, 19 and 20. Don Smith also offered to contact two local companies about donating 5 phones for election day use in the event SABEL cannot provide them.

In addition to telephone problems in District 19, other poll worker complaints were presented to the Board at this time. We are to contact both Chief Judges for a list of complaints in writing. We will then contact Joe Hannah, manager of Little Antietam Center, about these problems so they can be resolved by the November General election.

Jean distributed copies of the revised VAC cards designed by SABEL along with the explanation of the new, changed and expanded fields.

A letter from William Maloney concerning subscription to the Election Administration Reports was discussed. The Board decided to table this at this time.

OLD BUSINESS:

Poll workers school was discussed. Two classes will be held at the Commonwealth Avenue warehouse on Wednesday, October 14; one 10 A.M. daytime class and one 7 P.M. evening class. Twenty-eight (28) Chief Judges from the 14 polling places where they encountered operator problems opening the machines on election morning will be asked to attend the class for additional instructions. They will be paid \$5 for attending. Jean is to compose a letter for the Board's approval which will be mailed mid-September.

Jean reported that the 102 Primary test ballots which we received from the Ed Early Printing Co. fed through the Optech II perfectly. We have been advised that the printer is aware of the problems encountered in the Primary and steps have been taken to correct these problems.

Jean reported that she had contacted Sam McAfee about repairing 7 voting machines. He is to arrange a time with Bill Dorsey when Sam can come to Hagerstown to repair these machines.

Plans for the picnic to be held August 31 were finalized.

NEW BUSINESS:

A request from the First National Bank for the use of a voting machine on election day for demonstration purposes was denied by the Board.

Jean advised the Board that the League of Women Voters will be using one of our voting machines for demonstration purposes September 11/12 at the Valley Mall.

Jean advised the Board that due to increased voter registration voting machines will be added to 9 polling places to comply with 16-1(b) of Article 33. Also in keeping with the criteria set up by the Board, Dick Coss stated that binders in 3 districts should be divided into three alphabetical breakdowns. Additional poll workers will have to be added in some cases.

A copy of the REQUEST FOR QUOTATION sent to 9 printing companies was distributed. The prebid conference will be held on Thursday, September 3 at 2 P.M. Printing quotes must be submitted by 3 P.M. Friday, September 11, 1992.

The next meeting will be held on September 8, 1992 at 2:30 P.M.

At 4 P.M. Dick Coss motioned the meeting be adjourned, seconded by Jim

Respectfully submitted,



Jean D. Calhoun
Administrator I

therefore, the need for more poll workers. This added expense is not included in the budget. A letter will have to be written to Jim Young, Director of Finance, explaining this.

At 3:35 P.M., Richard Coss motioned the meeting be adjourned, seconded by Walter Bell.

Respectfully submitted,

Dorothy M. Kaetzel

Dorothy M. Kaetzel
Election Registrar