

PROCEEDINGS

BOARD OF ELECTION SUPERVISORS  
FOR WASHINGTON COUNTY  
AUGUST 13, 1996

Present: Richard L. Coss, President  
Daris Phillips, Democrat Member  
Charles L. Mobley, Jr. Republican Member  
Dorothy M. Waters, Republican Alternate  
Mark Brugh, Board Attorney  
Dorothy M. Kaetzel, Election Director II  
Kaye E. Robucci, Election Deputy Director I

Richard called the meeting to order at 2:03 p.m. Roger Schlossberg, Democrat Alternate, was absent.

**MINUTES:** Daris motioned and Dot seconded that the minutes of the meeting held on July 9, 1996 be approved as submitted.

Richard thanked Sharon Mackereth for taking the minutes of the last Board meeting.

**CORRESPONDENCE:** Memo from Gene Raynor, SABEL, regarding the deadline for certification of local ballot questions for the 1996 General Election was distributed. We have not received anything official from the City of Hagerstown regarding a local ballot question.

Dorothy distributed copies of letters received from voters as a result of the Republican Party mailer.

Thank you letter to Dorothy from Dave Bowes was distributed.

Memo from Joan Mobley, SABEL, regarding the dial back controller and modem was distributed. Dorothy informed the Board that we have not been able to use the modem to the Annapolis Data Center since April. All the work has been entered via an 800 number through SABEL which has resulted in huge telephone bills. With the election approaching it's imperative to have the problem fixed. Ron Whitt, Director of the County CIS Department, has been in contact with Jerry Klinken and Chester Mazur at the Data Center to resolve the problem. Ron will try another solution this week. Discussion ensued as to the feasibility of purchasing new equipment. We will continue to use the 800 number until we hear from Ron Whitt.

Letter from MAED to Helen Koss regarding the 1997 Legislative Request was distributed. MAED is requesting a standardization of poll worker salaries and titles.

Letter from MAED to Helen Koss requesting a legislative change to Section 27-9 was distributed. The change would allow the opening of the return envelopes upon timely receipt.

Letter from MAED to Tom Surock, SABEL, regarding suggestions for the MVA voter registration was distributed.

Dorothy informed the Board that the Taxpayers Party and Reform Party are now established parties in Maryland. The petitions have been checked for the Natural-Law and Workers-World parties. Address and contact for the Reform Party was distributed.

Memo from Rebecca Wicklund, SABEL, regarding the 1998 Gubernatorial Election dates was distributed. The Primary will be held September 15 and the General Election on November 3, 1998.

Letters were sent to all Chief Judges informing them of the location of the Washington County Agricultural Center for picking up poll worker supplies on November 2. Also informed them that the active and inactive voters will no longer be combined in the precinct registers.

Resolution from SABEL for the outstanding service as a satellite office for the filing of the Convention Delegates was distributed.

Letter from Ed Koogle to the Kids Voting Teachers was distributed. The teachers have had their training. Kids Voting is planning a fund raiser on August 31 at County Market. They will be selling hot dogs from 10:00 AM until 2:00 PM.

Letter from Mary Lunden to Delegate Burns regarding clarification of the 100' no-electioneering limit and the placement of signs on public property was distributed. Dorothy will send a copy to Jeff Harr at the Board of Education.

Memo from Helen Koss regarding the duties and responsibilities of the Board Members was distributed. Discussed the procedures for issuing temporary certificates of registration on election day. Decision made to allow the Substitute Board Members to issue temporary certificates. An application will be provided at the polling place to request a temporary certificate.

Polling place listing and contest list was received from Donna Duncan.

Memo from Donna Duncan regarding Acts of the General Assembly Petitioned to Referendum was distributed. We did not know of any local petitions to add to the list.

Letter from Janet Buchanan, BRC, regarding the downloading of election results to SABEL on election night was distributed. Janet was in the office on Aug. 9 and established our election ID.

Memo from Richard Douglas, County Attorney, regarding the number of members of the Board of Education was distributed. To change the number of members would require the support of the current School Board, the County Commissioners and be approved by the General Assembly.

Newsletter from BRC was distributed.

Next State Board Meeting will be held August 21, 1996. The agenda was distributed.

Dorothy distributed copies of the RiskView pamphlet.

Copies of the SABEL organization chart were distributed.

**OLD BUSINESS:** All the Kids Voting Surveys have been completed. Three polling places were discussed: District 9 - Leitersburg, District 14-1 Ringgold and District 24 - Horst Fencing. Kids Voting will request permission to use other rooms at Leitersburg & Ringgold. No decision made about Horst Fencing.

The County will now pay .29 per mile for travel.

Dorothy informed the Board that John Reynolds visited the office on July 31, 1996.

Office picnic was held on August 12 at the Eagle's Picnic grounds. Everyone was in attendance and everyone had a good time. Richard thanked Mark for cooking the delicious chicken.

**NEW BUSINESS:** The L & A test will be held on Oct. 24 at 8:00 AM at the Washington County Agricultural Center. The Public Test will be held Oct. 24 at 11:30 AM.

We will have the Ag. Center beginning Oct 15 and the OPTECH'S are to be delivered that day. Poll Workers will pick up supplies on Saturday, November 2 from 9:00 AM until 12:00 noon. All supplies & boxes left after November 2 must be removed or stacked in the corner because we cannot have the Ag Center again until Nov 12.

Next meeting will be held September 10, 1996.

Motion made by Daris and seconded by Jim to adjourn the meeting at 3:40 pm.

Sincerely,

*Kaye Robucci*

Kaye E. Robucci  
Election Deputy Director I