

MINUTES

WASHINGTON COUNTY BOARD OF ELECTION

June 16, 2015

35 W. Washington Street

Hagerstown, MD 21740

240-313-2050

Present:

Board

Bruce Field, President

Tammy Downin, Vice President

James Schultheis, Secretary

Wayne Keefer, Assistant Secretary

Eileen Wiggins, Member

Staff

Kaye E. Robucci, Election Director, I

Sherrie A. Bonebrake, Election Administrative Assistance II

Bruce Field, President, called the meeting to order at 2:15 PM; as pursuant to the Bylaws of Washington County Board of Elections, Article 3, Section 3.2(A)1. Absent from the meeting was Roger Schlossberg, Attorney. There was a quorum present.

Approval of Minutes of May 19, 2015:

Bruce Field asked if the Board had any corrections or modifications to the minutes of the May 19, 2015 Board Meeting. Tammy Downin requested the following corrections, page 1, **Tammi** to **Tammy** Downin. Page 2, part D Article in "The Herald Mail" newspaper regarding Student **Service** Learning Hours. Page 5, part C under Early Voting correction of **Tammy** seconded. Page 6, Respectfully Submitted, **Bruce Field**, Board President, and **Tammy Downin**, Board Vice President. Insertion on last page made by Board Attorney- "**Note: The new Board Members were not officially appointed their commissions in order to vote on any issues regarding these minutes.**" Tammy Downin made motion to accept the minutes with corrections; Bruce Field seconded. As pursuant to the Bylaws of Washington County Board of Elections, Article 3, Section 3.3(A)2.

Addition/Changes to the Agenda:

Bruce Field asked if there were any additions/changes to the Agenda. Kaye Robucci added letter D under New Business, Signs. As pursuant to the Bylaws of Washington County Board of Elections, Article 3, Section 3.3(A) 3.

Correspondence:

A. E- mailed to Board – MAEO Agenda – June 9, 2015

B. E- mailed to Board – Ethics Disclosure information

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Reports:

A. MAEO/SBE Meetings – June 9 - 11, 2015

Bruce Field asked if there were any reports from the presentations at the conference. The Director ask Mr. Keefer who attended the Media presentation his opinion of the session. Mr. Keefer thought the meeting was very interesting and there was a representative from WTOP TV in attendance.

Old Business:

A. Combine Precincts 17-1 & 17-2

The Board discussed the combining of Precincts 17-1 & 17-2. Tammy Downin made the motion to combine Precincts 17 -1 & 17 – 2; seconded by Wayne Keefer. The motion was passed unanimously. The Director will have The Polling Place Resolution papers ready for the July meeting.

B. Changing of Polling Places

1. Conococheague (23-0) to Wilson Ruritan due to school closing. Survey to look at Wilson is scheduled for Wednesday, June 24, 2015. Bruce Field, Wayne Keefer, James Schultheis and Kaye Robucci will attend. Kaye will set up a time in the morning.
2. Winter Street (25-2) to Western Heights Middle School due to school closing. To be tabled until July meeting.
3. Western Heights Middle School (25-4) will be tabled until July meeting.
4. Combine 13-1 & 13-2 to vote at Maugansville Elementary School, tabled until July meeting.

C. Warehouse Requirements

1. The County is working on a climate controlled room for the ballots. Signature Space will be conducting a warehouse assessment.

D. Early Voting

1. Board voted to maintain one Early Voting Site for 2016 at the May 19, Board Meeting.
2. Transportation to Early Voting to be discussed in the July meeting.
3. Wayne Keefer made a suggestion to voucher taxi service to Early Voting. This will be discussed at the July meeting.

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New Business:

A. Demonstrations of New Voting Equipment

The Director talked about the New Voting Equipment for demonstrations at local service clubs. Sharon Mackereth, Deputy Director, is putting together a list of potential places to go. As of now, Hagerstown Kiwanis Club has been scheduled for the fall.

B. Survey of Polling Places – Table until July meeting.

C. Election Worker Training Schedule

Training was discussed for the months of January – March, 2016 weather being a big factor. The Director talked with Hartwick Spencer about trainers from the State, two will be requested.

D. Signs - Additional polling place signs will be ordered.

Member Remarks:

Eileen Wiggins expressed her opinion that dogs should not be at the Board Meeting.

Scheduling of Next Meeting:

The next meeting of the Washington County Board of Elections will be held July 14, 2015 at 2:00 PM. The location will be at the Board of Election warehouse at 101 Tandy Dr. Hagerstown, MD; as pursuant to the Bylaws of the Washington County Board of Elections, Article 3, Section 3.3(A)8.

Adjournment:

There being no further business to come before the Board at this time Bruce Field, Board President, called for a motion to adjourn the Board Meeting, at 3:45 PM; Tammy Downin made a motion and Eileen Wiggins seconded. Unanimously approved.

The Bylaws with advice of counsel, shall follow the requirements of the Open Meetings Act as specified under Title 10, Subtitle 5 of the State Government Article.

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Compiled by Sherrie A. Bonebrake
Election Administrative Assistant II

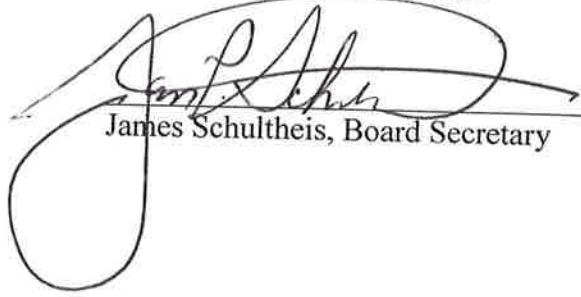
Respectfully Submitted,



Bruce Field, Board President

7/14/15

Date



James Schultheis, Board Secretary

7/14/15

Date