

PROCEEDINGS

BOARD OF ELECTION SUPERVISORS
FOR WASHINGTON COUNTY

The Board of Election Supervisors for Washington County held its regular monthly meeting on Tuesday, February 11, 1992, at the Board Office. The meeting was called to order by President Oscar Spigler at 2:30 P.M.

The following were recorded present:

Oscar W. Spigler, President
Richard L. Coss, Democrat Member
Walter F. Bell, Jr., Republican Member
Donald A. Smith, Democrat Alternate
Charles L. Mobley, Jr., Republican Alternate
Jean D. Calhoun, Administrator I
Daris A. Phillips, Chief Clerk I
William F. Dunham, Jr., Attorney
Dorothy M. Kaetzel, Election Registrar

MINUTES

The minutes of the last meeting held on January 14, 1992 were approved as submitted.

CORRESPONDENCE

Jean distributed copies of the letter from Ralph Giffin, Director of Facilities Management - Board of Education - to school principals and head custodians regarding preparations for elections. Daris advised the Board that originally there was a question as to whether or not there would be heat in the schools on election day. Mr. Giffin advised Daris per phone call that heat would be provided election day.

OLD BUSINESS

Mr. Dunham advised the Board that the County Commissioners had approved the Workers Compensation Insurance for all Election Board Employees. Mr. Young, Finance Director, will cut the draft this Thursday to mail to the Workers Compensation Commission. Effective day of coverage will be 12:01 AM local time the day following postmark of the envelope containing the application and check for deposit. Annual premium this year is estimated at \$2,753.03. Next year premium should be less than \$2000 because of a lesser payroll. Each year money should be appropriated in the budget for this expenditure. Mr. Dunham stated this issue is closed now since it is in the hands of Mr. Young.

Jean advised the Board the printing order for election materials was awarded to a local printer, Printers Press, Inc. Printer doing a good job. Custodians have started on voting machines. Absentee ballot printing order went to Ed Early Printing Company. Absentee ballots arrived Friday, February 7, 1992. The chip comes from Business Records Corporation out of Birmingham - hasn't arrived yet. Since Business Records wasn't able to get a price on the cost of the absentee ballots in time, they had to be ordered from another company.

Richard reported that Joe Hannah called and informed him the ramp was built and in place at the Old Rohrsersville School polling place.

NEW BUSINESS

John Diugued, Attorney for Montgomery County Election Board, requested Mr. Dunham to prepare an estimate of the cost and time of counting fictitious write-in votes in general elections in our County. At this time there is a case before the Supreme Court to discontinue this practice. All counties are being asked to submit to Liz Nilson this report. Mr. Dunham and Jean have done this report and sent to Attorney Diugued. The total time is approximately 56 minutes at a cost of no more than \$60.00 to Washington County. Jean distributed copies of this report to the Board.

Jean advised the Board that at this time Kaye is still not getting paid. State Personnel is holding up Kaye's Registrar temporary pending appointment until they can get Administrator I position in effect for Jean.

At the request of the News Election Service, Jean typed a letter for Oscar to sign enabling NES reporters to be admitted to polling places on Primary election night.

Since the budget for fiscal year 1992-93 is due March 15, 1992, Jean stated she may need to ask for an extension due to preparing for upcoming Primary Election.

Picking up election supplies from SABEL - Joan at SABEL will call on Thursday, Feb. 13, to inform when supplies are ready for pick-up. Jim volunteered to go on Friday if they're ready at that time.

Election Day schedules were given out by Jean. After discussion, it was decided substitute board members should be here if possible election day to be oriented since both are new members. A schedule for visiting polls on election day will be set up.

Walter informed the Board that it will be necessary to reserve four parking spaces at the ABC Building on election day for their use. The decision was made for the Roads Department to take four cones for this purpose when the machines are delivered. Walter will be responsible for placing the signs on the cones prior to election.

Oscar will get signs for meters needed for voters to park.

Richard reported at this time heaters are in use at the warehouse where voting machines are stored. Heating system in building is not operating properly, thus heaters needed for custodians to work on voting machines. Richard is concerned what will happen after election. Building must be heated and dry to avoid damage to machines. Board members will follow up on this.

Motion by Richard Coss and seconded by Oscar Spigler that the meeting be adjourned at 3:40 P.M.

Respectfully submitted,

Dorothy M. Kaetzel

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Election Registrar