

MINUTES

WASHINGTON COUNTY BOARD OF ELECTION

April 13, 2004

35 W. Washington Street
Hagerstown, MD 21740
240-313-2050

Present:

Board

Charles Mobley, Jr., President
Marianne Schneider, Democratic Member
John Barr, Republican Member
Eileen Wiggins, Democratic Alternate
Gregory Bannon, Attorney

Staff

Kaye E. Robucci, Election Deputy Director, I
Sharon C. Mackereth, Election Data Application Spec. II

Charles Mobley called the meeting to order at 2:02 PM. Dorothy Waters, Republican Alternate and Dorothy Kaetzel, Election Director I, were absent. There was a quorum present.

Approval of Minutes of March 9, 2004

Charles Mobley asked if the board had any corrections or modifications to the minutes of the March 9, 2004, Board Meeting. Charles Mobley, Jr. requested that on page 4 – second sentence change “There” to “Their”. Minutes were approved as corrected.

Addition/Changes to the Agenda: Kaye Robucci added under “Correspondence” a Memo from Linda Lamone regarding release of voting machines. Under “Reports” – update on Voter Outreach Program, to be given by Sharon Mackereth. Charles Mobley, Jr. requested that at the close of this meeting to have a “Closed Door Session”. Kaye Robucci gave Mr. Mobley the minutes from three meetings that requires the Board President’s signature – Provisional Ballot Canvass, Organizational meeting, and Canvass of Absentee Ballots.

Correspondence:

A. Report – NASED Winter Conference

Reading information – calling attention to items #4 - Paper Trail, #7 - Pre and Post Election Day Requirements with DRE Voting Equipment and #10 - Social Security Numbers being matched on Voter Registration.

B. Memo to LBE Directors from Members of SBE – re Primary Election 2004.

Congratulating the local board for an election well done – and Dorothy Kaetzel’s response to Memo – crediting SBE, Nathan Robinson and Troy “Dutch” Chase.

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- C. Letter from Linda Lamone, SBE, to Charles L. Mobley Jr.

A copy of Mrs. Lamone's, letter congratulating Charles L. Mobley Jr. for an election well done, was distributed.

- D. Letter to Linda Lamone, SBE, from Barbara Fisher, Vice President MAEO.

Barbara Fisher's letter was describing a new position needed for someone with expertise in the information technology area. This position would be assigned full-time to the LBE.

Charles Mobley, Jr. and Dorothy Kaetzel attended a County Commissioners meeting regarding the Budget and the recommendation from the State to establish this position. Dorothy Kaetzel received a call from Ron Whitt, Director – Washington County IT. Ron Whitt was inquiring in to the possibility of sharing this position with another county. Our initial response is no, but the county might want us to consider this.

- E. Memo from Linda Lamone - releasing the voting machines from the 2004 Presidential Primary Election.

Reports:

- A. Canvass Procedures –

Charles Mobley, Jr. wrote procedures for covering all requirements for canvassing. He requested the Board to review this process. It will be used for the November 2, 2004 Presidential General Election.

Gregory Bannon, Board Attorney, entered the meeting at 2:18 PM.

- B. Lessons Learned Workshop, March 16, 2004, attended by Dorothy Kaetzel, Director.

Copies of the meeting agenda and minutes were distributed.

- C. MAEO Post Election Summit – Lessons Learned, March 18, 2004 – Kaye Robucci, Deputy Director, I.

Kaye Robucci reported on the meeting - Lessons Learned Workshop, conducted by MAEO. At the meeting they had a professional facilitator, whose job was to conduct the workshop and compile the information into a report to be sent to the State Board of Elections, Local Board of Elections and legislators.

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- D. Our "Critique Class with CJ's", April 7, 2004 – Charles Mobley, Jr.

An agenda was presented to the 60 or so judges that came and took part. The plan was to take each issue and discuss each one, making note of each recommendation from the Judges. The information will be compiled and reviewed by the Board.

The accumulation of the Accu-Vote is a problem and the Board suggested deferring it to their next meeting.

Mr. Mobley asked the Chief Judges what they thought of the meeting - and the general response was good and replied with thanks for giving them a chance to air their concerns.

- E. Voter Outreach – Sharon Mackereth

Sharon Mackereth informed the Board of the next level of Voter Outreach. A list was distributed of some of the larger businesses in Washington County. The intention is to notify them and request if our staff may come to their facility to do demonstrations of the new AccuVote Touch Screen Voting Machines. These demos would be given to their plant employees and office staff. Information on six of the larger businesses was given to Diebolds' Voter Outreach staff in Florida. Diebold has started to contact these businesses and has received a good response.

Old Business:

- A. City of Hagerstown Elections -

There is still no response from the City Board on next years Elections. We have not received their Certificate of Candidacy, which is needed for Candidates interested in filing.

- B. Decision on several poll workers

This will be discussed in the close door session, to follow immediately after the closing of this meeting.

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New Business:

A. MAEO Meeting – June 6 – 9, 2004

Kaye Robucci distributed information on this year MAEO Meeting, to be held June 6 – 9, 2004. This year it will be held at Marriott's Hunt Valley Inn, Hunt Valley, MD. Kaye Robucci needs to know who is going. Marianne Schneider will only be there 2 nights. Eileen Wiggins, Dorothy Waters, and Charles L. Mobley, Jr. will be there for the whole conference. John Barr and Gregory Bannon will let Kaye Robucci know after they check their schedules.

Copies of the current "Election Administration Reports" were distributed.

Members Remarks:

There were no remarks from the Board at this time.

Scheduling of Next Meeting

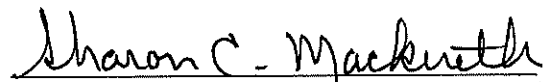
The next meeting of the Washington County Board of Elections will be held May 11, 2004, at 2:00 PM at the Board Office.

Adjournment:

There being no further business to come before the Board at this time; John Barr made a motion to adjourn at 2:48 PM and Marianne Schneider seconded the motion. Unanimously approved.

Respectfully Submitted,


Charles L. Mobley, Jr., Board President 5/10/04
Date


Sharon C. Mackereth, Election Data Appl. 5/10/04
Specialist II Date