

PROCEEDINGS

**BOARD OF ELECTION SUPERVISORS
FOR WASHINGTON COUNTY**

May 12, 1998

Present: Richard L. Coss, President
 Daris Phillips, Democrat Member
 Charles Mobley, Jr., Republican Member
 Dorothy M. Waters, Republican Alternate
 Roger Schlossberg, Democrat Alternate
 Mark P. Brugh, Attorney
 Dorothy M. Kaetzel, Election Director II
 Kaye E. Robucci, Election Deputy Director I

Richard called the meeting to order at 2:05 p.m.

MINUTES: Jim made a motion and Daris seconded that the minutes of the meeting held on April 14, 1998 be approved as submitted. All were in favor.

CORRESPONDENCE: Mark informed the Board that the State Prosecutor had reviewed the information pertaining to Juanita Rowley. Ms. Rowley registered and voted in the November 1996 election after being convicted of an infamous crime. The State Prosecutor determined that Ms. Rowley did not willfully and knowingly violate the election laws of the State.

Opinion of the Attorney General regarding Article 33, 16-14 Challenge of Right to Vote was discussed. Carol Evans, Montgomery County, asked whether the challenged voter and challenger are required to sign a written oath and whether less than all of the judges in a precinct may participate in and decide the challenge. Kathleen Hoke Dachille, Assistant Attorney General, concluded that a written oath may be required and all judges in a precinct must participate in and decide the challenge.

Letter from Mark Brugh to Judge Wright requesting use of the Masters Hearing Room for the Canvass of Absentee Ballots. Response from Judge Wright granting permission to use the room from September 16 - 18 and November 4 - 6, 1998.

Notice to Candidates informing them of the prohibition to place political signs on property belonging to the State, county, city or town. The notice was sent to all previously filed candidates and is included in the packet of information they receive when they file.

A MAEO Breakfast Meeting will be held on May 19, 1998 at 7:00 A.M. Richard and Jim will attend.

MAEO agenda and nominating committee report was distributed.

OLD BUSINESS: Grievance Procedures from Howard County were discussed. Mark pointed out that section A is from Article 33 and suggested that the Board concentrate on Sections B & C. A seminar will be held at MAEO discussing the procedures for Holding Administrative Hearings. Mark suggested tabling the adoption of any grievance procedures until the next board meeting. Richard asked Mark to go over the procedures from Howard County and make any changes or suggestions by the board meeting in June.

Roger suggestion having a policy & procedures notebook for all policies that the Board passes.

The Board reviewed the polling place check list form Montgomery County. Richard suggested making any changes to the survey and review it at the June Board meeting.

Plans for MAEO were finalized. Dorothy, Kaye, Sharon and Sherrie will ride together and leave at 12:30 on Monday. Richard will bring Dot and Daris.

Office picnic will be held June 11 at 6:00 P.M. at the Eagle's Picnic grounds.

Dorothy informed the Board that Bob Graff will have the locks changed on the office, conference room and cage doors for the upcoming elections. The keys will be given only to the election board. The locks will be switched back after the machines are released. The Board discussed the security of the Master's Hearing Room. If the canvass of the absentee ballots is not completed in one day, arrangements will be made to have a deputy guard the room.

NEW BUSINESS: Dorothy informed the Board that we would like to purchase a cabinet for the office which would require a line item transfer from the office supplies account to capital outlay. Roger made a motion to transfer the money from the office supplies account to capital outlay to purchase the cabinet. Jim seconded the motion and all were in favor.

Poll worker lists were distributed to the Board Members. Letters appointing the workers will be mailed the week of May 18.

The poll worker manuel has been revised and mailed to Tim Augustine, SABEL Deputy Administrator, for approval.

The staff worked staggered hours to allow the office to be open until 8:00 P.M. for the municipal elections.

Next meeting June 9, 1998.

Motion made by Roger and seconded by Daris to adjourn the meeting at 3:15 P.M.

Respectfully submitted,
Kaye E. Robucci
Kaye Robucci
Election Deputy Director I