

PROCEEDINGS
BOARD OF ELECTION SUPERVISORS
FOR WASHINGTON COUNTY

The Board of Election Supervisors held its regular meeting on Tuesday, October 16, 1984, at the Board office. President Banzhoff called the meeting to order at 2 P. M. This meeting had been postponed from October 9 due to the busy work schedule of the office staff.

The following were recorded present:

Virgil E. Banzhoff, Board President
R. Lee McCauley, Democrat Member
Charles L. Downey, Republican Member
Oscar L. Spigler, Democrat Alternate
Walter F. Bell, Jr., Republican Alternate
Dorothy M. Waters, Chief Clerk
Daris A. Phillips, Chief Clerk
Barbara Fetterhoff, Member of SABEL

MINUTES:

The minutes of the previous regular meeting held on September 5, 1984 were approved as presented.

CORRESPONDENCE:

President Banzhoff read a letter received from James W. Johnson, Jr., Chairman of the State Administrative Board of Election Laws, inviting us to the retirement dinner party for Mr. Willard Morris to be held on November 30 at the Navy Officers Club. Reservations must be made by November 2.

Dottie read the letter from Mr. Morris concerning the emergency amendment for receiving voter registration forms due to the Federal Holiday on October 8, 1984. She advised the Board that the staff complied with this notice.

Mr. Banzhoff read a memo received from the State Board regarding voter registration by the Homeless and a memo regarding notice of Machine Inspection. The office has complied with these instructions.

Dottie read the memo received from the State Board advising the distribution of the tabloids containing the complete text of the constitutional amendment that is on the ballot.

President Banzhoff read the memo from the State Board regarding 1984 Write-in Candidates. The deadline for filing is 5 P.M. on the day preceding the general election. The Board of Canvassers shall transmit a statement of returns as to such write-in candidates.

OLD BUSINESS:

Dottie advised the Board that several vacancies for Poll workers still exist.

She also advised the Board that over 4,000 persons registered since August first.

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Mr. McCauley and Mr. Downey reported that they are getting signs to identify certain polling places. Mr. Downey will check on the no parking signs for the polling places that need them.

NEW BUSINESS:

Mr. Downey reported on his visit to Human Development Resources to speak to them on voting procedures.

Mr. Banzhoff reported on his visit to Potomac Heights Elementary to speak to the Fifth grade students.

Dottie advised the Board that they should be considering computized record maintenance system. The Board discussed going to the election board in Frederick County to look at their system.

Dottie advised the Board that the County Administrator requests our contributions to the United Way and CICA.

Discussion on the Christmas party was tabled until the November meeting.

The Board discussed the election week schedule for counting absentee ballots and canvassing the voting machines.

Meeting adjourned at 3:30 P.M. The next meeting will be a special meeting called when necessary to make preparations for the November Election.

Respectfully submitted,

Dorothy M. Waters

Dorothy M. Waters, Chief Clerk