

PROCEEDINGS

BOARD OF ELECTION SUPERVISORS FOR WASHINGTON COUNTY December 9, 1997

Present: Richard L. Coss, President
Daris Phillips, Democrat Member
Charles Mobley, Jr., Republican Member
Roger Schlossberg, Democrat Alternate
Dorothy M. Waters, Republican Alternate
Mark Brugh, Attorney
Dorothy M. Kaetzel, Election Director II
Kaye E. Robucci, Election Deputy Director I

Richard called the meeting to order at 2:00 PM.

MINUTES: Jim made a motion and Daris seconded that the minutes of the meeting held on November 18, 1997 be approved as submitted. All were in favor.

CORRESPONDENCE: Schedule for the Commission to Revise the Election Code was distributed. The final meeting is January 7, 1998. Minutes of the November 20, 1997 meeting and additional comments were distributed.

Statewide election judge salary scale was distributed. Washington County is near the state average. There will not be an increase for 1998.

OLD BUSINESS: The Board reviewed the request for an additional 10 substitute poll workers for a total of 30 for the 1998 elections. Jim motioned to increase the substitute poll workers from 10 to 15 of each party. Daris seconded the motion; all were in favor.

The Board decided to staff the polling places with an equal number of democrat and republican poll workers. Dorothy will budget for 320 poll workers and 30 substitutes.

The Board discussed their survey of the Washington County Detention Center. They felt the room would be suitable for voting. Jim suggested that we invite the poll workers to look at the new location. Mark felt it would not be a problem to use the room even though Sheriff Mades' name is on several plaques in the room. The Board will make an official motion at a later date.

Dorothy reported on the Directors meeting held November 24. The following topics were discussed:

- Business Records Corporation was sold to AIS. Our contract will be honored. Many items still need to be decided.
- Personnel - still a problem with getting people replaced. SABEL formed a committee to review the procedures.
- There has been a suggestion to have the Directors appointed by the local Boards.
- New change of address form at the MVA.

- Confusion on the terms, decline to register (declinations) and registering as a Decline. SABEL recommended omitting the term "Decline" and replacing it with "Other" or "No Party Choice" on the voter registration applications.
- New SABEL Attorney, Catherine Dacheille, phone number 410-576-7902

The next directors meeting will be held January 7, 1998.

Kaye reported on the Candidacy Seminar held November 25, 1997. Filing papers were reviewed, SABEL is working on a new Summary Guide and additional training classes may be provided on Fair Election Practices and computer entry.

NEW BUSINESS: The budget is due January 30, 1998. Dorothy must submit a long range budget into the year 2004. Many items need to be considered. The contract with BRC expires in 2001. Decision will need to be made on whether to purchase, lease or some combination of purchase and lease. Dorothy will call BRC to obtain figures for her budget.

Dorothy informed the Board that we now pay for every phone call. Money will be transferred into our budget from the Facilities Management budget. Facilities Management will still pay for postage.

The Board discussed a pay raise for the Board Members and Attorney. Any increase would take effect in June 1999. Dorothy will draft a letter to the County Commissioners requesting the increase and requesting it be made part of the legislative package to the General Assembly. The General Assembly would then vote on the bill and if passed, would become part of Article 33. They are requesting a \$300 increase for the Board Members and a \$200 increase for the Board Attorney.

Board President	\$2,300 to \$2,600
Board Member	\$2,000 to \$2,300
Board Attorney	\$1,800 to \$2,000

Dot motioned to increase the Board Members election day pay by 100.00 for a total of 500.00; and to increase the attorneys election day pay by 50.00 for a total of 150.00. Jim seconded the motion and all were in favor.

Dorothy informed the Board that we now have to sign a lease to rent the Washington County Agricultural Education Center.

Daris will pick up the MVA forms during the months of January, February and March while Richard is away.

Mark mentioned using another room for counting absentee ballots. Mark will talk to Judge Wright to see if a room would be available in the Circuit Court Building.

Motion made by Daris and seconded by Dot to adjourn the meeting at 3:42 PM.

Respectfully submitted,
Kaye E. Robucci
Kaye Robucci
Election Deputy Director I