

PROCEEDINGS

**BOARD OF ELECTION SUPERVISORS  
FOR WASHINGTON COUNTY  
APRIL 9, 1996**

Present: Richard L. Coss, President  
Daris Phillips, Democrat Member  
Charles L. Mobley, Jr. Republican Member  
Dorothy M. Waters, Republican Alternate  
Roger Schlossberg, Democrat Alternate  
Mark Brugh, Attorney  
Dorothy M. Kaetzel, Election Director II  
Kaye E. Robucci, Election Deputy Director I

Richard called the meeting to order at 2:00 p.m.

**MINUTES:** Jim motioned and Daris seconded that the minutes of the meeting held on March 12, 1996 be approved as submitted.

**CORRESPONDENCE:** Memo from the FEC stating that voter registration cards will no longer be accepted as proof of citizenship by a Federal, State or local government agency was distributed. We will caution all who request cards for traveling purposes that voter cards are no longer acceptable as proof of citizenship.

Joe Torre, SABEL, is requesting documentation on all election related problems. Copy of our documentation was distributed.

Copies of the thank you letters sent to Jeffrey Harr, Bob Farmer, Terry Brewer and Lee McDuffie were distributed.

Memo from Joe Torre, SABEL, regarding the OPTECH III-P Eagle ballot reading and the response from Herb Deutsch of Business Records were distributed.

Memo from Joan Mobley, SABEL, regarding the modifications to the precinct registers was distributed. A separate precinct register of inactive voters and voter authority cards will be produced. Poll workers must be informed of the change prior to the general election.

Copy of the 1996 Legislation tracking charts was distributed. The increase in poll workers pay was approved.

Dorothy informed the Board that we had received a thank you note and candy from the Frederick County Election Board and Staff for loaning them our MemoryPack Receiver on election night.

Copy of article from "The Sun in Anne Arundel" creating a commission to update the Maryland Election Laws was distributed. A final report is to be submitted by December 31, 1997.

The agenda for the MAED meeting being held June 17, 18 and 19, 1996 was distributed. Meal packages will be ordered for 10 people.

List of winners for the Delegates to the National Conventions from the 6th Congressional District was distributed.

**OLD BUSINESS:** BRC will have additional MemoryPack Receivers available in several counties as backup units. One will be located in Frederick County.

**NEW BUSINESS:** Ann Stickler, Teacher at North Hagerstown High School, is requesting a demonstration on voting for the 9th grade students. Dorothy will contact her to set up a time for the demonstration.

Our County Administrator, Rodney Shoop, suggested we visit other Election Boards to view their office layout and gather information on innovative methods and equipment. We would like to visit several counties with new offices and also several counties that are the same size as Washington County. Mark suggested that we request a room layout and the number of staff persons prior to visiting any other county.

Suggestions to the absentee ballot process for November were discussed. The suggestions were as follows: having preprinted sticky notes to place on questionable ballots with reason checked as to why questioned, making sure the time and date stamp is legible on outside envelope, providing additional teams to open the absentee ballots, having the Board and attorney make decisions on the questionable ballots immediately and finding a larger room to open and process absentee ballots.

Motion made by Dot and seconded by Jim to adjourn the meeting at 3:40 PM.

Sincerely,

*Kaye E. Robucci*

Kaye E. Robucci  
Deputy Election Director I