



# Election Judge News

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## The Moving Edition!

Well, it all comes down to this. After many years of lobbying, imploring, and (yes, we'll admit) whining, we will finally move into our new, consolidated home, beginning on April 26th!

### How did we get here?

The Board of Elections had been in discussions with the County Government for years about moving all of our operations (office, warehouse, Early Voting, and training) into one large facility.

There were many ideas floated around in that time, none of which worked out for various reasons (cost, inadequate space, etc.)

The closest we got to an actual agreement was in 2017, when the county administrator at that time brokered a rental agreement with Valley Mall management to give us a 20,000 square foot portion of the former Macy's for a severely discounted

rate.

At the time, we felt 20,000 square feet would be enough to meet our needs, and we were very excited to be moving into a new place.

Then a new county administrator came on, and the agreement was cancelled in favor of moving our offices to the warehouse at 101 Tandy Drive.

The Board of Elections unanimously voted to reject that offer, and we were back to square one.

They say patience is a virtue, and in our case, it ended up being a blessing.

Heading into the 2020 election, we did not have an Early Voting site identified yet. Our 2018 site, Hager Hall, closed down, and we tried every large room in the county but could not secure a site.

Under state law, it is the responsibility of the county gov-

ernment to provide an Early Voting site. So, we met with the county commissioners and explained our dire situation.

Shortly thereafter, the commissioners and county administrator announced to us that they were purchasing the old Food Lion/Shop N Save location on Virginia Avenue to house all of our operations. We were shocked!

The new facility has a total of 32,000 square feet, considerably larger than the old Macy's, and a good thing too, because new equipment requirements meant we needed every inch of that space.

The build out would be in stages, with the Early Voting/training room being the first stage, ready in time for the 2020 Presidential Primary Election. The second stage would be the office area, and the third and final stage would be the warehouse and outside of the building.





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## Election Judge News

### The Moving Edition! (cont.)

By April 26th, everything will be completed with a few exceptions (painting the rest of the outside of the building, purchasing additional furniture for the work area and break-room, additional electrical installation in the work area).

We are currently organizing all of our "stuff", located at our office and warehouse to be moved.

The office will be closed April 26th through 28th as we begin the transition from West Washington Street to Virginia Avenue.

The warehouse will then be moved during the week of May 17th.

Having all of our operations under one roof will streamline our processes and

eliminate wasted time travelling back and forth.

Thanks to everyone who showed up at Commissioners' meetings, wrote letters, made phone calls, and generally supported our efforts to get a permanent home for the Election Board.

It was years in the making, but we're just weeks away from the finish line, and we can't wait!

### Election Related Bills in Annapolis

Here's an update on bills we're tracking that we believe are of interest to election judges:

**HB245** would require that we put a large sign at the entrance of each polling place alerting voters who may need assistance of their options. **Passed the House, awaiting Senate vote.**

**HB247** goes a step further in giving voters who need assistance priority in line, basically skipping them to the front of the line. We opposed this bill, because we believe it puts election judges in a difficult position. We think our current method of holding their place in line and allowing them to sit at the front while waiting is a better solution. **Passed the House, awaiting Senate vote.**

**HB759** calls for a manual audit to occur on a select number of paper ballots BEFORE certification of the election. **Passed the House, awaiting Senate vote.**

**HB206** all Early Voting hours will be 7am-8pm. **Passed both houses, going to Governor for adoption.**

**HB745** requires three Early Voting centers for Washington County. **Passed both houses, going to Governor for adoption.**

### Training Center

#### 1.11 Election Judge's Responsibilities

As an election judge, you must:

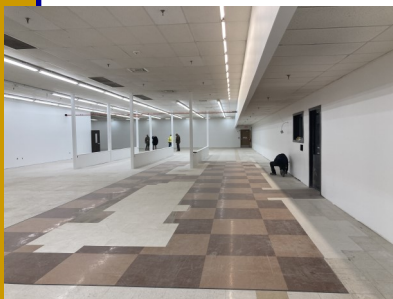
- Go to an election judge training class scheduled by the Washington County Board of Elections.
- Read all the election materials you receive, including this manual.
- Read any updated information that you receive after training class and on election day.
- Work every day you are assigned.
- Be on time.
- Wear your name tag at all times.
- Work together to make sure the polling place opens on time. Opening on time is required by law.
- Follow the instructions of the chief judges.
- Help with whatever needs

to be done, no matter what you were originally assigned to do.

- Work with the other election judges at your assigned polling place as a team to:
  - ◇ Maintain the integrity and confidentiality of the voting process;
  - ◇ Make sure the polling place is secure;
  - ◇ Make sure the voting equipment is secure, working properly, and available to all voters;
  - ◇ Make sure the voted and unvoted ballots are secure at all times;
  - ◇ Help reduce errors and omissions by voters;
  - ◇ Fill out election-related paperwork accurately;



**Early Voting room with new partition walls installed.**



**Work area, where charging and testing of our voting equipment will take place.**



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### Training Center (cont.)

- ◇ Follow the instructions in this manual; and
- Follow all other instructions provided by the Board of Elections.

Self Assessment: Ask yourself, "How many of these responsibilities did I accomplish in the last election?"

### Carl Dayley

On March 24th, Carl Dayley began in his new role as Election Program IT Specialist. Carl will manage the new warehouse and be responsible for equipment and supplies in the warehouse, including all the electronic voting equipment. Carl will manage the Logic and Accuracy (L&A) testing done

on the voting equipment prior to each election, and he will assist with election judge training.

Carl will also maintain all of the IT equipment associated with the Board of Elections.



Though Carl is new to this position, he is not new to the Election Board. In April of 2020, he joined us as the Election Program Assistant.

Prior to that, he worked for the Frederick County Board of Elections since 2016.

Carl is a veteran of the United States Army. He is married with three young, active boys.

If you had the pleasure to interact with Carl during the 2020 election, you know that he is friendly, energetic, and ready to do whatever it takes to make elections successful.

We wish Carl all the best in his new role!

### Trivia Question

For how many days does the State General Assembly meet each year?



**We'll see you in May at our new home!**