

PROCEEDINGS

BOARD OF ELECTION SUPERVISORS  
FOR WASHINGTON COUNTY

The Board of Election Supervisors for Washington County held its regular monthly meeting on Thursday, July 7, 1994 at the Board Office. The meeting was called to order at 2 P.M. by President Coss.

The following were recorded present:

Richard L. Coss, President  
Daris A. Phillips, Democrat Member  
Charles L. Mobley, Jr., Republican Member  
Jason A. Malott, Democrat Alternate  
Mark P. Brugh, Attorney  
Jean D. Calhoun, Election Director II  
Dorothy M. Kaetzel, Deputy Election Director I

MINUTES: Jim motioned, seconded by Jason, that the minutes of the meeting held on June 14, 1994, be approved as submitted with the following correction: Page 3, paragraph 2, before Walter's suggestion, Daris stated that the Board members should do something in recognition of the services performed by the former machine custodians.

PERSONNEL: Jean distributed copies of the memo she had written to Annajean Bitner in the County personnel office regarding payroll cancellation for Walter F. Bell, Jr., Republican Alternate on the Board of Election Supervisors, effective July 5, 1994. Mr. Bell has sent a letter of resignation to the Republican Central Committee with a carbon copy sent to Richard L. Coss, President of the Board of Election Supervisors for Washington County. Since Richard didn't feel he could share the contents of this letter with the other Board members, discussion held regarding Mr. Bell's sending a resignation letter to the Board members to have on record. Mark Brugh stated that Mr. Bell could not be compelled to send them a letter of resignation. Jean has talked to five members of the Republican Central Committee requesting them to get a replacement for Mr. Bell as quickly as possible. At this time, Charles L. Mobley, Jr., will be a voting member of the Board now since Walter's resignation.

Copies of the memo from Alan Davis, Personnel Director for Washington County, distributed. According to the memo, the request for funds for Board members and Board attorney for their services during election time was not approved in the budget by the Board of County Commissioners. After researching past records of the Board of Election Supervisors, Jean informed the Board members that this payment had always been received in past years. After discussion, decision made to write a letter to the County Commissioners stating the reasons for reinstating this money and asking for an appointment to meet with them.

Memo did show that the Board members were given a 4% increase in their salary which was the same as other boards for the County.

Copies of the letter to Gene M. Raynor, Administrator, SABEL, from Governor William Donald Schaefer, distributed to Board members.

Letter in regards to the responsibility that all board members and employees of Election Boards have to refrain from engaging in partisan political activity during the coming Primary and General Elections Campaigns distributed.

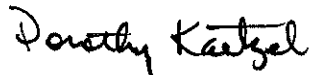
PRINTING BIDS: Jean advised the Board members that Roberts & Sons of Birmingham, AL had submitted the low bid for 60,000 ballots - \$9200. Other bids - Ed Early of Baltimore - 60,000 ballots - \$10978 and Illinois Office Supply - 60,000 ballots - \$16787. Bid accepted from Roberts & Sons. Target date for mailing absentees is August 2.

Jean gave to the Board members the Election Official Instruction Manual as well as copies of the Instructions for Conducting 1994 Primary and General Elections. Each Board member was given a section of the instructions to do at the poll worker classes in August.

Next Board meeting August 9 at 2 P.M.

Jim Mobley motioned, seconded by Jason, that meeting be adjourned at 3 P.M.

Respectfully submitted,



Dorothy M. Kaetzel  
Deputy Election Director I