

## MINUTES

### WASHINGTON COUNTY BOARD OF ELECTION

April 10, 2007

35 W. Washington Street  
Hagerstown, MD 21740  
240-313-2050

Present:

Board

Charles Mobley, Jr., President  
Clyde Tate, Republican Member  
Eileen Wiggins, Democratic Member  
John Benchoff, Democratic Alternate

Staff

Dorothy Kaetzel, Director  
Kaye E. Robucci, Election Deputy Director, I

Guests

Carroll Earp  
Sharon Washington

Charles Mobley called the meeting to order at 2:00 PM. Clair Baker, Attorney, was absent. There was a quorum present.

Charles Mobley welcomed Sharon Washington and Carroll Earp to the board meeting. They will take office in June. Ms. Washington is the Democratic Alternate and Mr. Earp is the Republican Alternate.

#### **Approval of Minutes of March 13, 2007**

Charles Mobley asked if the Board had any corrections or modifications to the minutes of the March 13, 2007 Board Meeting. Minutes were approved as submitted.

#### **Approval of the Executive Board Meeting of March 13, 2007**

Charles Mobley asked if the Board had any correction or modifications to the minutes of the Executive Board Meeting of March 13, 2007. Charles Mobley asked that the date of the meeting be corrected to March 13, 2007. Approved as corrected.

#### **Addition/Changes to the Agenda:**

Dorothy Kaetzel requested the following additions:

- Correspondence: MAEO Minutes and Silent Auction
- Reports: Lessons Learned Minutes
- New Business: Post Election Maintenance

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Charles Mobley read the following thank you notes: Emmanuel Baptist Church for donation in memory of Hilda Stoner and First Christian Church in memory of Bettie Robucci.

Calendars were distributed to the Board.

**Correspondence:**

A. MAEO Correspondence

MAEO Correspondence e-mailed to Board

B. MAEO Minutes

Minutes of the March 27, 2007 meeting were distributed.

C. Silent Auction

Tamara Derr volunteered to assist with the Silent Auction.

D. State Ethics

The Financial Disclosure Statements are due April 30, 2007.

E. Release of Voting Units

Memo from Linda Lamone, SBE Administrator, regarding the release of the voting units used in the November 7, 2006 Election.

F. Congratulation Letters

Charles Mobley sent congratulation letters to Sharon Washington and Carroll Earp.

**Reports:**

A. Voter Registration Statistics

- Active registration has decreased because many active voters are now inactive due to the return of their specimen ballot mailer. Active registration is 77,270.

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- The board reviewed the 2008 Voter Registration Projections. The Board discussed the following polling places:
  - District 15-0: We are waiting to hear if we have approval to use the Park Head Methodist Church Activity Center.
  - District 19-0: The United Methodist Church is not accessible. Another possibility is St. Peter's Lutheran Church.
  - District 26-1: Charles Mobley made a motion to move District 26-1 from Hickory Elementary School to St. Josephs Catholic Church Parish Center; Eileen Wiggins seconded the motion and all were in favor. A voter notification card will be mailed to all active voters. Dorothy Kaetzel will contact SBE and Mr. Munday at the Board of Education.
- Charles Mobley obtained an updated planning map showing the number of approved housing units and the number of permits issued and not issued. The Board will not be splitting any election districts due to 2,400 voters being purged from the rolls. Charles Mobley will make a chart showing the new developments.

**B. Lessons Learned**

Dorothy Kaetzel and Kaye Robucci attended the meeting on March 14, 2007. Dorothy Kaetzel distributed the minutes and noted the following:

- Montgomery County would like to use a touch screen unit for absentee voting
- Absentee applications were late due to being sent to a 3<sup>rd</sup> party
- Ballot proofing is confusing and time consuming
- Voting unit allocation
- Express Polls- bi-partisan teams are not an SBE regulation or policy
- Next meeting April 11, 2006

**C. FY08 Budget**

The 1<sup>st</sup> draft was received. \$10,400 was removed from the training budget. Public hearing is May 8, 2007.

**Old Business:**

Polling Place Change for 26-1 was discussed under Reports.

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**New Business:**

A. Post Election Maintenance

The Post Election Maintenance is tentatively scheduled for May 9, 2007. We are to receive a team of 8 members for 4 days.

B. The Board discussed several Bills:

- SB 392 & HB18 – requiring a paper trail in Maryland by 2010 (if receive funding)
- SB1025 & HB 1434 – Date of Presidential Primary Election is February 12, 2008
- HR 811 – Holt Bill

C. Election Worker Training Classes

We will have classes in January 2008. We would like to use the Agricultural Center.

**Member Remarks:**

No member remarks

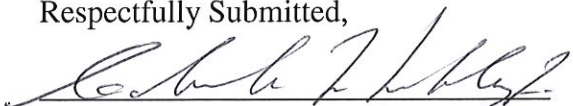
**Scheduling of Next Meeting:**

The next meeting of the Washington County Board of Elections will be held May 8, 2007 at 2:00 PM at the Board office. We will meet at the office at 12:30 to go to lunch.

**Adjournment:**

There being no further business to come before the Board at this time. Charles Mobley made a motion to adjourn at 3:05 PM; Eileen Wiggins seconded the motion. Unanimously approved.

Respectfully Submitted,

  
Charles L. Mobley, Jr., Board President

5/08/07  
Date

  
Kaye E. Robucci, Election Deputy Dir, I

4-17-07  
Date