

PROCEEDINGS

WASHINGTON COUNTY BOARD OF ELECTIONS September 12, 2001

Present: Richard L. Coss, Board President
Charles Mobley, Republican Member
Marianne Schneider, Democratic Member
Eileen Wiggins, Democratic Alternate
Dorothy M. Kaetzel, Election Director II
Kaye E. Robucci, Election Deputy Director I

Richard Coss called the meeting to order at 2:02 PM. Dorothy Waters, Republican Alternate, and Roger Schlossberg, Attorney, were absent.

A thank you note was received from Dorothy Waters in appreciation of the flowers we sent.

MINUTES: Charles Mobley made a motion to amend the August 14, 2001 Board meeting minutes to read as follows: Old Business: Charles Mobley will give the copies of the polling place layouts to Ron Whitt for his consideration regarding the communication problems. Marianne Schneider seconded the motion and all were in favor.

Motion made by Charles Mobley to approve the minutes of the closed meeting held August 14, 2001; Marianne Schneider seconded the motion and all were in favor.

CORRESPONDENCE: Agenda for the State Board Meeting scheduled for today was distributed.

Letters were received from Montgomery County, Prince George's County and MAEO in response to the request for proposal for the statewide voting systems. Responses from Linda Lamone addressing their suggestions were also distributed.

New infamous crime listing was received.

The recommendations and survey from NASED (National Association of State Election Director's) regarding the nation's election system were distributed.

The Local Board Minutes Tracking Chart was distributed.

Minutes of the July 11, 2001 State Board Meeting were distributed.

Charles Mobley composed letters to Senators Sarbanes & Mikulski in response to Senate Bill 565. He urged them to vote against it.

A mock election using the Lems System is tentatively scheduled for September 25 - 28, 2001 in Montgomery County. They are asking for volunteers to help organize and staff the event.

OLD BUSINESS: City of Hagerstown Elections was tabled until the October meeting.

Charles Mobley had nothing new to report regarding the communication problems on election day.

Richard Coss reported on the voting system extension agreement. The Board and Dorothy Kaetzel met with the County Commissioners two weeks ago to discuss the agreement. The Commissioners requested information on the cost involved if the equipment was bought for \$1.00. Dorothy Kaetzel compiled the information of the cost of the extension agreement verses the cost of buying the equipment. It would cost \$13,000 more to purchase the equipment including support, licenses and storage. The County Commissioners decided to approve the extension agreement. Richard Coss complimented Dorothy Kaetzel on a fine job in researching and preparing the cost analysis. Dorothy Kaetzel contacted Karen Hoyt-Stewart, ES&S, and told her the extension agreement had been approved.

Charles Mobley, Marianne Schneider and Kaye Robucci will be traveling to Annapolis on Wednesday, September 19, 2001 to review the voting equipment of the vendors who responded to the RFP. We will meet at the Four Point Hotel at 7:00 AM. Dorothy Kaetzel will contact Kitty Davis to see if she will be accompanying us.

Dorothy Kaetzel received the eligibility list for the Election Clerk II position. There are 8 names on the list. She will send letters to inquire who is interested in an interview. Tentatively the interviews will be scheduled for Monday, October 1, 2001.

NEW BUSINESS: Charles Mobley discussed the need to have an off-site location for our backup tapes. We discussed the need to back up the system daily instead of weekly. Kaye Robucci will contact Tejal Cherry, SBE, to discuss this and find out what contingency plans SBE has in place. We will also contact Ron Whitt, County ITT, to find out if there are files we should be backing up on a daily basis.

The Christmas Party will be held Tuesday, December 4, 2001 at 6:00 PM at the Fire Side Restaurant.

Next meeting - October 9, 2001.

Charles Mobley made a motion to adjourn at 2:50 PM; Marianne Schneider seconded the motion and all were in favor.

Respectfully submitted,

Kaye E. Robucci

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Election Deputy Director I