

PROCEEDINGS

**BOARD OF ELECTION SUPERVISORS
FOR WASHINGTON COUNTY
September 14, 1999**

Present: Richard L. Coss, President
Charles Mobley, Jr., Republican Member
Marianne Schneider, Democratic Member
Dorothy M. Waters, Republican Alternate
Jim Sprecher, Democratic Alternate
Dorothy M. Kaetzel, Election Director II
Kaye E. Robucci, Election Deputy Director I

Richard called the meeting to order at 2:00 PM. Richard introduced Jim Sprecher, Democratic Alternate.

MINUTES: Marianne motioned and Jim seconded that the minutes of the August 10, 1999 meeting be approved as submitted. All were in favor.

CORRESPONDENCE: Letter to Tim Augustine, SBE, regarding the status of our attorney.

Dorothy sent a memo to Richard Douglas, County Attorney, regarding 2000 Legislation. She requested that Article 33, Section 10-205 (b)(6)(I) 1 & 2 be changed to reflect the increase in poll workers pay.

Minutes of the Directors meeting held August 23, 1999 were distributed. Dorothy informed the Board of the following items:

The classification study has been completed. The study will be included in the annual salary review submitted to the General Assembly. If approved it will take effect July 1, 2000.

Norman Bassett will be conducting the accessibility surveys for the polling places.

The precinct lines between Districts 14-1 & 14-2 and 27-1 & 27-2 have been changed. The voters will still vote at their current polling places for the 2000 elections. Also, all annexed areas are to be included in the City of Hagerstown. Jim suggested that contact be maintained with the General Assembly regarding the annexed areas.

The poll workers commission is no longer required. The signed oath constitutes the commission.

Currently updating poll workers manual. Final version must be approved by SBE.

The absentee application, challenger & watchers form and VRA are being updated.

All Board members, Board Attorney and Director must attend all meetings in Ocean City unless excused by Linda Lamone. Tentative agenda for Biennial meeting was distributed. Monday night everyone is to dress in red, white & blue. We will take a basket of apples for a door prize.

Letter from Senator Barbara Mikulski acknowledging receipt of letter regarding S511.

Letter to Anna Jean McKnight from Roger Schlossberg regarding insurance for the polling places. Richard suggested that the new attorney follow up on this matter.

Dorothy informed the Board that Carol Evans had another stroke.

OLD BUSINESS: Richard thanked Jim Mobley for reserving the Elks Picnic Grounds for our office picnic. We had a very pleasant evening.

Richard thanked Roger for filling in as attorney for the past three months. A letter will be sent to Roger.

Richard informed the Board that he spoke with Mark Brugh. Mark has not heard anything about his reinstatement. The Board decided that an attorney needs to be appointed. Marianne made a motion to nominate Roger Schlossberg as Board Attorney. Jim seconded the motion and all were in favor. A letter will be sent to Roger.

Letter will be sent to Mark thanking him for his service for the past 7 years.

Challengers and Watchers tabled until the October meeting.

Dorothy updated the Board on the new position. The Election Clerk II Position has been established. An advertisement was in the newspaper for 5 days and we have sent information to 25 people. Closing date is September 30, 1999.

NEW BUSINESS: We all attended Access and Excel classes at HCC. Dorothy and Sherrie attended a training class at CSC.

Dorothy and Kaye would like to have 15 substitutes for the upcoming elections. Jim made a motion that we each have 15 poll workers as alternates. Marianne seconded the motion and all were in favor.

Discussed the need for additional poll workers in some locations. The Board decided to allow Dorothy and Kaye to decide which polling places need additional workers. Currently 9 of 16 polling places would like additional workers.

Jim suggested that we reserve the room for counting of the absentee ballots. Dorothy will verify what Article 33 requires. She will check if the Master's Hearing Room is available.

Next meeting October 12, 1999.

Dot made a motion to adjourn at 3:30 PM; Marianne seconded the motion and all were in favor.

Respectfully submitted,
Kaye E. Robucci

Kaye Robucci
Election Deputy Director I