

MINUTES

WASHINGTON COUNTY BOARD OF ELECTION January 10, 2006

35 W. Washington Street
Hagerstown, MD 21740
240-313-2050

Present:

Board

Charles Mobley, Jr., President
Eileen Wiggins, Democratic Member
John Benchhoff, Democratic Alternate
Clyde Tate, Republican Alternate
Gregory Bannon, Attorney

Staff

Dorothy M. Kaetzel, Election Director, I
Kaye E. Robucci, Election Deputy Director, I

Charles Mobley called the meeting to order at 2:10 PM. John Barr, Republican Member, was absent. There was a quorum present.

Approval of Minutes of December 14, 2005

Charles Mobley asked if the Board had any corrections or modifications to the minutes of the December 13, 2005 Board Meeting. Eileen Wiggins requested the following corrections (shown in bold):

Page 1: Recording those present: John Barr, Republican **Member**

Page 4: Adjournment: **John Benchhoff** made a motion to adjourn at 3:31 PM; John Barr seconded the motion.

Addition/Changes to the Agenda:

Dorothy Kaetzel requested the MAEO Agenda, MAEO Minutes and report from the Governor's Commission be discussed under Correspondence and the Lease of the Agricultural Building under Old Business.

Correspondence:

A. Diebold

Letter from Linda Lamone, SBE, to Diebold regarding the voting units.

B. County Bulletin #49

The Board discussed the polling place accessibility. Charles Mobley asked if HAVA grant funds are available for items such as a ramp. Dorothy Kaetzel will call Jaimie Jacobs.

Washington County Board of Elections
January 10, 2006 Board Minutes (Continued)
Page 2

C. MAEO Agenda – January 13, 2006

D. MAEO Minutes

Minutes of September 9, 2005 were distributed.

E. Legislative Committee

Memo from Gail Hatfield regarding the upcoming Legislative Session. An e-mail will be sent prior to each legislative meeting, listing the bills scheduled for discussion. Each county will be entitled to one vote.

Charles Mobley is requesting that the law be amended to provide additional compensation to the regular Board Members at election time. Dorothy Kaetzel will send the request to MAEO and to Donna Duncan.

F. Governor's Commission on Administration of Elections

A response was sent to Mr. Beall regarding the issues of Early Voting, Absentee Voting, Provisional Voting, Voter Identification and Voter Verification Systems. The Board discussed the Report from the Governor's Commission.

Reports:

A. New Employee

Dorothy Kaetzel informed the Board that Tamara Derr has been hired for the Clerk III position. Her start date is January 25, 2006.

B. Funkstown Election

Dorothy Kaetzel spoke with Brenda Haynes, Funkstown Town Clerk, regarding the use of the voting units for their municipal election. The request will go before their town council. Charles Mobley informed the Board that according to today's paper, Funkstown will be using paper ballots for their municipal election. Dorothy Kaetzel will see if another municipality is interested.

C. Registration Progress Report

Charles Mobley distributed updated copies of the registration through December 31, 2005. Total registration is 83,356.

Washington County Board of Elections
January 10, 2006 Board Minutes (Continued)
Page 3

Old Business:

A. Polling Place Changes

A letter was sent to Larry Iseminger requesting the use of the Funkstown Fire Hall for District 10-1. A copy of the letter was sent to Patricia Abernathy, Board of Education.

B. Washington County Agricultural Center

Dorothy Kaetzel reported that we are permitted to store the voting units at the Agricultural Center during election worker training classes. The cost to rent the center is \$730.00. Dorothy Kaetzel will sign and return the contract.

C. Election Workers

Letters will soon be sent to the election workers asking if they are interested in working the 2006 elections.

D. Badges

Charles Mobley reported that the Board decided to use the original design of the name badges but with the following changes:

- County Logo instead of State seal
- Correct wording to "Washington County Board of Elections"
- Add the wording "Board Member"

We will contact the printer.

E. DRE Brochure Updates

Kaye Robucci reported that she left a message for Joe Torre, SBE, asking if the DRE brochures will be updated with the new features. As of today, she has not received a reply.

2:55 PM Gregory Bannon entered the meeting

New Business:

A. Budget FY06/07

The Board reviewed the budget.

Eileen Wiggins made a motion to increase election worker training fee to \$25.00. Clyde Tate seconded the motion and all were in favor.

Washington County Board of Elections
January 10, 2006 Board Minutes (Continued)
Page 4

The Board discussed increasing the hourly wage of part-time staff to \$10.00 an hour.

Eileen Wiggins made a motion to accept the budget as amended; Clyde Tate seconded the motion and all were in favor.

Member Remarks:

Gregory Bannon informed the Board that he spoke with Charles Strong, State's Attorney, regarding the Charlie Baker case. Mr. Strong is referring the case to the Hagerstown City Police.

Gregory Bannon informed the Board that Fire Halls are not required to allow the Election Board to use their facilities.

Executive Session:

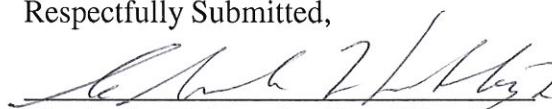
Charles Mobley made a motion to go into executive session at 3:18 PM; Eileen Wiggins seconded the motion and all were in favor. Regular session resumed at 3:24 PM.

The next meeting of the Washington County Board of Elections will be held February 14, 2006 at 2:00 PM at the Board Office.

Adjournment:

There being no further business to come before the Board at this time. Clyde Tate made a motion to adjourn at 3:27 PM; Eileen Wiggins seconded the motion. Unanimously approved.

Respectfully Submitted,


Charles L. Mobley, Jr., Board President

2/14/06
Date


Kaye E. Robucci, Election Deputy Dir, I

1-12-06
Date