

PROCEEDINGS

BOARD OF ELECTION SUPERVISORS FOR WASHINGTON COUNTY January 13, 1998

Present: Daris Phillips, Democrat Member
Charles Mobley, Jr., Republican Member
Roger Schlossberg, Democrat Alternate
Dorothy M. Waters, Republican Alternate
Mark Brugh, Attorney
Dorothy M. Kaetzel, Election Director II
Kaye E. Robucci, Election Deputy Director I

Daris called the meeting to order at 2:02 PM. Richard Coss, Democratic Member was absent. In his absence, Roger Schlossberg sat in.

MINUTES: Dot made a motion and Jim seconded that the minutes of the meeting held on December 9, 1997 be approved as submitted. All were in favor.

Dorothy informed the Board that the retirement reception for Doris Bradley has been postponed indefinitely due to her husband's illness.

CORRESPONDENCE: Minutes of the Election Directors Meeting held November 24, 1997 were distributed.

Minutes of the SABEL Board Meeting held October 20, 1997 were distributed. David Poole has resigned as a member of the State Board. John Nason has been appointed to fill his term. Additional staff and office space for SABEL is being pursued. Two new positions in Division of Candidacy and Campaign Finance have been filled. Ross Goldstein and Ginny Busik began in December, 1997.

Letter from Geoffrey R. Ryan, Senior Vice President Election Systems and Software, to all BRC customers was distributed. The company will be known as ES&S. Our support team will remain the same.

The 1998 MAEO Meeting will be held May 18, 19 and 20 at the Rocky Gap Lodge and Golf Resort in Allegany County. Rooms are \$79.00 a night. Florence is collecting favorite recipes for a book and Barbara is collecting funny true-life office situations for a booklet. A class on the Internet will be offered.

The bill to revise the election code has been received. We are encouraged to talk to our local legislators to discuss the bill.

Letter from the Office of the Attorney General was distributed. The master calendar has been changed to accept overseas registration applications until 9:00 p.m. rather than 5:00 p.m.

Roger Schlossberg entered the meeting at 2:20 p.m.

Letter to Thomas Surock from the Office of the Attorney General was distributed regarding the confidentiality of voter registration information. We had a request from a registered voter to keep their information confidential. Kathleen Hoke Dacheille, Assistant Attorney General, concluded that voter registration information may not be kept private absent a specific order of the local board or SABEL. The Board agrees that the records cannot be kept confidential and the Board is not going to make a specific order to the staff to keep the voter registration records private. Mark will contact the individual.

Letter from Helen Koss to Delegate Bobo regarding the use of the term "decline" to denote persons who do not want to register and persons who do not wish to affiliate with a party was distributed. The term "decline" is causing confusion. Helen Koss is requesting that the new term "unaffiliated" should not be used until after the November 1998 election due to programming changes, printing costs and the time involved with changing all persons registered as declines to unaffiliated.

Notes from the MAEO Personnel Committee Meeting held December 12, 1997 were distributed. An eligibility list will be sent to all election directors for review.

The 1998 Legislative Session begins on Wednesday, January 14. Copies of the 1998 Legislation were distributed.

OLD BUSINESS: We received approval to use Valley Grace Brethren Church as a polling place for District 26-3.

Dorothy reported on the Election Directors Meeting held January 7, 1998. Items discussed included:

- All voter registration applications must have the Reform Party listed on the form. We are currently in the process of replacing all forms in all state and mandated agencies with the correct forms.
- The office audits have started and SABEL wishes to complete the audits by May.
- Timothy Augustine, Deputy Election Director, is working on a poll worker manual to be completed by April 15, 1998.
- Montgomery County uses the League of Women Voters to visit their polling places on election day.
- A report was received for the statewide voter registration system. The report was difficult to understand and a new report has been requested. The system is to be in place by the end of 1999.

Next Election Directors Meeting will be held February 3, 1998.

NEW BUSINESS: Poll Worker training classes are tentatively scheduled for August 11, 13 and 20 from 7:00 - 9:30 p.m. The Logic and Accuracy Tests are tentatively scheduled at 8:00 a.m. on September 2 and October 21, 1998. The Public Tests are tentatively scheduled at 2:00 p.m. on September 2 and October 21, 1998.

We received 2 new computers.

Mark will contact Judge Wright regarding another room to count the absentee ballots.

Voter Registration Applications were given to Daris, Roger and Jim to distribute to several post offices.

Next meeting February 10, 1998.

Motion made by Roger and seconded by Jim to adjourn the meeting at 2:50 p.m.

Respectfully submitted,
Kaye E. Robucci
Kaye Robucci
Election Deputy Director I