

PROCEEDINGS

BOARD OF ELECTION SUPERVISORS  
FOR WASHINGTON COUNTY

The Board of Election Supervisors for Washington County held its regular monthly meeting on Monday, February 14, 1994 at the Board Office. The meeting was called to order at 2:05 P.M. by Daris Phillips who presided in the absence of Richard Coss, President.

The following were recorded present:

Daris A. Phillips, Democrat Member  
Walter F. Bell, Jr., Republican Member  
Jason A. Malott, Democrat Alternate  
Charles L. Mobley, Jr., Republican Alternate  
Mark P. Brugh, Attorney  
Jean D. Calhoun, Administrator  
Dorothy M. Kaetzel, Chief Clerk I

MINUTES: Walter motioned, seconded by Jason, that the minutes of the meeting held on January 11, 1994 be approved as submitted.

PERSONNEL: Mark discussed with Ralph France, County Attorney, the S.S. Tax and I-9 Form with regard to poll workers. Mark explained that Ralph really did not care - the County Commissioners would do whatever the Board wanted. With continued research by Mark, his position was that this will be a policy decision and needed to be addressed by the County Commissioners and the County Attorney. After discussion, it was decided by the Board Members to do nothing at this time and to keep things as in the past. Jim motioned, seconded by Walter, that a letter be sent to the County Attorney, Ralph France, informing him of the Board Members' feeling to continue to handle the poll workers in the future as they have in the past. Mark will do letter.

Copies of the letter that was sent to past election officials distributed to Board Members. The letter was to advise the poll workers of the change to an electronic voting system for upcoming elections and the fact that less poll workers would be needed with this voting system. Jean informed the Board Members that, according to her figures, 52 less poll workers would be required with this voting system. Approximately 280 poll workers will be needed plus 12 subs for the upcoming elections. The Board Members did give permission for poll workers to work out of their election district when necessary.

CORRESPONDENCE: Copies of letter from Bob Antonetti regarding Dottie McKenny distributed. Jean informed the Board that \$75 was sent to MAEO for medical expenses incurred by Dottie - money given by Board Members, staff and attorney.

Jean also distributed copies of the letter mailed to voters in the new election district 26-3 advising the voters there of the need to subdivide district 26-2 and their new polling place. Jean informed the Board that there were 1424 letters sent and that several calls had been received to date expressing their opposition to the change.

Board Members given copies of the updated bid award and contract

purchase from this year's budget were no longer available. She will get a brochure from the A.S.S.I.S.T Center (BRC) for quotes on directional signs.

Board advised that the letters had been mailed to polling place officials requesting permission to use their facility for voting in the 1994 elections. Some have been returned to date - all granting approval.

A tentative schedule for doing high school registration in March along with a brochure to be given to the students distributed to the Board.

Election calendar and dates and data sheets given to Board Members.

Decision made to have back page ads put in the newspaper for the following polling places for 1994 elections -

|               |                                     |
|---------------|-------------------------------------|
| District 2    | Williamsport High School            |
| District 10-3 | Eastern Elementary School           |
| District 22-2 | Army Reserve Center                 |
| District 26-3 | St. Andrew Presbyterian Church      |
| District 27-2 | Paramount Brethern in Christ Church |

Pay for new polling places: After reviewing the payment to some of our current polling places and discussion, decision made that this needs to be revised. Walter motioned, seconded by Jason, that St. Andrew Presbyterian Church and the Paramount Brethern in Christ Church each be paid \$25 per election.

Jean advised the Board of the need for checking older polling places for 3 prong receptacles and dedicated electric circuits required for the OPTECH III P-Eagle voting system. A surge protector could be used where there is only one circuit. After discussion, decision made to buy a surge protector for all older polling places plus five extras.

Jean explained the necessity of having a dedicated phone line installed in the office for the upcoming elections. The approximate cost for this would be \$200. Motion made by Jim, seconded by Jason, to proceed with this. Motion carried.

Press kick-off for electronic voting system: Jean advised the Board to establish a date for late April for this. Walter suggested a letter be drafted to service clubs and organizations telling of the new voting system. The BPW and League of Women Voters Clubs are willing to do demonstrations for the public. A brochure pertaining to the new voting system will be mailed to every household in the County where there is a registered voter. This could possibly be done with Frederick, Carroll and Harford Counties if they get the new system, also.

Reservations have been made for the MAEO meeting to be held May 9, 10 and 11, 1994.

Next meeting to be held at 2 P.M. on Tuesday, March 8, 1994.

Meeting adjourned at 3:52 P.M.

Respectfully submitted,  
*Dorothy M. Kaetzel*  
Dorothy M. Kaetzel, Chief Clerk I