

PROCEEDINGS

**BOARD OF ELECTION SUPERVISORS
FOR WASHINGTON COUNTY
NOVEMBER 12, 1996**

Present: Richard L. Coss, President
Daris Phillips, Democrat Member
Charles L. Mobley, Jr. Republican Member
Roger Schlossberg, Democratic Alternate
Dorothy M. Waters, Republican Alternate
Mark Brugh, Attorney
Dorothy M. Kaetzel, Election Director II
Kaye E. Robucci, Election Deputy Director I

Richard called the meeting to order at 2:02 p.m.

MINUTES: Daris motioned and Jim seconded that the minutes of the meeting held on October 9, 1996 be approved as submitted. Dot motioned and Daris seconded that the minutes of the meeting held on November 6, 1996 be approved as submitted.

CORRESPONDENCE: Memo from Tom Surock, SABEL, regarding the acceptance and processing of VRAs after the deadline was distributed. Notices were sent to the MVA and Social Services stating that applications received after October 7, 1996 would not be effective for the November 5, 1996 Election.

Jim received a thank you note from the Hagerstown Jaycees for his informative talk on the election process.

Minutes from the October 16, 1996 meeting of the Commission to Revise the Election Code were distributed.

Memo from Tom Surock, SABEL, requesting the number of address changes received at the polling place was distributed. We will fax this information to Tom when we complete the task.

Minutes from the SABEL Board meeting held September 18, 1996, were distributed.

Letter to Gene Raynor regarding the verification of Districts 11-2, 17-2 and 24-0 was distributed. The same results were received.

NEW BUSINESS:

Discussed election day and any problems and possible solutions. Decision made to send a letter to each poll worker thanking them for working election day and asking for suggestions. A postage paid envelope will be included with the letter. A second letter will be sent to Chief Judges informing them of any problems we found within their district. If no problems were found, they will be praised for the good job. A layout of the polling room will also be included for the Chief Judges to make recommendations.

Several election districts are very large. Discussed the possibility of either splitting District 6-0, 7-0, 13-0, & 18-1 before the next election or adding a fourth binder to each district. Further discussion will continue.

Roger Schlossberg entered the meeting at 2:40 p.m.

The Office Christmas Party will be held Wednesday, December 18 at 6:30 p.m. at Twilight's Ristorante. Roger distributed menus and asked that we select our entree within a week.

Victor Robinson, poll worker, attended training and worked the Primary Election. He was replaced for the general election based upon a decision of the office. Jim made a motion to pay Victor Robinson the \$20.00 training fee and Daris seconded the motion. All were in favor.

The Board requested that in the future, decisions for the termination of poll workers be brought before the Board.

Dorothy informed the Board that she had talked to Janet Buchanan, BRC, regarding several problems: stub number too small, stub number difficult to read, several stubs with no numbers and the training of the technicians.

Dorothy will send a letter to Joe Torre, SABEL, requesting that the wording "Vote For One Pair" in the Presidential Office be changed.

Thank you letters will be sent to Terry Brewer, Keith Patterson, Fred Nugent, Bob Graff and Bob Farmer for their help during the election.

The County has rented storage space at 29 N. Prospect St. Some of the ballot boxes are stored there. The Board asked that we find out if all 47 ballot boxes were returned. The Board also asked if there is sufficient room in this building to do our L&A Tests in the future.

The Board will meet at 1:00 p.m. on Friday, November 15, 1996, to complete the absentee canvas.

Richard recommended that the receipt for dinner last week be turned in to the County.

Richard thanked all the Board members, the attorney and staff for their help during the election.

Next meeting will be held December 10, 1996.

Motion made by Daris and seconded by Dot to adjourn the meeting at 3:50 p.m.

Respectfully submitted,

Kaye E. Robucci

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Election Deputy Director I