

PROCEEDINGS

BOARD OF ELECTION SUPERVISORS
FOR WASHINGTON COUNTY

The Board of Election Supervisors for Washington County held its regular monthly meeting on Tuesday, December 13, 1994 at the Board Office. The meeting was called to order at 2 P.M. by President Coss.

The following were recorded present:

Richard L. Coss, President
Daris A. Phillips, Democrat Member
Charles L. Mobley, Jr., Republican Member
Jason A. Malott, Democrat Alternate
Dorothy M. Waters, Republican Alternate
Mark P. Brugh, Attorney
Jean D. Calhoun, Election Director II
Dorothy M. Kaetzel, Deputy Election Director I

MINUTES: Jim Mobley motioned, seconded by Daris, that the minutes of the meeting held on November 3, 1994 be approved as submitted.

Jason motioned, seconded by Jim, that the minutes of the absentee ballot count held on November 9, 1994 be approved as submitted with the following correction: Last sentence in paragraph next to the last, should read as follows: Decision made to allow this person to see the names of those persons whose ballots were rejected because anyone can request a list of who receives absentee ballots.

Daris motioned, seconded by Jim, that the minutes of the executive session held on November 3, 1994 be approved as submitted. Motion passed.

CORRESPONDENCE: Jean distributed copies of the letter that will be sent to Gene Raynor, Administrator, SABEL, regarding Jean's retirement, Dorothy's and Kaye's promotions, and the Board's intent to hire a replacement for the Republican registrar position. Daris motioned to accept the letter and Jim seconded. Motion passed.

Copies of the letters of thanks that were sent to the volunteers and Scout Master of Troop 4 scouts for assisting with poll worker supplies, given to Board members.

OLD BUSINESS: Copies of the BRC questionnaire which Jean completed as well as a letter to Tom Keeling, General Manager, addressing problems with the LA Style Ballot Boxes, distributed to Board members. Jean advised the Board members that we have not gotten a response from BRC as of this date but that there was to be a meeting of BRC representatives in January to review the surveys. Mark was of the opinion that since we had relied on their expertise in acquiring the LA Style Ballot Boxes, the Election Board should not have to buy replacements for the broken ones. Instead, BRC should replace them according to the specifications of the contract. Since the cases were not satisfactory for the purpose they were to be used, there should not be a cost upgrade for the Election Board. Mark will write a letter to BRC regarding replacing all 62 of them.

Richard congratulated and praised everyone on the fine job they had done during the General Election. All had gone extremely well with

the new voting system and Board's opinion was things could only get better with the new system in the future.

Jim stated that we will need to review the poll workers' instruction manual especially the section pertaining to write-in ballots since there seemed to be some confusion on some of the poll workers' part as to what was to be done with the ballots that contained write-in votes and had been deposited in the #1 compartment of the OPTECH.

NEW BUSINESS: Mark informed Board members that Governor-elect Parris Glendening has filed suit in the Clerk of Court Office against the Washington County Election Board in lieu of Ellen Sauerbrey's suit in Montgomery County. No complaints have been served here yet but will be soon. Sauerbrey filed suit in Montgomery County since 2,000 absentee ballots had been opened before 4:00 P.M. on the day following the election and by statute this could not begin until 4:00 P.M. the day after the election. Attorneys for the Governor-elect want to be advised of the Board's position on motion to stay in the suit against our Board. Board members advised Mark to indicate that they would not oppose the motion to stay. Mark will follow through and advise attorneys for Glendening.

Board members were given copies of the questionnaire from Marcus & Bonsib, representing Marylanders for Glendening. Jean completed the questionnaire and returned to Marcus & Bonsib. Also, copies of the Priority Notice from Gene Raynor, Administrator, SABEL, regarding voter registration transactions and voting machines.

Copies of the memo from Donna Duncan, SABEL, regarding election judges and information needed in preparing an anticipated legislative proposal, distributed. Discussion held regarding adding 28 more poll workers for the 1996 elections since Jean and Dorothy were of the opinion that some of the polling places were really in need of additional workers. After discussion, Daris motioned, seconded by Jason, that 28 more poll workers be hired for the 1996 elections. Motion carried.

Richard asked whether Jean and Dorothy felt there would be any additional precincts for 1996 in lieu of the Motor Voter Legislation. Informed that no additional precincts will be required.

Copies of the Estimated Cost of Primary Election distributed. Jean informed the Board members that the cost had come very close to what had been budgeted.

Jean reported on the call received from Gene Raynor regarding picking up the MVA forms starting in January and the fact that we would need to include money in the upcoming budget for a fax machine in the office. Forms at MVA will need to be picked up once a week; but, during election time - 30 days ahead of election - need to pick up daily. Since Richard lives within the vicinity of the MVA, he will stop for the forms and bring them to the office. While Richard is away during January and February, Daris will be picking them up. Decision made to put money in the budget for fax machine in this office.

Dorothy reported on the NVRA meeting she attended in Annapolis on November 28, 1994.

Page 3

Next meeting January 10, 1995 at 2:00 P.M.

Daris motioned, seconded by Jason, to adjourn the meeting at 3:15 P.M.

Respectfully submitted,

Dorothy M. Kaetzel

Dorothy M. Kaetzel
Deputy Election Director I