



MINUTES

WASHINGTON COUNTY BOARD OF ELECTIONS

June 23, 2020

35 W. Washington Street

Hagerstown, MD 21740

240-313-2050

The Washington County Board of Elections regular meeting was conducted in person but was only available to the public via teleconference. The following individuals participated in the meeting:

Present:

Board:

Martin Lumm, Board President

Tammy Downin, Vice President

Bill Blazes, Board Secretary

Connie Mozingo, Board Assistant Secretary

Brian Kane, Board Attorney (via teleconference)

Staff:

Kaye Robucci, Election Director II

Barry Jackson, Deputy Election Director II

Absent:

Jim Schultheis, Board Member

Guest:

Peter Perini, Washington County Democratic Central Committee

Dean Robucci, IT Election Services

President Marty Lumm called the meeting to order at 3:03PM. There was a quorum present.

Approval of Minutes of May 19, 2020:

Tammy Downin moved to accept the minutes as presented, Bill Blazes seconded, and the motion was carried unanimously.

Additions/Changes to the Agenda:

None

Correspondence:

None

Reports:

- I. Election Director
 - A. Personnel
 - 1. PEPs are due July 20, 2020. Kaye Robucci will present her PEP to the Board at the July 14 Board meeting.
 - B. Meetings
 - 1. Directors Meeting: July 16, 2020, via teleconference
 - 2. GIS and Elections: No update
 - 3. Modernizing Absentee Ballot Opening Procedures: No update.
 - C. Correspondence
 - 1. Clear Ballot, Phase 1 – emailed to the Board. The report found no variances.
 - D. Trainings – N/A
 - E. Legislative Update – Nothing to report
 - F. Registration Statistics for May 2020 were distributed to the Board.
 - G. Voting System Activities
 - 1. Inventory Process completed.
 - H. Candidate Information
 - 1. Declaration of Intent Deadline – July 6, 2020 at 5:00PM
 - I. Projects
 - 1. Charging of Equipment
 - 2. Post-Election Audit
 - 3. Disaster Recovery Plan
 - 4. Voter Registration Volunteer Database
- II. Attorney
 - A. National Federation for the Blind (NFB) litigation is moving forward. Brian Kane has been asked to provide information to the Attorney General's office.

Old Business:

- I. Virginia Avenue – Updating the HVAC system, scheduled to be completed by September, 2020. Interior doors have been ordered. Painting should begin the week of June 29th. Bid is in for painting the outside of the building.
- II. Election Calendar– Kaye Robucci asked the Board their preference for receiving the Election Calendar (paper or electronic). Tammy Downin and Connie Mozingo prefer paper. Brian Kane sees it as two different things: dates and events that require the Board's participation, and dates and events that are for

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the Board's information. Kaye Robucci will review to determine best way to provide information to the Board.

- III. MAEO Conference, June 2-4, Clarion Conference Center, Ocean City – still scheduled for August 23-26, but MAEO Board will make a final decision during the week of June 29th.
- IV. FY21 Revised Budget – Budget has been approved by the county.

New Business:

- I. Review of Presidential Primary Election
 - A. In person voting, June 2 (setup, staffing, signage). – discussion of what worked, what didn't work. Need to rethink the provisional area. New partitions will help with privacy. Having chairs at check in for the voters worked well. Many voters arrived to vote in person holding their vote by mail ballot. Fire police were outstanding, handling the traffic flow in the parking lot. Kaye Robucci asked the Board's opinion on reserving additional facilities as vote centers for the General Election, if required. They discussed the use of the Agricultural Center or a larger High School.
 - B. Ballot Drop Boxes – Barry Jackson reported that a total of 3,179 ballots were dropped off at the county's two ballot drop boxes, 1,041 at the W. Washington Street location, 2,138 at the Virginia Avenue location. The busiest day was Election Day, with 1,446 ballots dropped off at the two boxes.
 - C. Canvasses – Kaye Robucci will ask SBE and other LBEs how they handled spouses signing each other's envelopes. Bill Blazes taking notes during Board Review was very helpful.
- II. Election Worker Training. – beginning the week of September 1st, unless something changes.

Members Remarks:

Marty Lumm commended Kaye Robucci and the staff for the tremendous job they did during the election. He also appreciated the hard work the Board members put in.

Connie Mozingo was proud of how Washington County performed during the election, in light of problems at other LBEs.

Brian Kane was impressed by the amount of work the Board members, staff, and election workers put in.

Peter Perini agreed with Brian Kane's comments. He asked if the approved budget included provision for a different type of election. Kaye Robucci said it is the normal budget, which was prepared at the beginning of January.

Peter Perini also asked if a decision has been made on how the election will be conducted in November. Kaye Robucci said no.

Scheduling of Next Meeting:

The next meeting of the Washington County Board of Elections will be held on Tuesday, July 14, 2020 at 3:00PM. The location is Washington County Board of Elections Office,

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35 W. Washington Street, Hagerstown, MD; as pursuant to the Bylaws of the Washington County Board of Elections, Article 3, Section 3.3(A) 8.

Distributed Information:

I. May Registration Statistics


Future Events:

Adjournment:

There being no other business to come before the Board at this time, Marty Lumm called for a motion to adjourn the Regular Board Meeting. At 4:11PM, Bill Blazes made a motion to adjourn the Regular Board Meeting and reconvene the Board of Canvassers. Connie Mozingo seconded the motion, and it was carried unanimously.

Compiled by Barry Jackson
Deputy Election Director II

Respectfully Submitted,



Martin Lumm, President 7/14/2020
Date



Bill Blazes, Secretary 7-14-2020
Date