



## MINUTES

### WASHINGTON COUNTY BOARD OF ELECTIONS

March 10, 2020

35 W. Washington Street

Hagerstown, MD 21740

240-313-2050

#### **Present:**

#### **Board:**

Martin Lumm, Board President

Tammy Downin, Board Vice President

Bill Blazes, Board Secretary

Connie Mazingo, Board Assistant Secretary

Brian Kane, Board Attorney

#### **Staff:**

Kaye Robucci, Election Director II

Barry Jackson, Deputy Election Director II

#### **Absent:**

Jim Schultheis, Board Member

#### **Guest:**

Jerry DeWolf, Republican Central Committee

Matt Breeding, Republican Central Committee

Peter Perini

President Marty Lumm called the meeting to order at 3:04PM at the Washington County Board of Elections Office, 35 W. Washington Street, 1<sup>st</sup> Floor Conference Room, Hagerstown, MD 21740. There was a quorum present.

#### **Approval of Minutes of February 11, 2020:**

Tammy Downin moved to approve the minutes, Bill Blazes seconded, and the motion carried unanimously.

#### **Additions/Changes to the Agenda:**

None

#### **Correspondence:**

- I. Memo from Linda Lamone certifying Primary Election Ballot
- II. Director Meeting minutes of February 20, 2020

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- a. Census Activities are permitted at the Polling Places and within the "100' No Electioneering Zone" as long as it is not hindering voting.
- b. Disaster Recovery and Security Plans are due at the State ASAP.
- c. NCOA Exemption with USPS
- d. RSA Token Request for new employees.
- e. Power Management Plans are due at the State ASAP.
- f. Cradlepoint Routers will be used by all counties during Early Voting and by the 6 large counties on Election Day.
- g. LBE Tech and Support Tech will start on March 17, 2020.
- h. Election Security Posters will be available soon.
- i. Next Directors Meeting, March 19, will be call in instead of in person.

### Reports:

#### I. Election Director

##### A. Personnel

1. Job recruitment update for Election Administrative Assistant:
  - a) Conducted interviews on February 27, 2020 (6 candidates). Had to reschedule the remaining four until March 13, 2020 (due to illness on interview panel).

##### B. Meetings

1. Director's Meeting:
  - a) February 20, 2020 Meeting Minutes discussed under Correspondence.
  - b) Next meeting: March 19, 2020 – will be a call-in meeting.
2. Modernizing Absentee Ballot Opening Procedures: Barry Jackson will cover this in the Legislative Update.
3. MAEO 2020: June 2-5 at Clarion in Ocean City

##### C. Correspondence

1. Coronavirus
  - a) Daily updates from SBE
  - b) Barry Jackson attended Washington County Government press conference on 3/9/20.
  - c) We intend to provide wipes and hand sanitizer to each polling place, but we cannot get any. County health department is looking into providing them for us.
  - d) Nursing home absentee program may be in jeopardy due to lock downs at facilities.
  - e) Jerry DeWolf suggested portable sinks at Early Voting, such as county fairs provide.
2. Judicial Review of Ballot
  - a) Seth Wilson of the Republican Central Committee filed a Judicial Review, because a Non-Partisan race (City of Hagerstown Mayor and Council) appears on the Republican ballot. SBE and Attorney General's office working with Central Committee on compromise, possibly a notification to voters about the Non-Partisan race.

##### D. Trainings – None

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### E. Legislative Update

1. HB0142 – Giving voters with special needs preference in line. A lot of negative comments from disability community. Being amended to require notice at polling place of this option.
2. HB0197 – Voter ID (Delegate Parrott and all Washington County delegates, among other Republicans). Unfavorable report on 2/14/20.
3. HB1094 – Early Voting Hours of Operation. Would make all elections 7AM-8PM. Passed the House today, heading to the Senate.
4. HB1172 - Postelection Tabulation Audits - Risk-Limiting Audits (Kaiser) – audit must be performed before certification. Hearing on February 27, 2020. No update yet.
5. SB0936 – Duties of State Administrator, Local Boards, Election Directors, and Cybersecurity. Gives State Administrator disciplinary authority over local election directors. Withdrawn.
6. SB1003 – Eligible Detainees-Information on Voting Rights. Sets up a program similar to nursing homes where LBEs would work with coordinators at correctional facilities to register detainees and issue absentee ballots. Unfavorable report on 3/3/20, Withdrawn.
7. HB1379 – Multiple Ballots Cast by an Individual. Would allow acceptance of absentee ballot and rejection of provisional ballot in the event of double voting. Barry Jackson met with bill sponsor Delegate Jessica Feldmark prior to the hearing on 3/3/20 to discuss issues the election community has with the bill. Delegate Feldmark agreed to amend the bill but still wants to address the issue of a voter submitting two provisional ballots.

F. Registration Statistics for February 2019 were distributed to the Board.

### G. Voting System Activities

1. We will be receiving 25 pollbook printers from Charles County.

### H. Candidate Information

1. Filing ended January 24, 2020
  - a) BOE: 7 candidates (no ballot for County unaffiliated, etc. voters)
  - b) Mayor: 3 candidates
  - c) Council: 13 candidates

### I. Projects

1. Election Worker Training is going well but need additional assistants.
2. LBE Support Tech – Michael Bowie starting 3/17/20.
3. Disaster Recovery Plan is due to the State ASAP.

## II. Attorney

- A. None.

## Old Business:

### I. Early Voting area update

- A. Carpet tiles being laid this week.

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- B. Neikirk will provide window treatments in Early Voting room and in the lobby area.
- C. Luxury vinyl tiles will be laid by end of this week.
- II. Facility update
  - A. Marty Lumm, Kaye Robucci, and Barry Jackson met with Blair Reynolds of county engineering to discuss painting lines in parking lot, as well as 100' no electioneering zone.
  - B. Sending letters to our neighbors (Autozone, PNC Bank and Virginia Avenue Shell) inviting them to meet on March 20 to discuss how Early Voting may affect them.
- III. MOU – Board Attorney – Brian Kane distributed the revised MOU to the board for their review.
  - A. Tammy Downin moved to accept the revised MOU, Bill Blazes seconded, and the motion carried unanimously.
- IV. Early Voting & Campaign Signs – We will send a notice to candidates detailing rules of campaign sign placement at Early Voting
- V. Election Worker Training – Still need more workers.
- VI. FY21 Budget, March 17 - Present Personnel Requests to County Commissioners
- VII. Early Voting Security Plan – Submitted 2/21/20
- VIII. Election Calendar & Upcoming Dates – Request was made to send the board the critical dates that they are required to attend. Kaye Robucci will send it out.
- IX. MAEO Conference, June 2-5, Clarion Conference Center, Ocean City

### **New Business:**

- I. Specimen Mailer – Kaye Robucci sent out requests for quotes, which are due 3/16/20.
- II. Swear-in the Board of Canvassers at April 14 Board Meeting – Clerk of the Circuit Court will perform the swearing in.
- III. Polling Place Evaluation Program – Kaye Robucci urged the board members to read over the evaluation form, especially as it relates to Same Day Registration.
- IV. Ethics due April 30, 2020

### **Members Remarks:**

Tammy Downin left the meeting at 4:15PM.

Connie Mazingo announced that she will attend the Republican meet and greet on 3/13/20 at Salsa Mama's.

### **Scheduling of Next Meeting:**

The next regular meeting of the Washington County Board of Elections will be held on Tuesday, April 14, 2020 at 3:00PM. The location is Washington County Board of

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Elections Office, 35 W. Washington Street, Hagerstown, MD; as pursuant to the Bylaws of the Washington County Board of Elections, Article 3, Section 3.3(A) 8.

**Distributed Information:**

- I. February Registration Statistics

**Future Events**

**Adjournment and Executive Session:**

There being no other business to come before the Board at this time, Marty Lumm called for a motion to adjourn the Regular Board Meeting and move into Executive Session. At 4:27PM, Connie Mozingo made a motion to adjourn the Regular Board Meeting and convene an Executive Session under State Government Article, § 10-508 (a) (1) To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals. Bill Blazes seconded the motion.

**SUMMARY OF CLOSED SESSION HELD ON MARCH 10, 2020**

**1. *Statement of the time, place, and purpose of the closed session:***

Time of closed session: 4:27 pm.

Place (location) of closed session: 35 W. Washington Street, 1<sup>st</sup> floor conference room, Hagerstown, MD 21740.

Purpose of the closed session:

Discuss placement of election judge.

**2. *Record of the vote of each member as to closing the session:***

Names of members voting aye: Marty Lumm, Bill Blazes, and Connie Mozingo. Tammy Downin and Jim Schultheis was absent.

Members opposed: None

Abstaining: None

**3. *Statutory authority to close session:***

This meeting was closed under the following provisions of General Provisions Art. § 3-305(b):

**Topic #1:** § 3-305(b) ( X ) **Topic #2:** § 3-305(b) ( ) **Topic #3:** § 3-305(b) ( )  
(add others as needed)

**4. *Listing of each topic actually discussed, persons present, and each action taken in the session:***

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<b>Topic description</b>	<b>Persons present for discussion</b>	<b>Action Taken/Each Recorded Vote</b>
#1: Employment of election judge.	Marty Lumm, Tammy Downin, Bill Blazes, Connie Mozingo, Kaye Robucci, Barry Jackson	No action taken.

After the discussion was completed, Bill Blazes made the motion to close the Executive Session at 4:58PM, Connie Mozingo seconded, and the motion passed unanimously.

Compiled by Barry Jackson  
Deputy Election Director II

Respectfully Submitted,

  
Martin Lumm, President      4/20/2020  
Date

  
Bill Blazes, Secretary      4/20/2020  
Date