

PROCEEDINGS  
BOARD OF ELECTION SUPERVISORS  
FOR WASHINGTON COUNTY

The Board of Election Supervisors held its regular meeting on Tuesday, April 22, 1986, at the Board office. The meeting was called to order by President Ralph A. McCauley at 2:06 P.M.

The following were recorded present:

Ralph A. McCauley, President  
Oscar W. Spigler, Democrat Member  
Walter F. Bell, Jr., Republican Member  
Geraldine M. Harmon, Republican Alternate  
Barbara A. Fetterhoff, SABEL Member  
Dorothy M. Waters, Chief Clerk  
Daris A. Phillips, Chief Clerk

MINUTES:

The minutes of the previous meeting held on March 18, 1986 were approved as submitted.

CORRESPONDENCE:

Letter from Maryland State Ethics Commission concerning board employees required to file financial disclosure. Dottie advised the Commission that we have no employees meeting the statutory criteria to file.

Dottie read a memo from Marie Garber, State Administrator, regarding signature requirements for persons who cannot sign their name. She advised the Board that the State Board is trying to amend the regulations for procedure for the VRA to provide witness by someone other than a notary, so the handicapped person has a more convenient means of registration.

Dottie discussed with the Board the memo from Marie Garber regarding the preparation of absentee ballot envelopes to include bar codes and FIM patterns. Mr. Bell suggested that it might be possible for the State Board to have the envelopes printed in bulk quantity so each county can purchase their envelopes from the State. Barbara Fetterhoff will discuss this at the State Board meeting.

Mr. McCauley distributed copies of the letter received from Marie Garber from Governor Hughes concerning board members and employees of election boards refraining from engaging in partisan political activities. The Board feels we need clarification on attending fund raisers.

Dottie discussed with the Board the memo from Rebecca Babinec regarding "Local Financial Disclosure Candidates". We have discussed this with the County Administrator, Barry Teach, and have copies of the Washington County financial disclosure to give to the candidates running for County Commissioner and County Treasurer.

OLD BUSINESS:

President McCauley advised the Board that the machines custodians have completed maintenance on six voting machines. They are oiling the wheels and putting up the machines to see that they are working and oiling other parts where needed.

OLD BUSINESS: (Continued)

The Board discussed the accessibility of the polling places. They decided to change District 25-1 to Bethel Gardens and District 11-2 to the Potomac Valley Firehall, as these places are more accessible. However, we can not store the machines at the Firehall and the question of liability insurance was asked by the lady at Bethel Gardens. Mr. Bell volunteered to talk to Al Davis, insurance co-ordinator for the county to see what coverage the county has on the polling places.

Dottie talked to Mr. Ralph Giffin from the Board of Education and he assured her that he will endeavor to get the curb cuts done where needed at the schools that are used as polling places and that there is no problem to have the doors slowed down and center posts removed from doors.

In Election Districts 1, 2, and 3-3 the large overhead doors could be raised to make them accessible. There are seven districts that cannot be made accessible and no other place can be found in these districts.

NEW BUSINESS:

Dottie advised the board that June 10th is the deadline to appoint poll workers and she and Daris are working on this at the present time.

Dottie advised the Board that she had talked to Donna Duncan at the State Board and has ordered 80 signs to be used to reserve space at the polling places for handicapped parking.

The Board reviewed H.B. 1603 regarding staggered terms of office for the members of the Board of Education.

President McCauley advised the Board that he had received a memo from Bob Antonetti, President of the Maryland Association of Election Officials, requesting that we ask the Board of County Commissioners to proclaim the month of May as voter registration month. We are to be at the Commissioners meeting on April 29 at 9 A. M. to receive this proclamation.

Daris advised the Board that Marie Mars will be the Democrat part-time worker.

The Board discussed the new record-a-call machine and Mr. Bell advised the board that it would cost \$35.00 a month to get the break in the hunting system. Motion by Mr. Bell and seconded by Mr. Spigler that we do not break the hunting sequence due to the cost. Motion carried. It will be necessary to have a jack installed to get this equipment in operation.

The alternate Democrat Board member has not been appointed yet.

NEW BUSINESS: (Continued)

Dottie distributed calendars of the important election dates for the balance of this year. The Board decided to have poll workers school on August 19, 21, and 25th at South Hagerstown High School at 7:30 P.M.

The next regular meeting will be held on Tuesday, May 20, 1986 at 2 P. M.

Motion by Mr. Spigler and seconded by Mr. Bell that the meeting be adjourned at 3:45 P. M. Motion carried.

Respectfully submitted,

*Dorothy M. Waters*

Dorothy M. Waters, Chief Clerk