

PROCEEDINGS

BOARD OF ELECTION SUPERVISORS FOR WASHINGTON COUNTY

The Board of Election Supervisors for Washington County held its regular monthly meeting on Tuesday, November 12, 1991, at the Board office. The meeting was called to order by the President, Oscar W. Spigler at 2:30 P. M.

The following were recorded present:

Oscar W. Spigler, President
Richard L. Coss, Democrat Member
Walter F. Bell, Jr., Republican Member
Donald A. Smith, Alternate Democrat Member
Charles L. Mobley, Jr., Alternate Republican Member
Dorothy M. Waters, Administrator I
Daris A. Phillips, Chief Clerk I
William F. Dunham, Jr., Attorney

MINUTES:

The minutes of the last meeting held on October 8, 1991 were approved as submitted.

CORRESPONDENCE:

Dottie distributed to each Board member a copy of the letter written to Dr. Gersen concerning the distribution of the VRA forms and racks to the schools. Mr. Spigler advised the Board that these had been taken to the Board of Education for distribution to the school principals.

Dottie gave each Board member a copy of the letter she had written to the South Hagerstown Fire Company thanking them for the use of their facilities for voting in District 3-3 and advising them that we will be moving the voting to the Emma K. Doub school, which is barrier free.

A letter was received from Marvin Meyn, Deputy Administrator, of the State Administrative Board of Election Laws, advising that Dottie Waters has been reclassified to the position of Election Administrator I effective July 1, 1991, with compensation retro-active to that date.

Dottie read the memo received from Gene Raynor concerning the five year pull under section 3-20 of Article 33. He advised that the purge should be started in order to give voters as much time as possible to re-register before February 3, 1992. Dottie advised the Board that this is already started and approximately 2,000 voters will be coming off.

OLD BUSINESS:

The Board discussed continuing to supply the Central Committees with our monthly reports. Dottie read letters received from both Committees advising that the reports are very helpful and well utilized. Motion by Richard Coss and seconded by Walter Bell that we continue to supply them. Motion carried.

OLD BUSINESS:

The Board discussed changes in some of the polling places. Some of the changes have been finalized and the new places have been surveyed for accessibility as follows: District 19 has been changed from the Red Byrd Restaurant meeting room to the Little Antietam Community Building, which is barrier free; District 3-3 has been changed from the South Hagerstown Fire Hall to the Emma K. Doub Elementary School, which is barrier free; District 3-2 has been changed temporarily from the Museum, because of the renovations, to the ABC Building located at 319 W. Howard Street, which is barrier free and District 12 has been changed temporarily from the Fairplay Fire Hall to the District 12 Ruritan Building on Manor Church Road in Fairplay, which is barrier free. The Board discussed the possibility of changing District 20 polling place. Mr. Mobley advised the Board that he had looked at the Fountain Rock School and found that it was not barrier free. He also advised the Board that he had calls asking to keep the voting at the Old Downsville School. The Ruritan Club has asked for the specifications needed to build a ramp that would make the building accessible to the handicapped. Mr. Mobley will call Mr. Clyde Gaylor concerning these specs. We have also been advised that District 8, Old Rohrer'sville School, will build a ramp to make their polling place accessible. Dottie will send this information and the surveys to Donna Duncan of the State Board, when completed.

Dottie advised the Board that the door sill had been fixed at District 22-2, Hause's Storeroom..

NEW BUSINESS:

Dottie & Daris asked that they each have four substitute poll workers trained for Election day. Motion by Walter Bell and seconded by Richard Coss that four workers for each party be trained. Motion carried.

The Board discussed the temperature at the voting machine warehouse. Bob Graff has promised to call the landlord to get the heat set up.

The Board discussed the Christmas party to be held on December 4 at 6:30 P. M. at the Fireside Restaurant at Howard Johnson. They are going to invite Mr. Raynor to the party.

Dottie distributed election calendars to the Board members highlighting important dates.

Jean Calhoun discussed the new program that the State has provided for us to do the street directory on the PC. She discussed the need for the Word Perfect software package. After discussion a motion was made by Richard Coss and seconded by Walter Bell that we purchase a Word Perfect 5.1 software through the County for \$252.00. Motion carried. Donald Smith offered to write an extra program with our poll workers information. Cost for this will be \$49.00.

The next regular meeting will be held on December 17, 1991 at 2:30 P.M. Motion by Richard Coss and seconded by Walter Bell that the meeting be adjourned at 3:50 P. M. Motion carried.

Respectfully submitted,

Dorothy M. Waters
Dorothy M. Waters, Administrator I