

PROCEEDINGS

BOARD OF ELECTION SUPERVISORS  
FOR WASHINGTON COUNTY

The Board of Election Supervisors for Washington County held its regular monthly meeting on Tuesday, November 17, 1991, at the Board office. The meeting was called to order by the President, Oscar W. Spigler at 2:35 P.M.

The following were recorded present:

Oscar W. Spigler, President  
Richard L. Coss, Democrat Member  
Walter F. Bell, Jr., Republican Member  
Donald A. Smith, Democrat Alternate  
Charles L. Mobley, Jr., Republican Alternate  
Dorothy M. Waters, Administrator I  
Daris A. Phillips, Chief Clerk I  
William F. Dunham, Jr., Attorney  
Jean D. Calhoun, Election Registrar

MINUTES:

The minutes of the last meeting held on October 8, 1991, were approved as submitted.

CORRESPONDENCE

Dottie distributed copies of the letter received from Bob Antonetti, MAEO President, concerning the annual MAEO meeting to be held at Turf Valley June 29, 1992. Daris recorded the names of those planning to attend and will take care of making those reservations.

Dottie read the letter she had written to Donna Duncan concerning the Survey of Polling Places for Accessibility. Donna was advised of changes which added four new barrier free polling places.

OLD BUSINESS

Dottie reported on the Christmas party held December 4. She thanked everyone for the special recognition given her on her retirement after 30½ year of service to the Election Board. Gene Raynor presented her with a citation from Governor Schaefer and Walter presented a plaque from the Board. At this time all the Board members and staff thanked Oscar Spigler for his generosity in treating us all to this dinner.

Jim Mobley reported on the SABEL Christmas party. He and his wife enjoyed the party and the opportunity to visit SABEL office as well as their visit to the Governor's mansion and the State House.

The Board discussed personnel matters. A letter from Gene Raynor was distributed about filling the Republican Registrar's job which will be open January 1, 1992. Walter reported that so far two girls have been interviewed for this position. The Board has decided to have Friday, December 20, as a cut-off date for interviews so they can make their selection of a temporary pending employee.

Walter read a letter which the Board will be sending to both Central Committees telling them of where we stand in our hiring process.

Richard reported on the damp and cold conditions in our warehouse. Jean reported this to Bob Graff who promised to check on this. Since the conditions still exist Oscar and Richard wish to talk to Bob Graff about installing heaters and dehumidifiers.

Daris reported that Sam McAfee met with Bill Dorsey December 6 to repair voting machines. All machines are now in good working order and all we need are two sets of keys from Sam.

Jim reported that he will have to follow up with Downs ville about repairing the ramp into the polling place as they agreed to do.

#### NEW BUSINESS

Oscar thanked the Board and staff for the fruit basket and poinsettia given to them as a token of our appreciation for their generosity at the Christmas party.

Jim advised the Board that John A. Bowman has expressed an interest in working as a machine custodian if ever needed. The Board will keep him in mind for a back-up and will pass his name along to Bill Dorsey.

Jean advised the Board of the change in the prebid conference from January 22 to January 21.

Jean advised the Board of the staff's decision to turn down SABEL's offer of their used word processing equipment.

The Board was advised that Donald Smith has installed our Word Perfect 5.1 computer software package.

Daris reported on Becky Wicklund's class on Democrat Delegate filing conducted in our office December 10. Washington County will be a satellite office accepting Democrat Delegate filings for the Sixth Congressional District from January 2 through January 9, 1992.

The Board discussed US Election's request to bid on election material following the pre-bid conference. Mr. Dunham suggested waiting to see who has low bid before going to the Commissioners about the unsatisfactory work they did during the 1990 elections.

Jean presented to the Board the request from the town of Williamsport who has scheduled a special election March 4. The Board approved their request for two voting machines which will be delivered along with ours to the Williamsport Town Hall. All machines will be picked up Thursday, March 5, to be returned to our warehouse. Richard recommended that those two machines be carefully marked and set aside so they are not mixed in with ours.

Richard asked that we finalize plans with Bill Dorsey in regard to helping conduct poll workers' school in January. Mr. Dorsey has been asked to instruct in the use and operation of the AVM machines at poll workers' school.

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It was moved by Richard, seconded by Walter that Bill Dunham write a followup letter to Barry Teach, County Administrator, expressing our concerns that the Washington County Election Board is not covered under Workmans' Compensation. This letter is subject to approval by the Board.

Motion by Richard Coss and seconded by Walter Bell that the meeting be adjourned at 3:45 P.M. Motion carried.

The next regular meeting will be held on January 14, 1992, at 2:30 P.M.

Respectfully submitted

*Dorothy M. Waters*

Dorothy M. Waters  
Administrator I