

PROCEEDINGS

**BOARD OF ELECTION SUPERVISORS
FOR WASHINGTON COUNTY**

April 14, 1998

Present: Richard L. Coss, President
 Daris Phillips, Democrat Member
 Charles Mobley, Jr., Republican Member
 Dorothy M. Waters, Republican Alternate
 Mark P. Brugh, Attorney
 Dorothy M. Kaetzel, Election Director II
 Kaye E. Robucci, Election Deputy Director I

Richard called the meeting to order at 2:02 p.m. Roger Schlossberg, Democratic Alternate was absent.

MINUTES: Jim made a motion and Daris seconded that the minutes of the meeting held on March 10, 1998 be approved as submitted. All were in favor.

Richard thanked Daris for picking up the VRA's from the MVA while he was away. Richard thanked the rest of the Board for helping out in his absence.

CORRESPONDENCE: Minutes of the SABEL meetings held January 28 and February 25, 1998 were discussed. SABEL would like us to use a checklist when our Board Members visits the polling places on election day. Dorothy will obtain a copy of the checklist used in Montgomery County.

Tentative agenda for the MAEO meeting was distributed. Dorothy informed the Board that MAEO is seeking nominations for anyone interested in being a MAEO officer or board member.

Minutes of the MAEO meeting held January 8, 1998 were distributed.

Memo from Linda Lamone, SABEL Administrator, was discussed. Linda is trying to update and upgrade all election classifications. The reclassification team may be doing on-site audits and those in the State system need to be available to meet with them if necessary.

Letter from Linda Lamone to Honorable Frederick Puddester, Secretary, Department of Budget and Management. Linda indicated that the job classifications are outdated and some have not been revised since 1970. Linda asked for the support of the Department of Budget and Management and would like the study of the restructuring of the classifications be completed by the end of 1998.

Dorothy informed the Board that a voter, Stuart McKinstry, was unhappy about having his polling place moved from City Hall to The Army Reserve Center. He requested that his name be removed from the voter rolls. He sent a letter to Senator Barbara Mikulski which was subsequently sent to Secretary of State, John T. Willis. Mr. Willis forwarded the letter to our office and Dorothy sent a response to Mr. McKinstry. Dorothy explained why the polling place was changed and that free rides are offered to voters on election day. Dorothy also sent a voter registration application for Mr. McKinstry to re-register.

Proposed revisions to the MAEO By-Laws were distributed.

OLD BUSINESS: Discussed the method for absentee requests from the Assisted Care and Nursing Home residents. We are happy with the current procedures and have not had any problems. We will maintain the current procedures unless our audit indicates otherwise.

Discussed Article 27, 452 Placing political posters, etc., in certain counties prohibited. In the past, the Board of Education has allowed candidates to place signs on school property. Mark sent a letter to Jeff Harr indicating that this practice is prohibited. Mark will draft a letter to be included in the filing packets notifying the candidates of the prohibition. Mark suggested that if we receive complaints on election day regarding the placement of signs to turn it over to the State's Attorney Office. Mark explained that to change the statute would require a legislative change or the statute may eventually be considered unconstitutional.

The ABC Building and Lincolnshire Elementary School were resurveyed due to some renovating. Both buildings will still be used as polling places.

Voter notification cards were sent to District 26-3.

High School registration is completed. A total of 743 students were registered.

The Board will survey a Circuit Courtroom at the Court House for use in counting absentee ballots. The Board will meet on April 16 at 1:30.

The audit was held on April 10, 1998. Jim indicated the areas that were questioned by SABEL.

We must be able to contact every polling place on election day. We will survey the polling places to find out which polling places don't have a telephone in the voting room. The Board discussed asking the poll workers if they have a cellular phone and allowing us to use it on election day to contact them. Only one cellular phone per polling place would be needed and it would be given to the chief judges.

SABEL recommended making our office, conference room and basement cage more secure at election time. Linda will draft a letter stating such. Board discussed getting a key padlock on the doors and a new padlock for the cage. Dorothy will talk with Bob Graff.

SABEL recommending mailing a specimen ballot to each registered voter in the general election only. Not only does it serve as a reminder to the voter but it can also be used as a list maintenance mailing.

Our office hours and inspection hours must be posted. They are now posted on the bulletin board outside of the office. ID must be requested from persons inspecting records.

SABEL suggested that we may want to join other organizations such as The Election Center or IACREOT.

A written report will be received from SABEL regarding the audit.

NEW BUSINESS: We will continue to mail the list of new voters and the deletion lists to the central committees and several officials.

Tabled until the May meeting the adoption of grievance procedures.

Reservations for the MAEO meeting are complete. Confirmation numbers will be distributed at the May meeting.

Office picnic will be held June 11, at 6:00 pm at the Eagle's picnic grounds.

Next meeting May 12, 1998.

Motion made by Daris and seconded by Dot to adjourn the meeting at 3:40 pm.

Respectfully submitted,
Kaye E. Robucci

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Election Deputy Director I